

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238

TWIN FALLS, IDAHO 83301

April 15, 1971

**TRUSTEES:**

JOHN N. GARRABRANDT, CHAIRMAN  
ELDON V. EVANS, VICE CHAIRMAN  
ROBERT S. BLASTOCK JR., CLERK  
JAMES H. SHIELDS JR.  
JOHN R. COLEMAN

**ADMINISTRATION:**

DR. JAMES L. TAYLOR, PRESIDENT  
DR. PAUL T. SMITH, DEAN  
ORVAL L. BRADLEY, DIRECTOR  
AREA VOCATIONAL SCHOOL  
H. W. VAN SLYKE, BUSINESS MANAGER

## AGENDA FOR BOARD MEETING, MONDAY, APRIL 19, 1971

MINUTES	5 minutes
TREASURER'S REPORT	10 minutes
BILLS PAYABLE	10 minutes
PERSONNEL	10 minutes
TUITION & FEE SCHEDULE	5 minutes
OLD BUSINESS	10 minutes
NEW BUSINESS	10 minutes
PRESIDENT'S REPORT	20 minutes
CHAIRMAN'S REPORT	10 minutes

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
TWIN FALLS, IDAHO 83301  
REGULAR MEETING, BOARD OF TRUSTEES  
APRIL 19, 1971

CALL TO ORDER: 8:08 P.M. PRESIDING: John N. Garrabrandt

PLACE: CSI Board Room, Administration Building.

PURPOSE: To conduct the regular business of the College District and such other as may lawfully come before the Board.

ATTENDING: Trustees: John Garrabrandt, Eldon Evans, John Coleman, Robert Blastock, Jr.  
Absent: James Shields  
Administration: Dr. James Taylor, Secretary Herb Van Slyke. Absent:  
Robert Alexander  
Visitors: Mike Robertson, reporter for Times-News.

MINUTES: Those for the regular meeting of March 10, 1971, were approved as written, upon MOTION by Mr. Coleman, seconded by Mr. Blastock.

TREASURER'S REPORT: The Treasurer's Fund Report for March, the Budget Analysis for the first 10 months of the 1971 FY, and a complete analysis of the GO Bond Construction Account to March 31, 1971, were submitted for review by the Board.

After consideration and some discussion, a MOTION was made by Mr. Evans, seconded by Mr. Coleman, approving all three reports submitted by the Treasurer.

Being put to a vote, the Motion carried. (Copies attached hereto.)

BILLS PAID, PAYROLLS ACKNOWLEDGED: The abstract of March bills payable was reviewed in detail by the Board.

Mr. Evans made the MOTION, seconded by Mr. Blastock, that bills covered by Vouchers No. 1 through No. 316 in the aggregate total of \$121,602.45 be paid; that fund transfers covered by Vouchers No. 317 through No. 323 totalling \$21,524.07 be approved; and that the March payrolls: Regular \$95,310.53; and CW-SP \$17,064.26, be acknowledged.

Motion carried without dissent. (Abstract attached hereto.)

PERSONNEL: Dr. Taylor recommended the employment of the following persons:  
Charles Banfield - Instructor in PE at a calendar year salary of \$9,500.00 starting June 1, 1971  
Louise Flowers - Secretary to Dr. Taylor to replace Bert DeWitt at a salary of \$500.00 per month starting sometime in May;

and the acceptance of Bert DeWitt's resignation which will be effective May 31, 1971.

Upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board accepted Dr. Taylor's recommendations and approved the employment of Charles Banfield and Louise Flowers and acceptance of the resignation of Bert DeWitt.

TUITION RATIONALE FOR 1971-72: Dr. Taylor submitted a tabulation of per student education costs, tuition and fee structures proposed for the ensuing year, and recommended the approval of the total rationale including the tuition and fee structure as proposed.

A MOTION made by Mr. Evans, seconded by Mr. Coleman, approved the Tuition Rationale and Tuition and Fee Structure for 1971-72 as submitted and recommended by Dr. Taylor.

Motion carried without dissent. (Copy of Rationale attached hereto.)

MAILBOXES OF PHASE III - ERROR IN BID: A letter dated March 11, 1971 (copy attached hereto) from Neilsen & Miller Construction Co., contractors on Phase III construction, advised the Board of an alleged "honest oversight" in bidding the mailboxes for the Administration Building. They request a change order to include the charge of \$3,021.21 for the additional 8 box sections.

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board of Trustees authorized issuance of a change order on Phase III Project OE 3-8-00116-0 to add the \$3,021.21 cost of mail boxes supplied but not included in the original bid by the sub-contractor.

RESOLUTION RE: TV STATION: A response from the FCC regarding the application of the College for license to construct and operate TV Channel 13 Station, requires certain documentation in addition to what has been supplied.

Complying with the request, a Resolution was adopted upon MOTION by Mr. Evans, seconded by Mr. Blastock, and carried without dissenting vote. (Copy of full text of Resolution attached hereto.)

RESOLUTION RE: HERRETT MUSEUM: The Board on December 15, 1970, was made aware of an offer by Mr. Norman Herrett to donate his Museum and Conceptualized Learning System to CSI. The Board at that time instructed Dr. Taylor to develop a proposal whereby this might be accomplished.

The proposal has been developed and, at Mr. Herrett's request, further steps are in order.

Therefore, upon MOTION by Mr. Evans, seconded by Mr. Coleman, the Board adopted a Resolution which provides authorization for Dr. Taylor to work out a written agreement with Mr. Herrett under which the College might become the recipient of the Museum and Learning System.

The Motion, being put to a vote, carried unanimously. (Full text of Resolution and Proposal attached hereto.)

FRED FRAZIER LAND PURCHASE: Dr. Taylor told the Board that Fred Frazier has purchased an 80-acre tract adjacent to CSI campus on the North, bordering North Washington, and indicates plans for student off-campus housing, and an exclusive residential area. He is asking for CSI Board reaction to the idea.

Inasmuch as his plans are rather vague to the Board, it was requested that he provide more specific details before the Board will react.

CAREY M. ARMES ESTATE: Dr. Taylor read a communication and a document from the attorney for this estate. The College is a contingent beneficiary in the estate, after Ona Bentley. If there is anything left at the demise of Mrs. Bentley, the remainder is to go to CSI for scholarships under the Title of Robert S. and Carey M. Armes Scholarship Fund.

SENATE BILL 1283: This bill places in the State's Permanent Building Fund for CSI, \$33,000.00 Vocational Supplement, and \$42,000.00 for Vocational new building planning including utilities, parking, access street, etc. The College is to submit names of architects for the planning phase; Dr. Taylor recommended Ed Jones.

Upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board submitted the following named architects: Ed Jones of CTA, Harold Gerber, and Ivan Stone & Associates.

Upon being put to a vote, there were two votes in favor, and one opposed. The motion was declared carried.

ACCREDITATION TEAM: Dr. Taylor informed the Board that our probationary accreditation period is about to expire, and that the accreditation team will be on campus May 11 and 12.

PERRY FARM LEASE: The Board was advised that the annual farm lease with Irwin E. Perry is up for renewal. He farms 52 acres of campus area, and pays rent and water charges totalling \$1,157.00.

A MOTION was made by Mr. Coleman, seconded by Mr. Blastock, that the Board of Trustees renew for one year the farm lease between the College District and Irwin E. Perry on the same terms and conditions as last year, effective March 1, 1971.

Motion carried.

TRACTOR MOWER BID OPENING: Bids were opened on April 16, 1971, for furnishing to the College a new mowing tractor comparable in specs to the Jacobsen F-133 5-gang mower.

One only bid was received, from Boyd Martin Co. of Salt Lake City; the amount being \$3,850.00 delivered to Twin Falls ready to operate.

Supt. McManaman has advised that this company agreed, through its sales representative, to take in one old mower at \$300.00, and recommended this as a provision for accepting the bid.

Thereupon, a MOTION was made by Mr. Evans, seconded by Mr. Blastock, that the bid of Boyd Martin Co. in the amount of \$3,850.00 less a \$300.00 trade-in, be accepted and authorization be given for the purchase of a Jacobsen F-133 mowing tractor.

Motion, being put to a vote, was declared carried.

PRESIDENT'S REPORT: Dr. Taylor reported on a number of items including:

- A. Graduation at CSI on May 9 in the Gym to accommodate everyone who wants to come, without use of tickets to limit attendance; Senator Len Jordan is the speaker.
- B. Phase III construction winding up; may be too late to put out some of the shrubbery.
- C. Trout farmers' workshop of one week duration being planned for summer.

CHAIRMAN GARRABRANDT - AAJC MEETING REPORT: Mr. Garrabrandt attended for CSI the annual meeting of the American Association of Junior Colleges in Washington, D.C., early in March.

He gave a brief but comprehensive narrative of the meeting and other interesting activities in which he took part. He was particularly impressed by his visit to a new college near his hometown; a policy manual of trustee level, which they had developed, appears to have some useful guidelines for something similar at CSI (copy left with Dr. Taylor).

1972 FISCAL YEAR BUDGET: Copies of the tentative budget for the 1972 fiscal year were handed the Board for study in preparation for approval of a Budget at the May 17 meeting of the Board.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:03 P.M.

Secretary A.W. Van Slyke

APPROVAL: May 17, 1971

Chairman John N. Garrabrandt

NEILSEN-MILLER, INC.



GENERAL CONTRACTORS  
LYNWOOD SHOPPING CENTER  
P. O. BOX 452  
TWIN FALLS, IDAHO, 83301

March 11, 1971

College of Southern Idaho  
Twin Falls, Idaho

Re: College of Southern Idaho, Phase III

Gentlemen:

Due to an honest oversight on the part of one of our material suppliers on his bid on the above project, we did not include the cost of eight (8) horizontal mail boxes. Therefore, we request that our cost of \$3,021.21 be included on a change order.

Very truly yours,

H. O. Bowen

HOB:bb

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
TWIN FALLS, IDAHO 83301

RESOLUTION OF THE BOARD OF TRUSTEES, APRIL 19, 1971

Whereas, the College of Southern Idaho Junior College District desires to acquire Channel 13 TV station; and,

Whereas, on December 1, 1970, the Board of Trustees meeting in special session at which all five members were present, took positive action which was recorded in the minutes of said meeting in the following manner:

"A MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that the Board of Trustees authorize Dr. Taylor to proceed with negotiations to purchase, in behalf of CSI, the construction permit for KBOI TV Channel 13 as recommended by Dr. Taylor, subject to approval by the FCC and concurrence by Attorney Alexander of the legality of such action," and,

Whereas, the Motion herein before quoted was put to a vote and all five members of the Board of Trustees voted in favor of said Motion; and,

Whereas, said action by the Board specifically authorized Dr. James L. Taylor, President of the College of Southern Idaho, to negotiate for the purchase of said TV station; and,

Whereas, said authorization included also the authority to execute the application to the Federal Communications Commission; and,

Whereas, Attorney Robert Alexander, legal counsel for said College District, has concurred in writing that the action by the Board of Trustees and its authorized representatives is legal in all respects (copy of concurrence attached hereto);

Now Therefore Be It Resolved, that the Board of Trustees of College of Southern Idaho Junior College District, meeting in regular session on April 19, 1971, at which a quorum was present, does hereby confirm its action of December 1, 1970, and certifies that the details hereinbefore set forth accurately express the intent of said Board.

Adopted this 19th day of April, 1971, by a vote of 4 Yes, and 0 No.

Chairman /s/ JOHN N. GARRABRANDT  
Board of Trustees

Attest: H.W. Van Slyke  
Secretary of the Board

LAW OFFICES  
BENOIT, BENOIT & ALEXANDER

TWIN FALLS BANK & TRUST BLDG.  
POST OFFICE BOX 366  
TWIN FALLS, IDAHO 83301

HARRY BENOIT 1893-1966  
EDWARD L. BENOIT  
J. ROBERT ALEXANDER

AREA CODE 208  
TELEPHONE 733-5463

April 15, 1971

Board of Trustees  
College of Southern Idaho  
Junior College District  
Box 1238  
Twin Falls, Idaho 83301

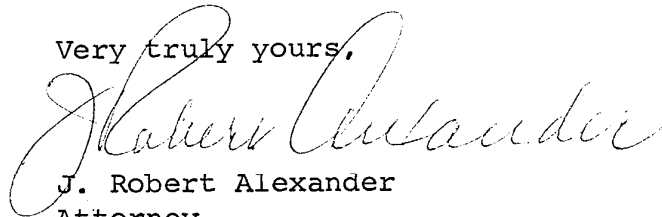
Re: KBOI TV Channel 13

Gentlemen:

I hereby certify my concurrence that the resolution of your board dated April 19, 1971, regarding the above and your meeting of December 1, 1970, were in all respects legal under Idaho law.

I further hereby concur that the Junior College District, pursuant to Chapter 21, Title 33, Idaho Code, has the power and authority to undertake the above project.

Very truly yours,



J. Robert Alexander  
Attorney  
College of Southern Idaho

JRA:kp



Dr. James L. Taylor, President  
College of Southern Idaho  
March 10, 1971  
Page Three

(X) Legal Qualifications (Exhibits 5A - 8A)

Exhibits 5A and 6A of this section should meet with Commission approval. However, we will need an Exhibit 7A which will provide the Commission with an assurance that the College has the power or authority to construct and operate the proposed station. The portions of the Idaho Code which you forwarded to us do not recite this power. Further, we will need an Exhibit 8A. This should be a certified copy of the resolution of the Board of Trustees showing that a quorum was present, that the resolution of the College to acquire the station was voted favorably by the members required and that the officer executing the application was authorized to do so. The exhibit you forwarded to us did not contain all the above information. In addition the resolution is subject to "...concurrence by Attorney Alexander of the legality of such action." A documented confirmation of this concurrence is required. Please do not think we are nit-picking. Experience has taught us that if the resolution is not certified the Commission will not accept it.

Financial Qualifications (Exhibits 9A - 11A)

Much of your financial information is based on commitments made by the Boise Valley Broadcasters, Inc., which, as a commercial broadcast licensee, can expect to generate advertising revenue. The \$70,000 you anticipate as revenue is highly unlikely. In addition, it is unclear and unsubstantiated as to where and under what circumstances you will obtain state or federal funds. We assume you are not going to rely on a federal grant. This, of course, is your decision but regardless of your financial abilities we strongly urge you to give some thought to requesting federal funds. Further, it appears that you anticipate receiving \$140,000 from the State of Idaho. If so, this must be documented.

Specifically, you should prepare an Exhibit 9A reciting in detail your cost projections (including employee overhead and payments to manufacturer and the like) as is required in Paragraph 1(a) of Section III. Paragraph 1(c) of Section III should be completed so as to show your financial plan. Further, an Exhibit 10A must be compiled.

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Junior College District

P. O. Box 1238  
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H. W. VAN SLYKE, BUSINESS MANAGER

April 15, 1971

## RESOLUTION OF THE BOARD OF TRUSTEES

WHEREAS, sometime prior to December 15, 1969, Mr. Norman Herrett of Twin Falls approached Dr. James Taylor, President of the College of Southern Idaho, regarding the donation of the Norman Herrett Museum and Conceptualized Learning System to the College in order that it may be preserved in perpetuity for posterity and the benefit of the citizenry of Magic Valley; and,

WHEREAS, at the Regular Meeting of the Board of Trustees of the College District, on December 15, 1969, Dr. Taylor reported in some detail the proposal made by Mr. Herrett; the Board indicated interest in the matter and suggested that it be further explored and that Dr. Taylor develop a proposal whereby the College might become the recipient of the Museum and Learning System; and,

WHEREAS, a proposal has been developed and is herewith submitted, whereby arrangements can be made for the College to become the recipient of the Museum and Learning System, for providing housing for it and its appurtenant equipment, and for operating and maintaining all for the optimum use by the publics of Magic Valley;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the College of Southern Idaho Junior College District does hereby express its desire for the College of Southern Idaho to become the recipient of the donation of the Norman Herrett Museum and Conceptualized Learning System for the purpose of its preservation and perpetuation for the benefit of the students of this College and the citizenry of Magic Valley; that Dr. James Taylor be authorized to work out, in behalf of the College, a written agreement with Mr. Herrett whereby this maybe accomplished; and finally, that this Resolution shall not be construed as authority to obligate funds of the College to accomplish the intent of the Resolution.

ADOPTED this 19<sup>th</sup> day of April, 1971, by the Board of Trustees of the College of Southern Idaho Junior College District.

Chairman /s/ JOHN N. GARRABRANDT

ATTEST:

H. W. Van Slyke  
Secretary

## A PROPOSAL

Submitted to Mr. Norman Herrett by Dr. James L. Taylor, President,  
College of Southern Idaho.

### I. Objective

To utilize the resources of the College of Southern Idaho Junior College District to preserve and perpetuate the Norman Herrett Museum and the Norman Herrett conceptualized system of learning utilizing students as teachers.

### II. Relationship

Norman Herrett will donate to the College of Southern Idaho and thru this agency the citizenry of the Magic Valley all of his museum collection plus telescopes and observatory if they are deemed of value in this proposal. The College of Southern Idaho with its President, Dr. James L. Taylor, will provide the leadership necessary to implement the proposal. Norman Herrett shall provide, as long as physically possible, the expertise necessary to making the teaching museum a reality.

### III. Proposal

It is proposed that a consortium be formed involving all the various publics in the preservation and perpetuation of the Norman Herrett Museum and the Norman Herrett conceptualized system of learning utilizing students as teachers. The College of Southern Idaho shall serve as a catalyst for the Consortium. All of the Area IV public school districts (Magic Valley) will hopefully be in-

volved. An Advisory Council including membership that is geographically representative of the Magic Valley will be formed.

A budget for initial construction on the Junior College site to house the museum will be formulated. The Junior College, the various school districts, Business and Industry, as well as interested citizens, will be actively sought for financial support.

#### IV. Implementation

The ground work for implementation of the proposal should start as quickly as possible. General direction and guidelines should be developed by Mr. Norman Herrett and Dr. James Taylor.

Procedural plans and budgetary direction should be developed by the at-large committee after its selection. Formalized contractual arrangements should be made by Mr. Norman Herrett and his heirs with the Board of Trustees of the Junior College District prior to the implementation of this proposal.