

**COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 18, 1990**

CSI PRESIDENT'S BOARD ROOM

5:30 p.m.

A G E N D A

MINUTES

TREASURER'S REPORT:

Financial Report
Bids: Yearbook
Computers
Kimberly Road

OLD AND NEW BUSINESS:

Community College Bill
Quality Assurance Laboratory
CSI Traffic and Parking Regulations
Wellness

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JULY 18, 1990

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock, and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary/Treasurer
Dr. Mike Glenn, Assistant to the President
Dr. Orval Bradley, Vocational Dean
Dr. Jerry Beck, Dean of Continuing Education
Dr. Joan Edwards, Dean, Planning, Research,
and Development
Annette Jenkins, Public Information Officer
Dr. Marvin Strobe, Professor of Science
Jan Mittleider, Professor of Physical Education
Darryl Cameron, Director of Security

MINUTES OF JUNE 18, 1990, were approved as written on MOTION
by Dr. Lehrman. Affirmative vote unanimous.

TREASURER'S REPORT: Financial data had been mailed to the board
and was accepted on MOTION by Dr. Scholes. Affirmative
vote unanimous.

OPENING OF BIDS: The following bids were opened:

A bid for the college viewbook, 20,000 copies, was
awarded to the low bidder, Joslyn & Morris of Boise,
Idaho, for \$14,570 on MOTION by Mr. Babcock.

Bids were received for 15 computers for the drafting,
desktop publishing classroom. The bid was awarded to
ADPS of Seattle, Washington, the low bidder at \$40,320 on
MOTION by Dr. Scholes.

Bids were received for computerized office occupations
classroom. The low bid was Information Management
Systems of Twin Falls at \$12,739 and was approved on
MOTION by Mr. Babcock.

Bids on the Kimberly Road property were received. The
high bid of \$117,000 from Tom Klange and Warren
Shillington was accepted by the board on MOTION by Dr.
Scholes.

TRAVEL: Per diem rates for meals for those traveling out of town were raised from \$15 per day to \$20 per day in state and \$20 per day raised to \$30 per day for out-of-state travel. Reimbursement for use of a personal car on college business was also raised from 20.5¢ per mile to 22¢ per mile. All of this to become effective August 1, 1990. The MOTION was made by Dr. Lehrman. Affirmative vote unanimous.

PRESIDENT'S REPORT: President Meyerhoeffer reported the following:

1. A recognition plaque was received by the Area Office On Aging for excellence in their various programs.
2. National VICA award was received. We had a national winner from our campus.
3. President Meyerhoeffer thanked Annette Jenkins for the work she did on the Fourth of July celebration.
4. The college is working to put together an Ag-Management program for Japanese. NIC is presently offering English As A Second Language to about 120 Japanese.
5. The legislative committee appointed to study community college legislation for the next year will meet on campus August 3, 1990.
6. The Permanent Building Fund Council will be on campus August 2, and we will make our presentation for next year to them at that time.
7. Prior to board meeting, the board toured the campus and were shown the location for the Quality Assurance Lab west of the Southern Idaho Development Center and the gymnasium and just north of the Warberg property. A MOTION to approve the site selection on campus was made by Mr. Babcock. Affirmative vote unanimous.
8. Darryl Cameron, Director of CSI Security, was introduced to the board and presented a paper on proposed traffic and parking regulations on campus. The board approved the regulations on MOTION by Dr. Scholes. Affirmative vote unanimous.
9. The seating for the two telecommunications rooms in the new Southern Idaho Development Center has been donated by First Security Bank and by the CSI Foundation.

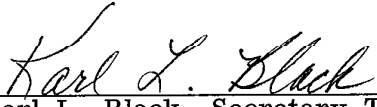
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PRESIDENT'S REPORT CONTINUED:

10. Jan Mittleider was introduced and gave a presentation to the board on wellness and things that the College of Southern Idaho is presently doing.

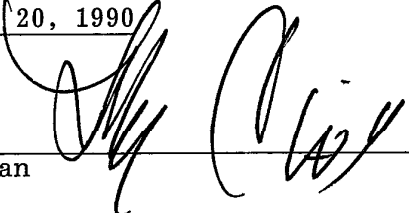
11. Dr. Marvin Strobe was introduced to the board and recommended to them that we have a campus no-smoking policy. He indicated that there were ashtrays and smoking was going on in one or two of the labs on campus that was extremely dangerous.

ADJOURNMENT WAS DECLARED at 6:47 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED AUGUST 20, 1990



Chairman

MEMO 7/10/90

TO: CSI BOARD OF TRUSTEES

FROM: ANNETTE JENKINS

RE: BIDS FOR PRINTING OF COLLEGE VIEWBOOK

Bids were opened July 2 for the printing of the CSI viewbook. They are as follows:

	<u>10,000 copies</u>	<u>15,000 copies</u>	<u>20,000 copies</u>
Joslyn & Morris Boise	\$9,450	\$12,012	\$14,570
Northwest Printing Boise	\$10,508.30	\$13,024.67	\$15,978.90

We would recommend the award to Joslyn & Morris, the low bidder, for 20,000 copies at \$14,570.

MEMORANDUM

DATE: July 17, 1990

TO: Karl Black and CSI Board of Trustees

FROM: *RP*
Rick Parker, Paraprofessional and Technical Division Director

RE: Drafting/Desktop Publishing Classroom Computers

We received bids from 16 computer suppliers. After an initial review of all bids, we elected to compare bids on the basis of option I, a 80386 computer with a 40 megabyte hard drive. Since INTEL doesn't manufacture a 20 MHz 80386 any longer, some suppliers bid a 20 MHz chip and others bid a 25 MHz chip. The following are the results of our comparison:

COMPANY	BRAND	UNIT COST	TOTAL COST (15 units)	SPEED
AT&T	AT&T	\$5,446.34	\$81,695.10	20
IBM	IBM	\$5,248.00	\$78,720.00	25
Adv. Comp. Sys.	AT&T	\$4,605.68	\$69,085.20	20
PC-PRO	MICROSYS	\$3,195.00	\$47,925.00	25
Bowman Comm.	X	\$3,088.00	\$46,320.00	25
Eagle Company	M-TC	\$3,044.00	\$45,660.00	20
Computer Plus	Mega	\$2,999.00	\$44,985.00	25
IMS	METRA	\$2,940.00	\$44,100.00	20
Blake Micro Sys	ARC	\$2,933.33	\$44,000.00	20
Valley Computer	DTK	\$2,895.00	\$43,425.00	25
Audio Warehouse	MIT	\$2,887.00	\$43,305.00	25
Bear Computers	BEAR	\$2,876.00	\$43,140.00	25
DMI computers	Gallant	\$2,783.00	\$41,745.00	20
ADPS	ADPS	\$2,688.00	\$40,320.00	25

Based on our evaluation of the price, specifications and support, we recommend that the computers for the Drafting/Desktop Publishing classroom be purchased from ADPS Computer World in Seattle, Washington.

MEMORANDUM

DATE: July 17, 1990
TO: Karl Black and CSI Board of Trustees
FROM: Rick Parker, Paraprofessional and Technical Division Director
RE: Business and Office Occupations Classroom Computer Bids

We received bids from 8 computer suppliers. The following is a comparison of the bids:

COMPANY	TOTAL COST	INSTALLATION & TESTING
AMX, Idaho Falls	\$22,555.00	\$1,245.00
BLAKE MICRO, Twin Falls	\$20,000.00	Not indicated
AT & T, Boise	\$18,628.45	\$1,170.00
EAGLE CO., Jerome	\$17,319.00	\$450.00
ADV. COMP.SYS, Boise	\$16,112.00	\$1,500.00
ADPS, Seattle	\$15,800.00	\$2,500.00
IMS, Twin Falls	\$12,739.00	No Charge
DMI, Coeur d' Alene	\$11,807.50	\$1,800.00

Based on our evaluation of the bids, we recommend that the College accept the bid from Information Management Systems, (IMS), 415 Addison Avenue, Suite 1, Twin Falls. The contact there is Luke Malone at 734-1667.

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
DATE: JULY 18, 1990
SUBJECT: KIMBERLY ROAD PROPERTY

THE KIMBERLY ROAD PROPERTY WAS ADVERTISED FOR SALE BY SEALED BIDS. TWO BIDS WERE RECEIVED; ONE FOR \$101,001.00 AND ONE FOR \$117,000.00.

THE BID FOR \$117,000.00 WAS FROM TOM KALANGE AND WARREN SHILLINGTON. IT IS RECOMMENDED THAT THIS BID BE ACCEPTED AND THE COLLEGE ATTORNEY BE REQUESTED TO TAKE THE NECESSARY STEPS TO TRANSFER THE PROPERTY.

KLB/em