

**COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

BOARD OF TRUSTEES MEETING

JUNE 17, 1991

CSI PRESIDENT'S BOARD ROOM

5:30 p.m.

A G E N D A

MINUTES

TREASURER'S REPORT:

Budget FY92

Bids: Embossing Machine

Printer

Classroom Computers

Bank Resolution

Building Rental Fees

OLD AND NEW BUSINESS

JFAC

Republican Caucus

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 17, 1991

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Dr. Thad Scholes, and Donna Brizee

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary/Treasurer
Dr. Michael Glenn, Assistant to the President
Dr. Roy Strawser, Academic Dean
Dr. Neil Cross, Associate Vocational Dean
Dr. Jerry Beck, Dean of Continuing
Education/Summer School
Dr. Joan Edwards, Dean of Planning,
Research, and Development
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Officer
Jeff Harmon, Assistant to the Dean of Finance

Visitors: Times News: Kirk Mitchell

MINUTES OF MAY 20, 1991, were approved as written on NOTION
by Dr. Lehrman. Affirmative vote unanimous.

FY 1992 BUDGET: The FY 1992 budget was approved on MOTION by
Donna Brizee. Affirmative vote unanimous.

BIDS: The following bids were considered by the board:

1. A card embossing system bid was awarded to A-1 Laser of Twin Falls for a Data Card 310 ID Card embossing system. The bid was in the amount of \$13,875 and A-1 was the sole bidder. The award was made on MOTION by Dr. Scholes. Affirmative vote unanimous.

2. Bids were advertised for a printer for the college print shop. The specifications did not ask for installation and training on the printer because the plan was to have one of our retired employees do the installation and training. The retired employee does not now feel he can do this for us, therefore, the two bids received from Dixon Paper Company and Western Paper Company were both rejected on MOTION by Donna Brizee and the printer will be readvertised. Affirmative vote unanimous.

3. A bid was advertised for five McIntosh Modular Classroom Computers. One bid was received from Alpine Computing in the amount of \$16,728 plus 1.5 percent for shipping costs. The award was made on MOTION by Dr. Lehrman. Affirmative vote unanimous.

4. Bids were advertised for an addition to the Fine Arts Center. Four bids were received. The bid was awarded to the low bidder, Woodstone, Inc. of Burley, which included alternate #1 for alterations of the lobby and restroom area. The total bid for the base bid and alternate #1 was \$303,800. The award was made on MOTION by Dr. Lehrman. Affirmative vote unanimous.

BANK ACCOUNT RESOLUTION: A resolution requiring the signature of John M. Mason or John M. Mason facsimile or Jeffrey M. Harmon on all bank accounts for the College of Southern Idaho was adopted on MOTION by Donna Brizee. Affirmative vote unanimous.

RENTAL FEES: A schedule of proposed rental fees on the Fine Arts Center and the gymnasium was handed out to the board. After considerable discussion, a MOTION was made by Dr. Scholes and the new schedule of rental fees was accepted on unanimous vote.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. The Joint Finance Appropriations Committee will be on campus this Thursday and Friday. The board is invited to have breakfast with the committee Friday morning.
2. Senator McRoberts called and has scheduled the Republican Caucus to meet on campus on July 11 and 12.
3. The All-American Hereford Show will be held in the Expo Center later this year.
4. The College of Southern Idaho has been selected as one of twenty-one possible sites for a visit by the Secretary of Education to view our aquaculture program.
5. An agreement with the Quality Assurance Lab to be built on campus has been negotiated by our attorney and the attorney for the Quality Assurance Lab. The agreement will be mailed out to the board members for review.
6. We will soon be conducting a survey of all employees on the Clean Air Act in an attempt to determine what will be done on campus.

Board of Trustees
June 17, 1991
Page 3

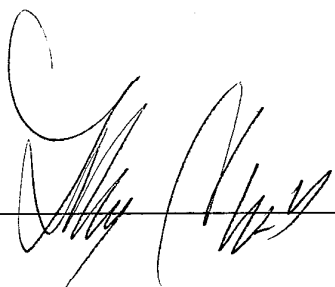
7. Mrs. Warberg has a life estate agreement with the college on what was formerly the Warberg property. At the end of that agreement her heirs were to leave the site bare without any buildings. The buildings on the Warberg property, however, would be an asset to the college. Therefore, President Meyerhoeffer has asked the board for authority to negotiate with Mrs. Warberg for the purchase of those buildings. The authority was granted upon MOTION by Dr. Scholes. Affirmative vote unanimous.

ADJOURNMENT was declared at 6:30 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED July 15, 1991



Chairman

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
DATE: JUNE 17, 1991
SUBJECT: BIDS FOR I. D. CARD EMBOSsing SYSTEM

BIDS WERE ADVERTISED AND ONE BID WAS RECEIVED FROM A-1 LASER OF TWIN FALLS FOR A "DATA CARD 310" I. D. CARD EMBOSsing SYSTEM. THE BID WAS IN THE AMOUNT OF \$13,875.00.

IT IS RECOMMENDED THAT WE ACCEPT THE BID.

KLB/em

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
DATE: JUNE 17, 1991
SUBJECT: BIDS FOR PRINTER

BIDS WERE ADVERTISED FOR A PRINTER.

THE SPECIFICATIONS DID NOT ASK FOR INSTALLATION AND TRAINING ON THE PRINTER BECAUSE THE PLAN WAS TO HAVE ONE OF OUR RETIRED EMPLOYEES DO THE INSTALLING AND TRAINING. THE RETIRED EMPLOYEE DOES NOT, NOW, FEEL HE CAN DO THIS FOR US.

WE ARE THEREFORE RECOMMENDING THAT THE TWO BIDS RECEIVED BE REJECTED AND THE PRINTER BIDS BE RE-ADVERTISED.

KLB/em

M E M O R A N D U M

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
DATE: JUNE 17, 1991
SUBJECT: BIDS FOR FIVE MACINTOSH MODULAR COMPUTERS

BIDS WERE ADVERTISED AND ONE BID WAS RECEIVED FROM ALPINE COMPUTING FOR FIVE MACINTOSH MODULAR COMPUTERS. THE BID WAS IN THE AMOUNT OF \$16,728.00 (THERE WILL BE AN ADDITIONAL COST OF APPROXIMATELY 1.5% IN SHIPPING COSTS).

IT IS RECOMMENDED THAT WE ACCEPT THE BID.

KLB/em

FINE ARTS CENTER ADDITION
 COLLEGE OF SOUTHERN IDAHO
 BID OPENING: JUNE 4, 1991, 2:00 P.M.

	JAC-FTM CONSTR.	RC LAYNE CONSTR.	ORMOND BUILDERS
BASE BID	269,668 ⁰⁰	296,045 ⁰⁰	266,223 ⁰⁰
ALT. NO. 1 ALTERATIONS AT LOBBY & RESTROOMS	43,492 ⁰⁰	57,957 ⁰⁰	40,662 ⁰⁰
ALT. NO. 2 INTERACTIVE ACOUSTICAL PANEL SYSTEM	12,000 ⁰⁰	12,495 ⁰⁰	12,137 ⁰⁰

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES


RESOLUTION ON COLLEGE OF SOUTHERN IDAHO BANK ACCOUNTS

WHEREAS, the college has hired a new Dean of Finance.

THEREFORE BE IT RESOLVED that all College of Southern Idaho bank accounts presently requiring the signature of Karl L. Black or Jeffrey M. Harmon or the facsimile signature of Karl L. Black will, upon presentation of this resolution, require one of the following signatures:

JOHN M. MASON, or
JOHN M. MASON, facsimile or,
JEFFREY M. HARMON

ADOPTED this 17th day of June 1991.


CHAIRMAN: BOARD OF TRUSTEES
COLLEGE OF SOUTHERN IDAHO

ATTEST:


SECRETARY-TREASURER
BOARD OF TRUSTEES

M-E-M-O

TO: BOARD OF TRUSTEES
DATE: JUNE 17, 1991
SUBJECT: BUILDING RENTAL FEES
FROM: KARL L. BLACK

The last revision in rental fees for the Fine Arts Auditorium and the Physical Education Building was made on June 22, 1976. Due to ever increasing costs of technical & maintenance personnel, utilities, and other associated costs, we are recommending the following increases to be effective September 1, 1991.

	Old Rate	Recommended Rate
FINE ARTS AUDITORIUM:		
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Per performance (admission is charged)	\$ 200	\$ 300
Per performance (no admission charged)	100	200
Per hour charge for set-up & rehearsals (admission is charged)	25	35
Per hour charge for set-up & rehearsals (no admission charged)	15	35
PHYSICAL EDUCATION BUILDING:		

Per performance (admission is charged)	\$ 500	\$ 700
Per performance (no admission charged)	250	400
Per hour charge for set-up & rehearsals (admission is charged)	40	75
Per hour charge for set-up & rehearsals (no admission charged)	20	75

The Facilities committee reviews all applications and reserves the right to adjust these charges on any single event. The facility is a public facility; if it is deemed that any private individual or for profit organization will make a profit on the use of college facilities it is the intention of the committee to adjust the fees accordingly.

NOTE TO BOARD: This memo is being sent out early to give you time to consider any changes you may want to make.