

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES MEETING

MONDAY, JUNE 21, 1993

PRESIDENT'S BOARD ROOM

5:00 p.m. - Executive Session

5:30 p.m. - Regular Meeting

The Board will convene at 5:00 p.m. for the purpose of an Executive Session in accordance with Idaho Code 67-2345 sections b and c.

AGENDA

MINUTES

TREASURER'S REPORT:

Truth in Taxation
Board Meeting Schedule (1993-94)
Continuing Budget Resolution
Computer Bid
Sound System Bid - Fine Arts Bldg.
Video and Audio Microwave Bid

OLD AND NEW BUSINESS:

Review Contract (TF Canal Co. and
CSI - Settling Pond)
Update on Dormitory Addition
Fox Building Lease
Darryl Cameron, CSI Traffic
Regulations
Review of Summer School
Registration & Enrollment
Summer Construction Reports
Review of Capital Requests to the
State Board of Education
(including critical
maintenance projects)
Review of Health Center Activities

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
June 21, 1993

CALL TO ORDER: 5:11 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Michael Glenn, Executive Vice President
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning,
Research and Development
Dr. Orval Bradley, Vocational Dean
Dr. John Martin, Registrar
Ron Shopbell, Director of Continuing Education
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Officer

Visitors: CSI Staff: Dee Hartman, Darryl Cameron
Times News: Kirk Mitchell

EXECUTIVE SESSION:

The Board was called to order at 5:11 p.m. by LeRoy Craig. Dr. Thad Scholes made the MOTION to adjourn to Executive Session for the purpose of discussing personnel and real property. Affirmative vote was unanimous.

The Board adjourned from Executive Session at 5:40 p.m. LeRoy Craig called the regularly scheduled board meeting to order at 5:45 p.m.

MINUTES OF MAY 17, 1993, were approved as written on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The low bid of \$48,684 for 33 vocational computers from Computer Mart of Twin Falls was accepted on MOTION by Donna Brizee. Affirmative vote was unanimous.
2. The only bid for the sound re-enforcement system for the Fine Arts Auditorium was from Welch Music of Twin Falls. The bid was accepted on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The only bid for the one-way video and audio microwave system was from Microwave Radio Corporation of Chelmsford, Massachusetts. The bid was accepted on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

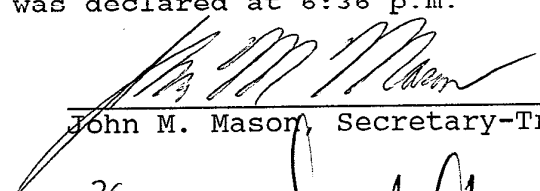
1. Sample draft adds for the Truth in Taxation advertisement to be published in July were presented to the Board.
2. The Board approved a continuing budget resolution to allow the College to operate the months of July and August on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.
3. The Board approved the Fy 94 meeting schedule on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.
4. The Board accepted the agreement and approved the signing of a contract with the Twin Falls Canal Company relating to the establishment of a settling pond on the CSI Agriculture Endowment on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.
5. Mike Mason gave a status report on the dormitory project. The project is in the beginning stages with a planned completion date of August 1, 1994. Room rents will have to be raised from the current \$650 to \$725 to cover the bond payments.
6. The lease for the Fox Building in Hailey was discussed. The Board approved giving the President authority to negotiate and sign the lease on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.
7. Darryl Cameron presented the College Traffic Policy to the Board. The Board approved putting the policy into place.
8. Dr. John Martin reported that academic FTE was down about 4% and vocational FTE was about the same as last year for the summer term. Headcount was approximately 1,000 students.
9. The Capital Facility Request for Fy 95 was presented by Dr. Mike Glenn. The new library was the only item on this list. He also presented the Critical Maintenance Requests for Fy 95. This list will be presented to the State Board of Education and the Department of Public Works next fall. Dr. Glenn noted that some of the priorities may change to fit projects into the allotted dollars.

10. The President noted that the CSI Rodeo team placed third in nationals. The rodeo team earned \$14,000 in scholarship money for CSI and Zane Davis earned the title of All Around Cowboy.

The President also said that the 3 on 3 Basketball Tournament, held for the first time this year, ran by Ben Stroud raised some scholarship funds for the athletic department.

11. The Board discussed the new Student Health Center. The President noted that there is a need to expand the nurse practitioner's hours and that Dr. Miciak had requested to use the facility at his cost to treat CSI staff. The Board approved the extending of the nurse practitioner's hours and the use of the facility by Dr. Miciak on MOTION by Donna Brizee. Affirmative vote was unanimous.

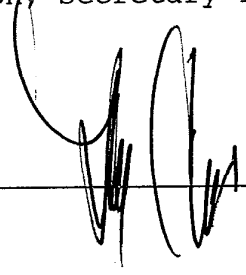
ADJOURNMENT was declared at 6:36 p.m.



John M. Mason, Secretary-Treasurer

APPROVED

July ²⁶19, 1993
₂₉



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

June 16, 1993

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name 'Mike Mason'.

Re: Bid for Vocational Computers

The attached sheet shows the nine bids we received for 33 computers for the vocational department.


Based upon a review of the bids by Rich Parker, Jeff Harmon and Wayne Hine, I recommend that we accept the low bid of the Computer Mart of Twin Falls in the amount of \$48,684.

Funding for the purchase is from the Fy 94 vocational capital outlay appropriation.

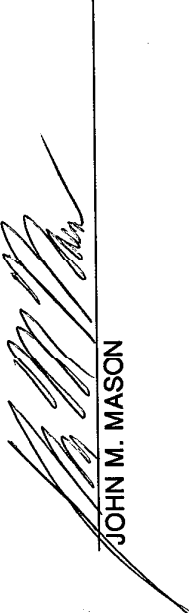
COLLEGE OF SOUTHERN IDAHO
 DRAFTING & DESKTOP COMPUTERS
 JUNE 9, 1993

	SX EACH	16 DX EACH	17 TOTAL	RANKING	
MICRON	1,972.50	31,560.00	2,133.00	36,261.00	8
SOFT TREC	2,506.00	40,096.00	2,728.00	46,376.00	9
COMPUTER MART	1,398.00	22,368.00	1,548.00	26,316.00	1
DIGITAL DESIGN GROUP	1,556.00	24,896.00	1,723.00	29,291.00	6
INFORMATION MANAGEMENT SYSTEMS	1,386.00	22,176.00	1,630.00	27,710.00	2
KRRS SYSTEM	1,736.60	27,785.60	1,836.60	31,222.20	7
ASPEN DATA SYSTEMS	1,629.00	26,064.00	1,629.00	27,693.00	5
COMPUTER DEPOT	1,523.00	24,368.00	1,639.00	27,863.00	4
ALPINE	1,519.00	24,304.00	1,614.00	27,438.00	3
				48,684.00	

WE CERTIFY THAT THE ABOVE BIDS WERE RECEIVED IN THE BUSINESS OFFICE AND WERE OPENED
 IN ACCORDANCE WITH STANDARD BIDDING PROCEDURES.


 JEFFREY M. HARMON

6/9/93
 DATE


 JOHN M. MASON

6-9-93
 DATE



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

June 16, 1993

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason

Re: Bid for Sound Re-Enforcement System for the Fine Arts
Auditorium

We received only one bid for the specified sound equipment for the Fine Arts Auditorium. Welch Music of Twin Falls bid \$39,700.

Based upon a review of the bid by Dan Maclerran and Mike Winterholler, I recommend that the bid of Welch Music in the amount of \$39,700 be accepted.

Funding for the purchase is from the Plant Facility Fund. The JUMP company is raising money to assist the College in the purchase. They hope to raise as much as \$20,000.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

June 16, 1993

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Bid for One Way Video and Audio Microwave System

We received only one bid for the specified electronic equipment.

Based upon a review of the bid by Dr. Jerry Beck and Bon Mauldin, I recommend that we accept the bid of Microwave Radio Corporation of Chelmsford, Massachusetts in the amount of \$22,473.00.

Funding for the purchase is from Title III funds.

NOTICE OF TAX INCREASE
FOR JEROME COUNTY

DRAFT

THE COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE TAXING DISTRICT HAS PROPOSED TO INCREASE ITS ANNUAL BUDGET BY AN AMOUNT OF AD VALOREM TAX REVENUES THAT EXCEEDS ONE HUNDRED AND FIVE PERCENT (105%) OF THE AD VALOREM TAX REVENUES AUTHORIZED FOR ITS ANNUAL BUDGET DURING THE PREVIOUS YEAR BY FIVE AND FIFTEENTHS PERCENT (5.5%) OR ITS ADVALAOREM TAX RATE BY ZERO AND SEVENTENTHS PERCENT (0.0%) WHICH WILL INCREASE ITS PROPERTY TAX REVENUE BY TEN AND FIVE/TENTHS PERCENT (10.5%)

THE FOLLOWING SCHEDULE IS AN ESTIMATE OF WHAT THIS CHANGE MAY MEAN TO A TAXPAYER:

	LAST YEAR'S TAXABLE VALUE	THIS YEAR'S ESTIMATED TAXABLE VALUE	LAST YEAR'S ACTUAL TAXES	THIS YEAR'S ESTIMATED TAXES
FOR A TYPICAL HOME OF \$50,000 TAXABLE VALUE LAST YEAR	50,000	UNKNOWN	\$83.40	\$0.00
FOR A TYPICAL FARM OF 100,000 TAXABLE VALUE LAST YEAR	100,000	UNKNOWN	\$166.80	\$0.00
FOR A TYPICAL BUSINESS OF \$200,000 TAXABLE VALUE LAST YEAR	200,000	UNKNOWN	\$333.60	\$0.00

WE WILL KNOW ESTIMATED VALUES BY PUBLICATION DEADLINE

CITIZENS ARE INVITED TO ATTEND A PUBLIC HEARING ON THE INCREASED BUDGET REQUEST OR INCREASED TAX INCREASE. THE PUBLIC HEARING WILL BE HELD AT THE COLLEGE OF SOUTHERN IDAHO, 315 FALLS AVENUE, TWIN FALLS, IDAHO IN THE BOARDROOM OF THE TAYLOR ADMINISTRATION BUILDING AT 5:30 P.M. ON MONDAY AUGUST 16, 1993.

CAUTION TO TAXPAYER: THE AMOUNTS SHOWN IN THIS SCHEDULE DO NOT REFLECT TAX CHARGES THAT ARE MADE BECAUSE OF VOTER APPROVED BOND LEVIES, OVERRIDE LEVIES, SUPPLEMENTAL LEVIES, OR LEVIES APPLICABLE TO NEWLY ANNEXED PROPERTY, OR LEVIES APPLICABLE TO NEWLY CREATED TAXING DISTRICTS.

ADVERTISEMENT CANNOT RUN IN LEGAL OR CLASSIFIED AD SECTION ACCORDING TO I.C. 63-2225

TIMES NEWS: PUBLISH ON AUGUST 4 AND AUGUST 11
MORTHSIDE NEWS: PUBLISH ON AUGUST 4 AND AUGUST 11

DRAFT

NOTICE OF TAX INCREASE
FOR TWIN FALLS COUNTY

THE COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE TAXING DISTRICT HAS PROPOSED
TO INCREASE ITS ANNUAL BUDGET BY AN AMOUNT OF AD VALOREM TAX REVENUES THAT
NEEDS ONE HUNDRED AND FIVE PERCENT (105%) OF THE AD VALOREM TAX REVENUES
OBTAINED FOR ITS ANNUAL BUDGET DURING THE PREVIOUS YEAR BY TWO AND FIVE/TENTHS
PERCENT (2.5%) OR ITS ADVALOREM TAX RATE BY ZERO AND ZERO/TENTHS PERCENT (0.0%)
WHICH WILL INCREASE ITS PROPERTY TAX REVENUE BY SEVEN AND FIVE/TENTHS PERCENT
(.5%).

THE FOLLOWING SCHEDULE IS AN ESTIMATE OF WHAT THIS CHANGE MAY MEAN TO A TAXPAYER:

	LAST YEAR'S TAXABLE VALUE	THIS YEAR'S ESTIMATED TAXABLE VALUE	LAST YEAR'S ACTUAL TAXES	THIS YEAR'S ESTIMATED TAXES	PERCENTAGE INCREASE
FOR A TYPICAL HOME OF \$50,000 TAXABLE VALUE LAST YEAR	50,000	52,500	\$86.80	\$91.25	5.12%
FOR A TYPICAL FARM OF 100,000 TAXABLE VALUE LAST YEAR	100,000	100,000	\$173.60	\$173.80	0.12%
FOR A TYPICAL BUSINESS OF \$200,000 TAXABLE VALUE LAST YEAR	200,000	204,000	\$347.20	\$354.55	2.12%

CITIZENS ARE INVITED TO ATTEND A PUBLIC HEARING ON THE INCREASED BUDGET
REQUEST OR INCREASED TAX INCREASE. THE PUBLIC HEARING WILL BE HELD AT THE
COLLEGE OF SOUTHERN IDAHO, 315 FALLS AVENUE, TWIN FALLS, IDAHO IN THE
BOARDROOM OF THE TAYLOR ADMINISTRATION BUILDING AT 5:30 P.M. ON MONDAY
AUGUST 16, 1993.

CAUTION TO TAXPAYER: THE AMOUNTS SHOWN IN THIS SCHEDULE DO NOT REFLECT
ADDITIONAL TAX CHARGES THAT ARE MADE BECAUSE OF VOTER APPROVED BOND LEVIES, OVERRIDE
LEVIES, SUPPLEMENTAL LEVIES, OR LEVIES APPLICABLE TO NEWLY ANNEXED PROPERTY,
OR LEVIES APPLICABLE TO NEWLY CREATED TAXING DISTRICTS.

ADVERTISEMENT CANNOT RUN IN LEGAL OR CLASSIFIED AD SECTION ACCORDING TO
I.C. 63-2225

NEWS: PUBLISH ON AUGUST 4 AND AUGUST 11

ESTIMATE OF TOTAL TAXES FOR BOTH COUNTIES
JUNE 16, 1993

	FY 92	FY 93	ESTIMATED VALUATIONS FY 94	DOLLAR INCREASE	PERCENT INCREASE
WIN FALLS COUNTY	1,214,795,650	1,295,988,721	1,395,865,472	99,876,751	7.71%
THOMAS COUNTY	352,718,876	375,986,972	416,349,334	40,362,362	10.74%
TOTAL - BOTH COUNTIES	1,567,514,526	1,671,975,693	1,812,214,806	140,239,113	8.39%
ASSESSMENT RATE	X .001668	X .0017	X .0017		
DOLLAR AMOUNT ASSESSED	2,614,614	2,842,359 69,700	3,080,765 69,700	238,406 0	8.39%
		2,912,059	3,150,465	238,406	8.19%
NEW LEVY INCLUDING TORT TAX					0.001738
WIN FALLS COUNTY	1,214,795,650	1,295,988,721	1,395,865,472		
ASSESSMENT RATE	X .001668	X .0017	X .0017		
TORT TAX	2,026,279	2,203,181 53,822	2,372,971 53,687	7.71% -0.25%	
		2,257,003	2,426,658	7.52%	
THOMAS COUNTY	352,718,876	375,986,972	416,349,334		
ASSESSMENT RATE	X .001668	X .0017	X .0017		
TORT TAX	588,335	639,178 15,878	707,794 16,013	10.74% 0.85%	
		655,056	723,807	10.50%	
FY 94 LEVY	0.001738	2,912,059	3,150,465	8.19%	
FY 93 LEVY	-0.001736				
LEVY INCREASE	0.000002	DIVIDED BY .001736 =			
% INCREASE IN LEVY	0.14%				

AMOUNT LEVIED IN BUDGET FY 94 BUDGET AS OF JUNE 16, 1993

COUNTY PROPERTY TAXES	2,899,544
SYM & GROUNDS LEVY	181,221
TORT TAX	69,700

	3,150,465



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

June 21, 1993

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements we are considering publishing our annual meeting schedule in the newspaper each July. The proposed newspaper ad is listed below.

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that third Monday is a holiday, the regularly scheduled meeting will be held the following Monday. The 1993-94 regular meeting schedule is as follows:

July 26, 1993	January 24, 1994
August 16, 1993	February 28, 1994
September 20, 1993	March 21, 1994
October 18, 1993	April 18, 1994
November 15, 1993	May 16, 1994
December 20, 1993	June 20, 1994

The only conflicting holidays are Martin Luther King day on January 17, 1994 and Presidents day on February 21, 1994. All other Board meeting dates are on the third Monday of each month. The national basketball tournament is currently scheduled to run from March 15 through March 19, 1994.

AGREEMENT

This Agreement, made and entered into this 21 day of June, 1993, by and between COLLEGE OF SOUTHERN IDAHO, a Junior College District (hereinafter "CSI"), whose address is P.O. Box 1238, Twin Falls, Idaho 83303-1238, and TWIN FALLS CANAL COMPANY, an Idaho corporation (hereinafter "TFCC"), whose address is P.O. Box 326, Twin Falls, Idaho 83303-0326; and

WHEREAS, TFCC wishes to construct a sediment pond and route Perrine Coulee water through said pond on CSI property in the SENW of Section 4. Township 10 South, Range 17, E.B.M., Twin Falls County, Idaho, as more particularly shown on Exhibit "A" hereto; and

WHEREAS, CSI is agreeable to the construction of the sediment pond; and

WHEREAS, TFCC agrees to maintain the pond after its installation; and

WHEREAS, CSI is agreeable to landscape said pond; and

WHEREAS, the parties wish to delineate their agreement in writing;

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. CSI'S PERMISSION. CSI hereby grants permission to TFCC to construct and operate a sediment pond on the property of CSI, in perpetuity, more particularly described on Exhibit "A," in the SENW of Section 4, Township 10 South, Range 17 E.B.M., Twin Falls County, Idaho, and to divert Perrine Coulee water through said pond and back into the Perrine Coulee for delivery below said pond or discharge into Snake River.

2. CONSTRUCTION AND MAINTENANCE. TFCC agrees to construct the sediment pond and keep the same in good functioning order for the purpose of reducing sediments in the water. TFCC agrees to hereafter maintain the sediment pond and will dredge the pond as needed, preferably during the non-irrigation season. In the event that there is a future failure of the sediment pond, TFCC shall rectify the problem as soon as possible following observation by TFCC, or notice either oral or written by CSI. In the event that TFCC does not restore the operation of the sediment pond so that it is functional, or wishes to abandon the use of the pond, CSI reserves the right to undertake the operation and maintenance of said pond and to continue to divert the water to the pond for aesthetic, riparian and other non-consumptive beneficial uses of the water. In such event, the indemnification of Article 6 hereof by TFCC shall cease and CSI will then assume any maintenance responsibilities. If both parties abandon the use of the pond or mutually agree that it is no longer necessary, TFCC shall remove the pond and restore the ground to its previous state or to a condition as otherwise agreed.

3. EXISTING EASEMENT. It is acknowledged that TFCC has an easement for the Perrine Coulee through CSI's property. Nothing herein shall be construed as a relinquishment of TFCC's rights for the full flow of and conveyance of water from any and all sources through said coulee. Nothing herein shall prevent TFCC's agents' and employees' right of ingress and egress over CSI's land for the purpose of maintaining or operating the coulee and the pond. TFCC shall have no right to use the property involved in the sediment pond upon abandonment or cessation of use of the pond.

4. LANDSCAPING. CSI shall have the right to landscape around said pond, but in so doing shall provide an area for TFCC to access the pond as necessary for sediment removal with backhoes, draglines, trucks and other mechanized equipment.

5. SEWER LINE. TFCC shall be responsible for any interface concerning the City of Twin Falls sewer line that may be involved in the construction and operation of the sediment pond.

6. INDEMNIFICATION. TFCC agrees to hold harmless and indemnify CSI as against any claim or claims of any third party, (said indemnification to include attorneys' fees), arising out of the construction, operation, maintenance, or the failure of the pond, authorized pursuant to this Agreement, including damages from flooding or crop loss claims; and also including claims or obligations which might arise as by reason of the existence of toxics in the water, in the collected sediment from the pond, or in the soil underneath the pond, except for said materials that result from the operations of CSI.

7. BINDING UPON SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed in duplicate the day and year first above written.

TWIN FALLS CANAL COMPANY

By: Robert W. Schaefer
Authorized Representative

COLLEGE OF SOUTHERN IDAHO

By: [Signature]
Authorized Representative

STATE OF IDAHO)
)ss.
County of Twin Falls)

On this 8th day of June, 1993, before me, a Notary Public, in and for said County and State, personally appeared Robert W. Schaefer, known or identified to me to be the Authorized Agent of TWIN FALLS CANAL COMPANY, the corporation that executed the foregoing instrument, and acknowledged to me that such corporation executed the same.

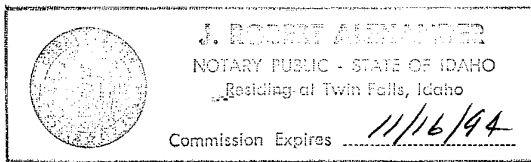
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Sean D. Eeck
NOTARY PUBLIC FOR IDAHO
Residing at: Twin Falls, Idaho
My commission expires: 10-18-98

STATE OF IDAHO)
)ss.
County of Twin Falls)

On this 21 day of June, 1993, before me a Notary Public, in and for said County and State, personally appeared Billy Craig, known or identified to me to be the Authorized Agent of COLLEGE OF SOUTHERN IDAHO, the college district that executed the foregoing instrument, and acknowledged to me that such college district executed the same.

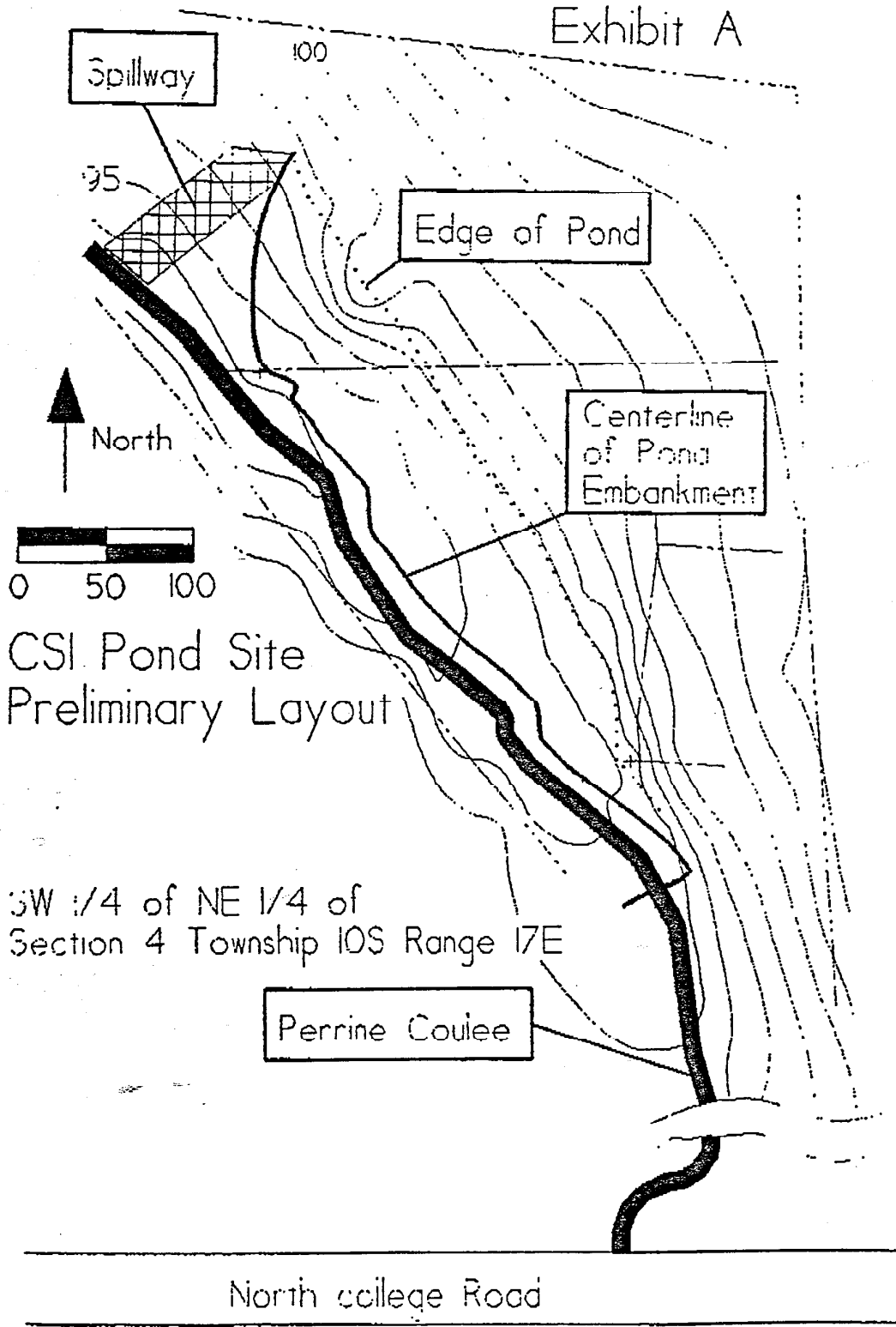
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



James Alexander
NOTARY PUBLIC FOR IDAHO
Residing at: Twin Falls
My commission expires: 11/16/94

05209303.JAR

Exhibit A



CSI Pond Site
Preliminary Layout

SW 1/4 of NE 1/4 of
Section 4 Township 10S Range 17E

Perrine Coulee

North college Road

CSI TRAFFIC AND PARKING REGULATIONS

Approved July 18, 1990
Amended May 20, 1993

GENERAL:

A. Authority & Application:

1. Parking regulations are recommended by the Campus Traffic Safety Advisory Board and become effective on the date approved by the President of the College and the Director of the Physical Plant. They are not retroactive. The Campus Traffic Safety Advisory Board recommends parking policy, supervises the administration of appeals and acts on recommendations to revoke parking privileges.
2. The Director of the Physical Plant or his assignee is responsible for maintaining the Security Office. The Security Director is responsible for the day-to-day operations of the Security Office.
3. These regulations apply at all times to all persons using parking facilities on all CSI property, whether or not they own the vehicle, unless otherwise specified.
4. CSI assumes no responsibility for the care or protection of any vehicle or its contents while it is operated or parked on campus. All vehicles should be locked when left unattended.
5. All matters concerning these regulations should be referred to the Security Director, Campus Box 1238.

B. Traffic Safety Advisory Board:

1. The Traffic Safety Advisory Board is comprised of the following: two academic students and two students from the Vocational-Technical School are appointed by ASCSI; one of these students will serve as the Chairperson of the student Appeals Committee. One Academic faculty representative, one Vo-Tech faculty member, one Classified staff member, and one Administrative member will be appointed by the CSI President. A minimum of five members in attendance will establish a quorum. Physical Plant Director and Security Director are ex-officio members.

2. The chairperson of the Traffic Safety Advisory Board is selected by the board members at the first fall semester meeting, which is called at the request of the Director of the Physical Plant. Meetings after that time are held at the request of the Chairperson or any two board members.

C. Appeal Committee:

1. The Traffic Safety Advisory Board will serve as the appeals committee. The committee hears all appeals other than their own, if a member is involved he or she will refrain from voting.
2. Submission of Appeals: Appeals are to be submitted in writing to the Security Office, Campus Box 1238. An appeal must be filed within seven working days from the date of the infraction. Citations not appealed within this time limit are considered valid citations. After a citation has been paid, the right to appeal has been forfeited.
3. Processing of Appeals: The Security Office and the individual concerned are informed of the results of all appeals. The fees for appealed citations which are denied are payable upon notification. Citations which are reduced upon appeal or during the appeals process must be paid within one week after notification or the fee will revert to the original full amount.

II. PERMANENT "NO PARKING" AREAS:

- A. Parking of all private vehicles is prohibited at all times in the following areas: all service roads, sidewalks, crosswalks, loading zones and yellow curbs: within 10 feet of either direction of all fire hydrants or spaces marked "Fire Road" or within 30 feet of any intersection; on lawns or grass, spaces marked for handicapped (designated by blue curbs) and no parking areas (designated by barricades).
- B. Parking in loading zones or at yellow curbs for bona fide loading or unloading of equipment and other heavy material is limited to 15 minutes unless prior arrangements have been made with the Security office.

III. TIME WHEN REGULATIONS APPLY TO OTHER THAN PERMANENT
"NO PARKING" AREAS:

- A. Traffic and parking regulations are in effect during the entire year, including the summer.
- B. Dormitory parking lot decal regulations are enforced 24 hours a day 7 days a week, except during registration (fee payment) week.

IV. REGISTRATION OF VEHICLES:

- A. All students and CSI employees, who desire to park automobiles, motorized bicycles, motor scooters or motorcycles in the parking lot are required to register such vehicles, regardless of the ownership, with the Security office.
- B. Recreational vehicles, motor homes, boat trailers or other vehicles intended for overnight use will not be permitted to park overnight in College parking lots without the express approval of the Director of Security.

V. DECALS:

A. Requirements:

- 1. All CSI students and employees who park a motor vehicle, on campus must display an appropriate decal. Failure to display such decal in the prescribed manner will constitute a violation of the regulations.
- 2. Registration is not complete until the entire decal is permanently affixed in the appropriate place on the vehicle with the adhesive provided on the decal. Decals may not be attached with tape or other similar material not provided with the permit by the Security Office. If requested, the Security Office will assist in the removal of outdated decals (some restrictions may apply).
- 3. Vehicle license registration or other proof of vehicle ownership may be required of applicants at the time of parking decal purchase.
- 4. All past fines must be paid in full before a new decal will be issued.

5. A decal does not guarantee a personal parking space; parking is allowed in the lots only if space is available.
- B. When and where displayed: For all cars and trucks, the decal is to be placed in the lower portion of the rear window of the passenger's side. On motorized two-wheeled vehicles the decal is to be placed in a conspicuous spot near the license plate.
- C Decal Fees:
1. CSI Student: Decals will be issued free of charge at the time of registration for the first motor vehicle. There will be a fee of \$2.50 for each additional motor vehicle.
- D. Change of ownership, use, or address:
1. Any person to whom a decal has been issued is responsible for removal of the decal prior to the sale or transfer of possession of the vehicle, whether or not such a sale or transfer has been completed.
 2. Any change of ownership, discontinuance of use or possession of a registered motor vehicle, or any change of address or driving qualifications of any person subject to these regulations must be reported to the Security office within 72 hours.
 3. There will not be a decal replacement fee when the original decal is returned. When the original decal is not returned, the vehicle must be registered as if it is a second vehicle registration.
- E. Types of decals:
1. General parking decal--This decal is issued to all Faculty, Staff, employees and students who wish to park any motorized vehicle on campus.
 2. Dormitory parking decal--This decal is issued to all dormitory students wishing to park their vehicle on campus. Vehicles displaying a valid dormitory decal may be parked in the assigned dormitory lot only, or other areas as designated by the Director of Student Activities or Director of Security.
 3. Special decal--This decal is issued by the Security Office to members of the college community who may need to park in several areas by virtue of their affiliation with the college. This decal is

acceptable in all parking areas with the exception of handicapped, yellow curbs, fire zones, and the dormitory parking lot. Special decals must be authorized by the President of the College and Director of the Physical Plant.

4. Handicapped permits--Handicapped persons will be issued distinctive parking permits which are valid in all campus parking lots where spaces are reserved and marked for handicapped persons. Campus handicapped permits may not qualify a person to park in handicapped zones off campus or in handicapped zones on city streets near campus.
5. Motorcycles or mopeds--may be parked only within areas designated for motorcycle parking or in general lot spaces. Motorcycles or mopeds must also display a decal.
6. Bicycles--need not be registered, but must be parked in designated bicycle parking racks. Bicycles may not be parked or stored in buildings except in designated storerooms. Bicycles not parked in designated bicycle parking racks may be impounded at the owners expense. The college is not responsible for damage that may occur to a bicycle while on campus or while impounded.
7. All short term visitors are encouraged to park in visitors designated parking where a decal is not required.

VI. PARKING REGULATIONS:

A. General:

1. The responsibility of finding a legal parking space rests with the vehicle operator. Lack of space is not considered a valid reason for violation of the regulations.
2. Other vehicles parked improperly shall not constitute a valid justification for parking in violation of regulations.

B. Direction and Distance:

1. When parallel parking, vehicles must have the proper wheels to the curb and face in the direction in which traffic is authorized.

2. When parked diagonally, the front wheels must be within 18 inches of the curb.
3. Double parking on streets, access aisles, or in parking lots is prohibited.
4. When parked parallel, the curb side wheels must be within 18 inches of the curb.

C. Towing:

1. Motor vehicles may be towed from any campus area if allowed to stand in violation of local, state, or college regulations, or in any position which constitutes a hazard; i.e., blocking a fire lane or fire hydrant, blocking or obstructing traffic flow, in a driveway, loading zone, service road, or otherwise tending to cause injury or danger to the public.
2. A vehicle found in violation, which has accrued a previous total of \$50.00 or more in outstanding fines or has three unpaid citations, may be towed from campus at the owners expense.
3. Vehicles may also be towed if abandoned or disabled. A vehicle is considered disabled if, from the outward appearance, it is not capable of being driven from its present location. This would include, but not be limited to flat tires, missing wheels, drive lines, or engines, or the vehicle being placed on jacks, parking blocks or similar devices and being unattended. A vehicle is considered abandoned if the vehicle does not display a current parking permit, and the owner/driver has failed to respond within (3) days to contacts made by the Security Office. Two wheeled motorized vehicles are subject to the same regulations as all other vehicles, except in placement of decals.
4. Owners or operators of vehicles which become disabled on campus must notify the Security Office within 24 hours or assume full responsibility for any citations they receive as a result of any improper parking. Owners/drivers of disabled vehicles may be given up to seventy two (72) hours to make the vehicle operable before it will be towed away at their expense.

5. Making major vehicle repairs and/or dumping of motor oil or gasoline on college controlled property is prohibited.
6. Payment of a citation marked "tow warning" does not prohibit the vehicle from being towed for subsequent violations if all other fines are not paid as specified above.

D. Impound Review and Appeal Procedures:

1. A Traffic Safety Advisory Board has been established to review the impoundment and towing procedures and individual impoundments, if requested. Impoundment Review forms are available at the Security Office. Written appeals shall be submitted to the Director of Security.

E. Revocation of Parking Privileges:

1. Parking on CSI property is a privilege which is revocable for cause.
2. Cause of revocation may include: non-payment of fines, unauthorized use of parking decals or permits, acts of vandalism to parking control facilities or equipment, or being a habitual offender. A habitual offender is a person who has had his/her vehicle impounded under these regulations and continues to violate these regulations.
3. Revocations will be decided by the Traffic Safety Advisory Board after a parking privilege revocation hearing.
4. Notification of the hearing, specific reasons for the request for revocation, and the right to appear, will be sent by certified mail or hand delivered to the person at least one week in advance of the hearing.
5. If a person's parking privileges have been revoked, their vehicles(s) are subject to immediate towing at the violator's expense if found on college controlled parking areas.

VII. TRAFFIC REGULATIONS

- A. Speed limit--No vehicle may be driven on campus at a speed of more than 15 miles per hour or as posted.
- B. Sidewalks--on campus are limited to pedestrian traffic. Skate boards, roller skates and roller blades are prohibited in side the loop. Roller blades and roller skates are discouraged by the college on the loop road and parking lots. Persons skating in this area do so at their own risk.
- C. Pedestrians--The driver of a vehicle shall yield the right-of-way, slowing down or stopping, if need be, to so yield to a pedestrian crossing any CSI roadway or sidewalk. No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard.
- D. Dormitory parking Lot--is limited only to dorm students with dormitory decals and handicapped individuals with Security approval and they must possess a dorm decal.
- E. Moving Violations--Campus Officers are authorized to stop vehicles on campus for moving violations (i.e. stop signs, one-way violations, driving on the grass/sidewalks, failure to yield, speeding).
- F. Emergency Vehicle Exceptions--Title 49 Chapter 6 of the Idaho code, section 49-606 pertaining to the operation of any emergency vehicle shall apply to Officers driving college security vehicles.
- G. All city and state traffic regulations and rules covering the use of motor vehicles must be complied with on all parts of the campus through all hours of the day and night.

VIII. DESIGNATION OF PARKING AREAS AND LOTS:

- A. The following parking areas will be posted with the proper signs.

Dorm parking; Loading Zones; Visitor parking; handicap parking.

IX. VIOLATION FINES:

- A. The fines for the violations listed below are:
1st Offense \$10; 2nd Offense \$20; 3rd Offense \$30.
Improper parking;
Overtime parking;
Parking in reserved parking space;
Parking in "No Parking Zones" on street;
Failure to register or display a CSI parking decal;
Non-visitor vehicle parked in visitors only parking;
Parking on grass plus the cost of repairing any damage to college property;
Parking in red curb zones;
Parking in dorm parking lot without displaying a dorm decal.
- B. The fines for the violations listed below are:
1st Offense \$15; 2nd Offense \$30; 3rd Offense \$45.
Parking in handicap parking with out a proper license or handicap permit;
Parking in a tow away zone;
Failure to yield to a pedestrian;
Failure to yield at a yield sign.
- C. The fines for violations listed below are:
1st Offense \$25; 2nd Offense \$50.
Speeding;
Disorderly conduct with a motor vehicle;
Stop sign violation.
- D. Any person in violation of more than one regulation may be cited for each offense.
- E. All fines are reduced to one-half if paid within (3) working days, except when vehicles are impounded.
- F. The fine(s) for violating the parking and traffic regulations must be paid or a written appeal filed with the Security office within (7) working days after the violation. (No specific form is needed, however, a form for appeals is available at the Security office.)
- G. UNPAID FINES:
CSI Students with unpaid fines will not be permitted to re-enroll, obtain transcripts or transfer records until the fines are paid. A payroll deduction for unpaid fines may be made for faculty and staff members to pay the fees.
- H. Violation fines are payable at the Robert F. McManaman Maintenance and Security Building office from 8:00 a.m. to 4:30 p.m., Monday through Friday. Violation fines

may also be paid by check or money order to the College of Southern Idaho, Security office, P.O. Box 1238, Twin Falls, Idaho 83303, (208) 734-0353.

- I. Student offenses which necessitate disciplinary measures in addition to violation fees assessed will be referred to the Director of Student Activities for appropriate action.

- G. For all purposes of these regulations and in such cases in which a violation has occurred, it will be presumed, in the absence of proof to the contrary, that the violator is the registered owner of the vehicle as the information appears on record in the Department of Law Enforcement in Boise or other states.

Security Office
Maintenance Building
College of Southern Idaho
Twin Falls, Idaho 83303
Phone (208) 734-0353

Agency/Institution

College of Southern Idaho

SET D
 PRIORITY LISTING
 PERMANENT BUILDING FUND
 MAJOR CAPITAL IMPROVEMENT, RENEWAL AND REPLACEMENT, ADA COMPLIANCE
 UNDERGROUND STORAGE TANK, EPA GREEN LIGHTS PROGRAM, AND ASBESTOS ABATEMENT PROJECTS
 FISCAL YEAR 95

Priority	Project Title	State Funds Requested (\$ in 000's)	Cumulative Total (State Funds Request) (\$ in 000's)
1	Library Academic Development Center	5,332.0	5,332.0
2	Exposition Center	45.0	5,377.0
3	Asphalt Driveway and Parking Lot Overlay	99.0	5,476.0
4	Physical Education Building	75.0	5,551.0
5	Maintenance Building Remodel	94.0	5,645.0
6	Maintenance Building	75.0	5,720.0
7	Taylor Building Remodel	197.0	5,917.0
8	Biology Labs	37.0	5,954.0