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**COLLEGE OF SOUTHERN IDAHO**

**BOARD OF TRUSTEES MEETING**

**SEPTEMBER 15, 1997**  
**PRESIDENT'S BOARD ROOM**  
**5:30 p.m.**

**AGENDA**

**MINUTES**

**TREASURER'S REPORT**

**WEST ONE DONATION (Scotts)**

**REVIEW CURRENT INSTITUTIONAL COMPUTING  
SYSTEM AND SOFTWARE**

**UPDATE ON FINAL ENROLLMENT FIGURES**  
**Fall enrollment: *John Martin, Ken Campbell***

**REVIEW OF STATE BOARD BUDGET MEETING**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 15, 1997

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Dr.  
Charles Lehrman, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Joan Edwards, Vice President of Planning  
and Development  
Dr. Michael Glenn, Vocational Dean  
Dr. Ken Campbell, Dean of Information Technology  
Dr. John Martin, Registrar  
Ron Shopbell, Director of Continuing Education  
Dick Sterling, Physical Plant Director  
Jeff Duggan, Assistant to the President  
Annette Jenkins, Public Information Director

CSI Staff: Henry Jones

Visitors: None

Faculty Representative: Jim Irons

Times News: Jennifer Sandman

MINUTES OF the Executive Session of August 18, 1997 and the regular session of August 18, 1997 were approved as written on MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. College Attorney Robert Alexander explained the land lease for the Boys and Girls Club to the Board. The Board approved the lease on MOTION by Bill Babcock. Affirmative vote was unanimous.
2. The donated West One property was discussed. The Board directed Mike Mason and Dick Sterling to investigate the cost of getting an asbestos evaluation on the property.

3. Ken Campbell and Mike Mason discussed the need for a new administrative software and hardware system. The Board directed the administration to review systems available and come back to the November board meeting with a recommendation and estimated costs.

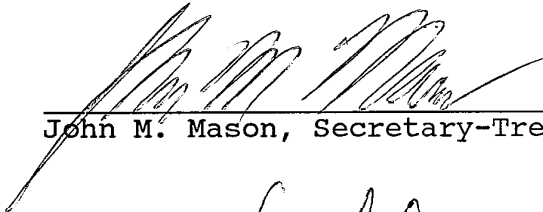
4. John Martin presented enrollment figures for the fall semester. He noted that our headcount as of the tenth calendar day of classes was up 7.27% and our FTE (Full Time Equivalent) was up 3.88%.

5. Ken Campbell reported on student characteristics for the fall semester and compared them with previous semesters. He note that 90% of our part time students were academic and that we had seen significant growth in high school students.

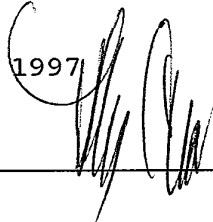
6. The President reported on the Idaho State Board of Education budget meeting. He noted that our enhancement priorities were limited to 4% of our previous years budget. Our enhancement requests are for faculty salary equity, classroom technology and distance learning for underprepared/unprepared students.

The President said that he wrote a letter to Governor Batt stating that this would be a critical year for us and asked for his support.

ADJOURNMENT was declared at 6:18 p.m.

  
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John M. Mason, Secretary-Treasurer

APPROVED October 20, 1997

  
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Chairman

# ENROLLMENT COMPARISON

## 1996 Census Compared to 1997 Census

	1996	1997	Change
Academic Headcount	3,708	3,960	6.80%
Technical Headcount	761	834	9.59%
<b>Total Headcount</b>	<b>4,469</b>	<b>4,794</b>	<b>7.27%</b>

		1996	1997	Change
Academic	FTE	2,292.267	2,452.333	6.98%
Technical	FTE	549.266	499.533	-9.05%
<b>Total</b>	<b>FTE</b>	<b>2,841.533</b>	<b>2,951.866</b>	<b>3.88%</b>

## CSI Fall Technical Student Characteristics: Fall 95 - Fall 97

		TECHNICAL DIVISION STUDENTS		
		Fall 1995	Fall 1996	Fall 1997
<b>FULL-TIME STATUS</b>				
	Full-Time	58.5%	62.6%	62.0%
	Part-Time	41.5%	37.4%	38.0%
<b>STUDENT GENDER</b>				
	Female	57.0%	54.2%	57.0%
	Male	43.0%	45.8%	43.0%
<b>STUDENT AGE GROUPS</b>				
	Less than 18	1.5%	0.3%	3.5%
	18 - 19	16.2%	16.5%	20.7%
	20 - 21	11.3%	14.6%	16.1%
	22 - 24	12.1%	10.4%	9.0%
	25 - 29	12.3%	12.3%	12.5%
	30 - 34	11.9%	10.4%	8.3%
	35 - 39	11.1%	10.2%	10.2%
	40 - 49	15.8%	16.5%	12.8%
	50 - 64	6.3%	6.2%	5.5%
	65 or Older	0.9%	0.9%	0.6%
	Missing Data	0.7%	1.5%	0.8%
<b>STUDENT ETHNICITY</b>				
	Alaskan/Native American	1.7%	1.1%	1.1%
	Asian or Pacific Islander	0.7%	0.5%	1.3%
	Black (Non-Hispanic)	0.4%	0.3%	0.0%
	White (Non-Hispanic)	87.4%	90.1%	91.4%
	Hispanic	6.4%	6.2%	4.6%
	Non-Respondent	3.1%	1.5%	1.3%
	Missing Data	0.3%	0.3%	0.4%
<b>STUDENT'S EDUCATIONAL LEVEL AT TERM OUTSET</b>				
	Completing High School	5.5%	4.2%	9.2%
	Not a High School Graduate	2.3%	1.1%	1.7%
	Completing GED/Equivalency	1.3%	1.6%	1.6%
	High School Graduate	24.8%	21.4%	22.9%
	GED Grad or Equivalent	6.5%	5.7%	4.9%
	Some College, No Degree	47.1%	47.2%	40.5%
	Associate Degree	5.6%	5.6%	4.8%
	Bachelor's Degree or higher	3.5%	3.5%	4.7%
	Missing Data	3.3%	9.8%	10.3%
<b>MARITAL STATUS</b>				
	Single, Never Married	37.9%	41.7%	50.1%
	Married	43.7%	42.5%	35.6%
	Divorced/Separated	15.9%	14.2%	13.1%
	Widow/Widower	2.6%	0.7%	0.6%
	Missing Data		0.8%	0.6%

## CSI Fall Technical Student Characteristics: Fall 95 - Fall 97

	TECHNICAL DIVISION STUDENTS		
	Fall 1995	Fall 1996	Fall 1997
<b>STUDENT EMPLOYMENT STATUS</b>			
Employed less than 35 hrs/wk	30.2%	29.9%	33.0%
Employed more than 34 hrs/wk	27.1%	23.2%	17.5%
Employed as homemaker	4.8%	5.3%	2.6%
Not employed, seeking work	18.4%	16.9%	20.5%
Not employed, not seeking work	15.4%	14.1%	14.6%
Missing Data	4.1%	10.6%	11.8%
<b>HOUSEHOLD STATUS</b>			
Single Parent With Dependents	17.4%	16.4%	14.1%
Couple With Dependents	34.8%	34.7%	31.1%
Without Dependents	34.2%	37.3%	42.7%
Other	11.3%	10.2%	11.4%
Missing Data	2.2%	1.5%	0.7%
<b>STUDENT ED OBJECTIVE FOR TERM</b>			
Personal Enrichment	7.5%	8.3%	9.7%
Get A Job	12.4%	10.3%	9.1%
Improve Skills For Current Job	17.5%	17.3%	14.0%
Get A Different Job	5.7%	6.1%	6.6%
Earn 1 Year Certificate	10.3%	11.8%	11.0%
Earn 2 Year Degree (No Transfer)	29.9%	32.2%	31.8%
Transfer To 4 Year Without CSI Degree	1.2%	0.7%	1.6%
Transfer To 4 Year With CSI Degree	6.7%	8.3%	11.3%
Other/Unsure	6.1%	3.7%	4.6%
Missing Data	2.7%	1.4%	0.4%
<b>ESTIMATED TIME TO COMPLETE ED OBJECTIVE</b>			
One Semester Or Less	3.5%	3.8%	4.1%
One Year	22.3%	18.7%	19.1%
Three Semesters	14.2%	16.5%	13.3%
Two Years	20.2%	20.2%	20.7%
Three Years	11.2%	15.4%	16.3%
More Than Three Years	26.0%	23.4%	25.5%
Missing Data	2.7%	1.9%	1.0%

## CSI Fall '97 Student Characteristics

	STUDENT CREDIT LOAD				TOTAL	
	Part-Time Status		Full-Time Status		Count	Percent
	Count	Percent	Count	Percent		
<b>TOTAL STUDENTS</b>	2437	100.0%	2355	100.0%	4792	100.0%
<b>INSTRUCTIONAL DIVISION</b>						
Academic	2120	87.0%	1838	78.0%	3958	82.6%
Technical	317	13.0%	517	22.0%	834	17.4%
<b>STUDENT GENDER</b>						
Female	1674	68.7%	1388	58.9%	3062	63.9%
Male	743	30.5%	966	41.0%	1709	35.7%
Unknown/Missing	20	0.8%	1	0.0%	21	0.4%
<b>STUDENT AGE GROUPS</b>						
Less than 18	169	6.9%	19	0.8%	188	3.9%
18 - 19	203	8.3%	908	38.6%	1111	23.2%
20 - 21	187	7.7%	573	24.3%	760	15.9%
22 - 24	151	6.2%	271	11.5%	422	8.8%
25 - 29	216	8.9%	216	9.2%	432	9.0%
30 - 34	191	7.8%	106	4.5%	297	6.2%
35 - 39	238	9.8%	106	4.5%	344	7.2%
40 - 49	462	19.0%	118	5.0%	580	12.1%
50 - 64	344	14.1%	24	1.0%	368	7.7%
65 or Older	206	8.5%			206	4.3%
Missing Data	70	2.9%	14	0.6%	84	1.8%
<b>STUDENT ETHNICITY</b>						
Alaskan/Native American	22	0.9%	23	1.0%	45	0.9%
Asian or Pacific Islander	19	0.8%	51	2.2%	70	1.5%
Black (Non-Hispanic)	3	0.1%	19	0.8%	22	0.5%
White (Non-Hispanic)	2130	87.4%	2070	87.9%	4200	87.6%
Hispanic	104	4.3%	144	6.1%	248	5.2%
Non-Respondent	119	4.9%	44	1.9%	163	3.4%
Missing Data	40	1.6%	4	0.2%	44	0.9%
<b>STUDENT'S EDUCATIONAL LEVEL AT TERM OUTSET</b>						
Completing High School	278	11.4%	227	9.6%	505	10.5%
Not a High School Graduate	58	2.4%	21	0.9%	79	1.6%
Completing GED/Equivalency	22	0.9%	31	1.3%	53	1.1%
High School Graduate	271	11.1%	739	31.4%	1010	21.1%
GED Grad or Equivalent	56	2.3%	110	4.7%	166	3.5%
Some College, No Degree	843	34.6%	1090	46.3%	1933	40.3%
Associate Degree	193	7.9%	78	3.3%	271	5.7%
Bachelor's Degree or higher	464	19.0%	19	0.8%	483	10.1%
Missing Data	252	10.3%	40	1.7%	292	6.1%
<b>MARITAL STATUS</b>						
Single, Never Married	759	31.1%	1709	72.6%	2468	51.5%
Married	1280	52.5%	421	17.9%	1701	35.5%
Divorced/Separated	259	10.6%	205	8.7%	464	9.7%
Widow/Widower	76	3.1%	9	0.4%	85	1.8%
Missing Data	63	2.6%	11	0.5%	74	1.5%

## CSI Fall '97 Student Characteristics

	STUDENT CREDIT LOAD				TOTAL	
	Part-Time Status		Full-Time Status		Count	Percent
	Count	Percent	Count	Percent		
<b>STUDENT EMPLOYMENT STATUS</b>						
Employed less than 35 hrs/wk	547	22.4%	993	42.2%	1540	32.1%
Employed more than 34 hrs/wk	965	39.6%	327	13.9%	1292	27.0%
Employed as homemaker	109	4.5%	52	2.2%	161	3.4%
Not employed, seeking work	149	6.1%	515	21.9%	664	13.9%
Not employed, not seeking work	351	14.4%	398	16.9%	749	15.6%
Missing Data	316	13.0%	70	3.0%	386	8.1%
<b>HOUSEHOLD STATUS</b>						
Single Parent With Dependents	209	8.6%	281	11.9%	490	10.2%
Couple With Dependents	860	35.3%	405	17.2%	1265	26.4%
Without Dependents	891	36.6%	1382	58.7%	2273	47.4%
Other	401	16.5%	270	11.5%	671	14.0%
Missing Data	76	3.1%	17	0.7%	93	1.9%
<b>FAMILY EDUCATIONAL HISTORY</b>						
First Generation College	818	33.6%	783	33.2%	1601	33.4%
One Parent w/ College Experience	497	20.4%	657	27.9%	1154	24.1%
Both Parents w/ College Experience	603	24.7%	818	34.7%	1421	29.7%
Missing Data	519	21.3%	97	4.1%	616	12.9%
<b>REPORTED DISABILITIES</b>						
Yes	69	2.8%	114	4.8%	183	3.8%
No	1954	80.2%	2212	93.9%	4166	86.9%
Missing Data	414	17.0%	29	1.2%	443	9.2%
<b>PRIMARY LANGUAGE AT ADMISSION</b>						
English	2017	82.8%	2198	93.3%	4215	88.0%
Other	32	1.3%	132	5.6%	164	3.4%
Missing Data	388	15.9%	25	1.1%	413	8.6%
<b>STUDENT ED OBJECTIVE AT ADMISSION</b>						
Personal Enrichment	594	24.4%	65	2.8%	659	13.8%
Get A Job	79	3.2%	126	5.4%	205	4.3%
Improve Skills For Current Job	484	19.9%	38	1.6%	522	10.9%
Get A Different Job	88	3.6%	81	3.4%	169	3.5%
Earn 1 Year Certificate	43	1.8%	76	3.2%	119	2.5%
Earn 2 Year Degree (No Transfer)	201	8.2%	427	18.1%	628	13.1%
Transfer To 4 Year Without CSI Degree	217	8.9%	190	8.1%	407	8.5%
Transfer To 4 Year With CSI Degree	417	17.1%	1230	52.2%	1647	34.4%
Other/Unsure	255	10.5%	110	4.7%	365	7.6%
Missing Data	59	2.4%	12	0.5%	71	1.5%
<b>ESTIMATED TIME TO COMPLETE ED OBJECTIVE</b>						
One Semester Or Less	338	13.9%	24	1.0%	362	7.6%
One Year	415	17.0%	350	14.9%	765	16.0%
Three Semesters	113	4.6%	191	8.1%	304	6.3%
Two Years	160	6.6%	688	29.2%	848	17.7%
Three Years	288	11.8%	512	21.7%	800	16.7%
More Than Three Years	1003	41.2%	569	24.2%	1572	32.8%
Missing Data	120	4.9%	21	0.9%	141	2.9%



## CSI Fall Student Characteristics: Fall 95 - Fall 97

		TOTAL STUDENTS		
		Fall 1995	Fall 1996	Fall 1997
<b>FULL-TIME STATUS</b>				
	Full-Time	50.0%	53.0%	49.1%
	Part-Time	50.0%	47.0%	50.1%
<b>STUDENT GENDER</b>				
	Female	62.7%	62.7%	63.9%
	Male	37.3%	37.3%	35.7%
<b>STUDENT AGE GROUPS</b>				
	Less than 18	2.1%	2.4%	3.9%
	18 - 19	20.8%	22.3%	23.2%
	20 - 21	14.6%	16.1%	15.9%
	22 - 24	10.3%	9.6%	8.8%
	25 - 29	9.6%	9.8%	9.0%
	30 - 34	7.8%	7.1%	6.2%
	35 - 39	8.9%	8.1%	7.2%
	40 - 49	14.0%	13.6%	12.1%
	50 - 64	6.9%	6.5%	7.7%
	65 or Older	3.5%	3.5%	4.3%
	Missing Data	1.3%	1.1%	1.8%
<b>STUDENT ETHNICITY</b>				
	Alaskan/Native American	1.3%	1.3%	0.9%
	Asian or Pacific Islander	1.3%	1.5%	1.5%
	Black (Non-Hispanic)	0.5%	0.5%	0.5%
	White (Non-Hispanic)	87.7%	87.4%	87.6%
	Hispanic	5.5%	5.3%	5.2%
	Non-Respondent	3.3%	3.5%	3.4%
	Missing Data	0.3%	0.4%	0.9%
<b>STUDENT'S EDUCATIONAL LEVEL AT TERM OUTSET</b>				
	Completing High School	5.9%	7.0%	10.5%
	Not a High School Graduate	1.9%	1.2%	1.6%
	Completing GED/Equivalency	1.4%	1.1%	1.1%
	High School Graduate	22.7%	23.3%	21.1%
	GED Grad or Equivalent	3.8%	3.4%	3.5%
	Some College, No Degree	44.5%	44.5%	40.3%
	Associate Degree	6.6%	6.5%	5.7%
	Bachelor's Degree or higher	9.1%	7.9%	10.1%
	Missing Data	4.0%	5.1%	6.1%
<b>MARITAL STATUS</b>				
	Single, Never Married	45.9%	49.3%	51.5%
	Married	39.7%	37.7%	35.5%
	Divorced/Separated	10.9%	10.5%	9.7%
	Widow/Widower	3.4%	1.5%	1.8%
	Missing Data	2.1%	1.1%	1.5%

## CSI Fall Student Characteristics: Fall 95 - Fall 97

	TOTAL STUDENTS		
	Fall 1995	Fall 1996	Fall 1997
<b>STUDENT EMPLOYMENT STATUS</b>			
Employed less than 35 hrs/wk	32.1%	33.0%	32.1%
Employed more than 34 hrs/wk	29.8%	28.0%	27.0%
Employed as homemaker	4.1%	3.7%	3.4%
Not employed, seeking work	13.5%	13.8%	13.9%
Not employed, not seeking work	15.2%	15.2%	15.6%
Missing Data	5.2%	6.3%	8.1%
<b>HOUSEHOLD STATUS</b>			
Single Parent With Dependents	11.3%	10.8%	10.2%
Couple With Dependents	29.3%	27.8%	26.4%
Without Dependents	45.5%	47.4%	47.4%
Other	11.5%	12.4%	14.0%
Missing Data	2.4%	1.7%	1.9%
<b>STUDENT ED OBJECTIVE FOR TERM</b>			
Personal Enrichment	14.1%	13.9%	13.8%
Get A Job	5.2%	4.5%	4.3%
Improve Skills For Current Job	11.1%	10.2%	10.9%
Get A Different Job	3.8%	3.6%	3.5%
Earn 1 Year Certificate	2.4%	2.7%	2.5%
Earn 2 Year Degree (No Transfer)	13.1%	13.4%	13.1%
Transfer To 4 Year Without CSI Degree	8.2%	8.0%	8.5%
Transfer To 4 Year With CSI Degree	33.7%	35.9%	34.4%
Other/Unsure	6.5%	6.4%	7.6%
Missing Data	2.0%	1.3%	1.5%
<b>ESTIMATED TIME TO COMPLETE ED OBJECTIVE</b>			
One Semester Or Less	6.7%	7.2%	7.6%
One Year	16.3%	15.6%	16.0%
Three Semesters	6.8%	7.0%	6.3%
Two Years	17.5%	18.5%	17.7%
Three Years	16.6%	18.5%	16.7%
More Than Three Years	33.1%	31.3%	32.8%
Missing Data	2.9%	1.9%	2.9%

## CSI Fall Academic Student Characteristics: Fall 95 - Fall 97

		<b>ACADEMIC DIVISION STUDENTS</b>		
		Fall 1995	Fall 1996	Fall 1997
<b>FULL-TIME STATUS</b>				
	Full-Time	48.6%	51.8%	46.4%
	Part-Time	51.4%	48.2%	53.6%
<b>STUDENT GENDER</b>				
	Female	64.0%	64.4%	65.4%
	Male	36.0%	35.6%	34.1%
	Unknown/Missing			0.5%
<b>STUDENT AGE GROUPS</b>				
	Less than 18	2.3%	2.9%	4.0%
	18 - 19	22.0%	23.8%	23.7%
	20 - 21	15.5%	16.7%	15.8%
	22 - 24	9.9%	9.4%	8.8%
	25 - 29	9.0%	9.2%	8.3%
	30 - 34	6.9%	6.3%	5.8%
	35 - 39	8.4%	7.4%	6.5%
	40 - 49	13.4%	12.8%	12.0%
	50 - 64	7.1%	6.6%	8.1%
	65 or Older	4.1%	4.1%	5.1%
	Missing Data	1.5%	1.0%	1.9%
<b>STUDENT ETHNICITY</b>				
	Alaskan/Native American	1.3%	1.4%	0.9%
	Asian or Pacific Islander	1.4%	1.7%	1.5%
	Black (Non-Hispanic)	0.5%	0.6%	0.6%
	White (Non-Hispanic)	87.7%	86.8%	86.9%
	Hispanic	5.4%	5.1%	5.3%
	Non-Respondent	3.4%	4.0%	3.8%
	Missing Data	0.3%	0.4%	1.1%
<b>STUDENT'S EDUCATIONAL LEVEL AT TERM OUTSET</b>				
	Completing High School	6.1%	7.7%	10.8%
	Not a High School Graduate	1.9%	1.2%	1.6%
	Completing GED/Equivalency	1.4%	1.0%	1.0%
	High School Graduate	22.5%	24.1%	20.7%
	GED Grad or Equivalent	3.3%	2.9%	3.2%
	Some College, No Degree	44.2%	44.3%	40.3%
	Associate Degree	6.4%	5.9%	5.8%
	Bachelor's Degree or higher	10.1%	8.6%	11.2%
	Missing Data	4.2%	4.2%	5.3%
<b>MARITAL STATUS</b>				
	Single, Never Married	47.9%	51.4%	51.8%
	Married	38.6%	36.1%	35.5%
	Divorced/Separated	9.8%	9.7%	9.0%
	Widow/Widower	3.6%	1.6%	2.0%
	Missing Data	2.1%	1.1%	1.7%

## CSI Fall Academic Student Characteristics: Fall 95 - Fall 97

	<b>ACADEMIC DIVISION STUDENTS</b>		
	Fall 1995	Fall 1996	Fall 1997
<b>STUDENT EMPLOYMENT STATUS</b>			
Employed less than 35 hrs/wk	32.7%	33.9%	32.0%
Employed more than 34 hrs/wk	29.9%	28.3%	29.0%
Employed as homemaker	4.0%	3.4%	3.5%
Not employed, seeking work	12.6%	13.3%	12.5%
Not employed, not seeking work	15.3%	15.6%	15.8%
Missing Data	5.5%	5.5%	7.3%
<b>HOUSEHOLD STATUS</b>			
Single Parent With Dependents	10.1%	9.6%	9.4%
Couple With Dependents	27.9%	25.8%	25.4%
Without Dependents	48.1%	49.8%	48.4%
Other	11.5%	13.0%	14.6%
Missing Data	2.4%	1.8%	2.2%
<b>STUDENT ED OBJECTIVE FOR TERM</b>			
Personal Enrichment	15.5%	15.2%	14.6%
Get A Job	3.7%	3.3%	3.3%
Improve Skills For Current Job	9.8%	8.6%	10.2%
Get A Different Job	3.3%	3.1%	2.9%
Earn 1 Year Certificate	0.7%	0.8%	0.7%
Earn 2 Year Degree (No Transfer)	9.6%	9.7%	9.2%
Transfer To 4 Year Without CSI Degree	9.6%	9.6%	10.0%
Transfer To 4 Year With CSI Degree	39.5%	41.8%	39.2%
Other/Unsure	6.4%	6.5%	8.3%
Missing Data	1.9%	1.4%	1.7%
<b>ESTIMATED TIME TO COMPLETE ED OBJECTIVE</b>			
One Semester Or Less	7.5%	8.0%	8.3%
One Year	15.1%	15.1%	15.3%
Three Semesters	5.3%	5.1%	4.9%
Two Years	17.0%	18.2%	17.1%
Three Years	17.5%	18.6%	16.8%
More Than Three Years	34.8%	33.0%	34.3%
Missing Data	2.9%	2.0%	3.4%