

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**EXECUTIVE SESSION**

**FEBRUARY 22, 1999**

**4:30 P.M.**

**PRESIDENT'S BOARD ROOM**

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning the acquisition of real property.

**COLLEGE OF SOUTHERN IDAHO**

**BOARD OF TRUSTEES**

**FEBRUARY 22, 1999  
PINE ROOM, #258  
2<sup>ND</sup> FLOOR TAYLOR BUILDING  
5:30 p.m.**

**AGENDA**

**MINUTES: *Mike Mason (A)***

**TREASURER'S REPORT: *Mike Mason (A)***

**STUDENT DESKS, TABLES AND CHAIRS BID: *Mike Mason (A)***

**TAYLOR BUILDING AIR HANDLER REPLACEMENT BID: *Mike Mason (A)***

**ACADEMIC ATHLETIC REPORT: *Jim Dawson (I)***

**OUTDOOR PROGRAM UPDATE: *Bill Studebaker (I)***

**CSI/TF CITY POLICE AGREEMENT:  
*Mike Mason and Randy Dill (A)***

**CURRICULUM ISSUES: *Dr. Beck (I/A)***

**ARTEC UPDATE: *Dr. Mike Glenn (I)***

**REQUEST FOR MEMBERSHIP WITH THE NORTHWEST REGIONAL  
EDUCATIONAL LABORATORY (NWREL): *President Meyerhoeffer (A)***

**ICNNE STATEMENT ON MULTIPLE LEVELS OF NURSING EDUCATION:  
*President Meyerhoeffer (A)***

**JFAC COMMUNITY COLLEGE APPROPRIATION:  
*President Meyerhoeffer (I)***

### Hope Scholarship & Lifetime Learning Credits - Federal Tax Reduction

Hope Scholarship Tax Credit is available for students in their first two years of post-secondary education related as a dependent or as a student. The credit is calculated as a percentage of the first \$1,000 of tuition and qualified fees, plus 50% of the next \$1,000 to a maximum of \$1,500 per student. The credit may be claimed for payments of qualified tuition and related expenses made after December 31, 1997 for an academic year beginning after that date.

Only tuition and fees paid from personal funds or educational loans will qualify for calculation of this credit and other financial aid reduce qualified payments used in calculating the tax credit. Charges and fees associated with room, board, activities, athletics, insurance, books, equipment, transportation, and similar personal, living or family expenses are not tuition expenses.

The Lifetime Learning Credit is available to CSI students not eligible for Hope Scholarship Credit, and 10% of the first \$5,000 of tuition and qualified fees to a maximum of \$1,000 per tax return. No minimum enrollment is required for this credit. The credit begins after June 30, 1998 for academic periods beginning after that date.

To meet the reporting requirements of Congress and the IRS, we will be issuing 1998 Form 1098-T in early March. You will need to report the following information on your tax advisor for this and other tax relief opportunities available for educational expenses.

MEETING OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
PRESIDENT'S OFFICE  
EXECUTIVE SESSION  
February 22, 1999

11:00 a.m. PRESIDING: LeRoy Craig

Leroy Craig, Dr. Thad Scholes, Bill Brizee

Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney

and Bill Baker

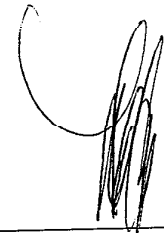
Minutes were read and approved.  
Minutes entered into Executive Session in  
Room 67-2345 (c) to conduct  
business regarding the proposed  
sale of real property on MOTION by Bill  
Brizee. The motion was unanimous.

Meeting adjourned at 5:26 p.m.



John M. Mason, Secretary/Treasurer

APPROVED March 22, 1999

  
Chairman

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
FEBRUARY 22, 1999

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,  
Bill Babcock, Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Joan Edwards, Vice President of Planning and  
Development  
Dr. Michael Glenn, Vocational Dean  
Dr. John Martin, Registrar  
Dr. Ken Campbell, Dean of Information Technology  
Ron Shopbell, Director of Dual Credit  
Randy Dill, Physical Plant Director  
Karen Baumert, Public Information Director  
Doug Maughan, Public/Herrett Center Information  
Officer

CSI Staff: Bill Studebaker, Jim Dawson, Edit Szanto,  
Darryl Cameron, Lynn Irons and Henry Jones

Visitors: None

Faculty Representatives: None

Times News: Brian Haynes

MINUTES OF JANUARY 19, 1999 were approved as written on  
MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURER'S REPORT: Acceptance of the Treasurer's report  
was approved on MOTION by Dr. Thad Scholes. Affirmative  
vote was unanimous.

CSI Trustees

February 22, 1999

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BIDS:

1. The Board approved the low bid of Intermountain Design of Boise, Idaho in the amount of \$29,543.02 for the specified classroom furniture on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for the furniture purchase is from the Plant Facility Fund.

2. The Board approved the low bid of Magic Valley Refrigeration in the amount of \$94,972.00 for the Taylor air handler replacement project on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this project is from the Plant Facility Fund.

PRESIDENT'S REPORT:

1. Jim Dawson gave the Board the annual athletic grade report. He thanked Dr. Joan Edwards and tutor coordinator Shari Stroud for their efforts in assisting the athletes. Mr. Dawson reported the following team grade point averages:

Women's Cross Country	3.39
Men's Cross Country	2.63
Volleyball	2.82
Baseball	2.90
Men's Basketball	2.47
Women's Basketball	3.01
Women's Rodeo	3.01
Men's Rodeo	3.10

2. Bill Studebaker reported on the status of the Outdoor Program. He noted that they had 591 participants in the program this year and hoped to double that number by the same time next year.

3. The President briefed the Board on the proposed law enforcement contract with the City of Twin Falls Police Department. College attorney Robert Alexander address specific issues in the proposed contract.

The Board will consider the contract for approval at the March 22, 1999 Board meeting.

CSI Trustees

February 22, 1999

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4. Dr. Jerry Beck and Lynn Irons discussed the general education core and articulation agreements. Any course the College of Southern Idaho puts into the core is accepted as a core course at all of the Idaho institutions of higher education. It was also noted that the College of Southern Idaho core is more difficult than any other institution in the state.

The Board approved the general education core on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

5. Dr. Mike Glenn reported that ARTEC had submitted a grant to the Albertson's Foundation for 4.7 million dollars over a three-year period. He stated that he was confident that the grant would be funded. Dr. Glenn recognized College of Southern Idaho grant writer Char Hagemann for her outstanding work on the grant.

ARTEC expects to enroll approximately 350 high school juniors in program next year.

6. The Board approved joining the Northwest Regional Educational Laboratory on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

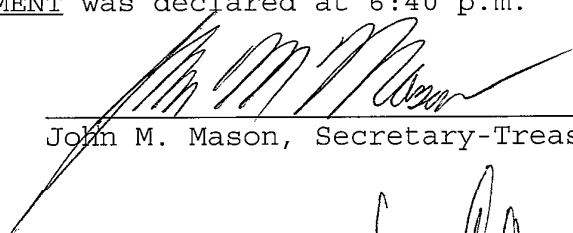
7. The President requested that the Board send a letter to the ICNNE thanking them for their position on nursing education. Dr. Claudeen Buettner was recognized for her work with the ICNNE.

The Board approved the request.

8. The President reviewed the state appropriations recommended by the Joint Finance Appropriations Committee concerning our academic and vocational budgets. He noted that our academic appropriation was recommended to increase by 5.6% and out vocational budget by approximately 7%.

The President noted that our area legislators had been particularly helpful in getting these recommendations in a tight budget year for the state. He also stated that we were still hoping to get the remainder of the planning money for the fine arts project.


ADJOURNMENT was declared at 6:40 p.m.



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John M. Mason, Secretary-Treasurer

APPROVED March 22, 1999



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Chairman



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

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February 4, 1999

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: Student Desks, Tables and Chairs

We received two bids for the specified classroom  
furniture. The bids are as follows:

Harvey's Office Plus	\$37,128.00
Intermountain Design, Inc.	\$29,543.02

Based upon my review of the bids, I recommend we accept  
the low bid of Intermountain Design, Inc. of Boise, Idaho in  
the amount of \$29,543.02 for 120 desks, 120 tables and 240  
chairs.

Funding for this purchase is from the Plant Facility  
Fund.





COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

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February 4, 1999

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: Taylor Building Air Handler Replacement

We received two bids for the specified project. The  
bids were as follows:

Sawtooth Sheet Metal	\$99,350.00
Magic Valley Refrigeration	\$94,972.00

Based upon a review of the bids by Don Buettner, I  
recommend we accept the low bid of \$94,972.00 from Magic  
Valley Refrigeration of Twin Falls, Idaho for the Taylor  
air handler replacement project.

Funding for this project is from the Plant Facility  
Fund.



COLLEGE OF  
SOUTHERN  
IDAHO

February 23, 1999

Board of Directors  
Northwest Regional Educational Laboratory  
101 S.W. Main Street, Suite 500  
Portland, Oregon 97204-3297

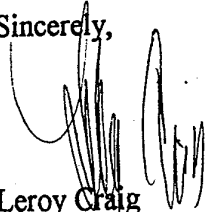
Dear Board Members,


We have recently received a letter from several of your Idaho Board Members asking for our acceptance into the Northwest Regional Educational Laboratory (NWREL). The letter requested we respond with a resolution adopted by our Board of Trustees to accompany the application form.

*February 22, 1999, by unanimous consent, the College of Southern Idaho Board of Trustees has agreed to join the National Regional Educational Laboratory as a member in good standing. We look forward to working with NWREL on educational issues that are of great concern to all students in the State of Idaho.*

Please accept this letter as our formal request to join the other 105 educational institutions in Idaho.

Sincerely,

  
Leroy Craig  
President, Board of Trustees

  
Gerald Meyerhoeffer  
President, College of Southern Idaho



COLLEGE OF  
SOUTHERN  
IDAHO

Health Sciences and Human Services

January 29, 1999

Gerald R. Meyerhoeffer, President  
College of Southern Idaho  
POB 1238  
Twin Falls, ID 83303

Dear Jerry:

In 1984, and again in 1994, the Idaho Commission on Nursing and Nursing Education (ICNNE) published a statement supporting baccalaureate education for Registered Nursing licensure and Associate Degree education for the Licensed Practical Nurse. This position was challenged by employers, nurses, legislators, and educators across the state, region, and nation.

On January 22, 1999, the ICNNE published a statement supporting multiple levels of nursing education within the state. (See attached). This statement is the product of a lot of work and effort. ICNNE will make recommendations to the Idaho State Board of Education and Idaho State Board of Nursing to accept this position.

The College of Southern Idaho wholeheartedly supports this new statement and position and encourages the ICNNE to widely distribute this document. This decision was based on surveys of health care employers, nurses, educators, and others. Data supports multiple levels of nursing education and expertise. It is in the best interest of the citizens of the state.

The membership list of the ICNNE is attached. Please feel free to contact the members to voice your support of this inclusive and comprehensive support of nursing and nursing education in Idaho.

Sincerely,

Claudeen Buettner, Ed.D., R.N.  
Chair, Health Sciences and Human Services

CB/em

Attachment

ICNNEREPT.



IDAHO

COMMISSION

ON NURSING

AND NURSING

EDUCATION

*ICNNE Position Statement on Differentiated Education and Practice*

*Adopted January 22, 1999*

The Idaho Commission on Nursing and Nursing Education (ICNNE) recognizes that Idaho nursing education and credentialing should provide the "full spectrum" of competent practitioners. The needs of the population in this rural state make it important to have multiple levels of nursing providers.

Findings from a recent statewide study indicated a need for nurses of all levels and identified competencies. The Commission supports a wide range of educational options for nurses to promote and improve access to affordable health care for Idaho citizens. Each level of preparation is a valuable contribution to the system of providing health care throughout Idaho. ICNNE, therefore, supports the current education system of formal training for unlicensed personnel, certification for Licensed Practical Nurses, Associate and Baccalaureate degrees for Professional Nurses and graduate education of Advance Practice Nurses.

The ICNNE is committed to designing a nursing education system which encourages continued professional development by providing ease of articulation from one level to the next and making nursing education "flexible" and affordable. ICNNE also supports developing new approaches to provide ease of access to all education opportunities and to facilitate skill building in areas such as computer training, management, and fiscal expertise which may not necessarily lead to additional credentials.

ICCNE MEMBERSHIP LIST 1/4/99

<p>Barbara Allerton Idaho Nurses Association 775 Cow Horse Drive Kuna, ID 83634 Phone: 385-1650 Fax: 385-1370 E-mail: ballert@bsu.idbsu.edu</p>	<p>Joan Brogan Director (Chair) Nursing &amp; Health Education 1000 West Garden Avenue Coeur d'Alene, ID 83814 Phone: 769-3481 Fax: 769-7774 E-mail: joan_brogan@nidc.edu</p>
<p>Dr. Claudeen Buetner Chair Health Science &amp; Human Services PO Box 1238 Twin Falls, ID 83301 Phone: 733-9554 x2155 Fax: 736-4743 E-mail: cbuetner@aspen1.csi.cc.id.us</p>	<p>Dr. Pamela Clarke Idaho State University Department of Nursing PO Box 8101 Pocatello, ID 83209 Phone: 236-2185 Fax: 236-4645 E-mail: clarpame@isu.edu</p>
<p>Kathleen Connerly (Representing Large Hospital) St. Joseph's Regional Medical Center PO Box 816 Lewiston, ID 83501 Phone: 799-5485 Fax: 799-5528</p>	<p>Dr. Robin Dodson Chief Academic Officer PO Box 83720 Boise, ID 83720-0037 Phone: 334-2270 Fax: 334-2632 E-mail: rdodson@osbe.state.id.us</p>
<p>Mary Jane Draney, RN, MS VP - Patient Care Services Magic Valley Regional Medical Center PO Box 409 Twin Falls, ID 83303-0409 Phone: 737-2135 Fax: 737-2129 E-mail: janied.@mvrmc.gen.id.us</p>	<p>Sandy Evans Executive Director State Board of Nursing PO Box 83720 Boise, ID 83720-0061 Phone: 334-3110 ext21 Fax: 334-3262 E-mail: sevans@ibsn.state.id.us</p>
<p>Edith Irving, Chief Nursing Officer West Valley Medical Center IONE Representative 1717 Arlington Avenue Caldwell, ID 83605 Phone: 455-3723 E-mail: edith.irving@id.columbia.net Fax: 455-3717</p>	<p>Alice Bevans Acting Chair Division of Nursing 8<sup>th</sup> Avenue &amp; 6<sup>th</sup> Street Lewiston, ID 83501 Phone: 799-2402 Fax: 799-2062</p>
<p>Penny Meppen Practical Nursing Program Coordinator EITC 1600 South 25th East Idaho Falls, ID 83404-5788 Phone: 524-3000 x3446 Fax: 524-3007 E-mail: penny@admin.eitc.edu</p>	<p>Dr. Anne Payne, Chair Department of Nursing Boise State University 1910 University Drive Boise, ID 83725 Phone: 385-3845 Fax: 385-1370 E-mail: apayne@bsu.idbsu.edu</p>

<p>Margery Pickett  Licensed Practical Nurses of Idaho, Inc.  1150 East 11<sup>th</sup> North  Mountain Home, ID 83647  Phone: 587-4398, Boise 342-4140 x59, Other areas  587-8404 x59  Fax: 587-8406</p>	<p>Gary Lauer  Division of Vocational Education  650 W. State St., RM 324  Boise, ID 83720-0095  Phone: 334-3216  Fax: 334-2365  E-mail: glauer@ved.state.id.us</p>
<p>Suzi Shriver, RN  School Nurses Org. Of Idaho  2765 E. Boston Court  Boise, ID 83706  Phone: 888-3715</p>	<p>Kristine Theis, NP  Vice Chair, Nurse Practitioner Conference Group  500 W. Fort St., Dept. 111  Boise, ID 83702  Phone: 422-1000 x7108  Fax: 422-1148 or 422-1105  E-mail: theis.kristine_(np)@boise.va.gov</p>
<p>Kim Van Wagoner  Chair (Treasurer)  Dept. of Nursing - Ricks College  175 Clark Building  Rexburg, ID 83460  Phone: 356-1325  Fax: 356-1366  E-mail: vanwagoner@ricks.edu</p>	<p>Di Wickliff (Representing Public Health Districts)  Physical Health Director  Central District Health Dept.  707 N. Armstrong  Boise, ID 83704  Phone: 327-8580  Fax: 327-8500 or 327-8554  E-mail: dwickliffphd4.state.id.us</p>
<p>Susan Fletcher, RN, CAS  (Representing Small Hospital)  729 Hutchinson Ave.  American Falls, ID 83211  Phone: 226-5061  Fax: 226-3218  E-mail: jimflet@stellarcom.com</p>	<p>Julia E. Robinson  ISU Boise Center  1353 S. Eagle Flight Way  Boise, ID 83709  Phone: 327-7361  Home: 388-0311  Fax: 327-7430  E-mail: jrobin@micron.net</p>
<p>Brenda Wanke, Director (Representing Active Nurses)  West Valley Medical Center  Quality Resources  1717 Arlington Avenue  Caldwell, ID 83605  Phone: 455-3752  Fax: 455-3717  E-mail: brendanwanke@id.columbia.net</p>	<p>Julie Hall  (Representing Idaho Assoc. of Home Health Admin.)  Saint Alphonsus Home Health  427 N. Curtis Road  Boise, ID 83706  Phone: 367-3040  Fax: 376-7300  E-Mail: julihall@mailstn.sarmc.org</p>
<p>Connie Hulme  (Representing Long term care assoc.)  Bear Lake Memorial Nursing  164 S. 5<sup>th</sup>  Montpelier, ID 83254  Phone: 847-1630</p>	

**College of Southern Idaho**  
**General Education Study Report**  
Approved by the CSI Curriculum Committee 2/10/99

**Mission Statement of the College of Southern Idaho**

The College of Southern Idaho, a comprehensive community college, educates the diverse residents primarily of South Central Idaho and encourages them to lead full, effective lives in a changing world.

**Goal of General Education at the College of Southern Idaho**

A college education lays the foundation of a career, cultivates the imagination, develops the power to reason and analyze, and encourages the intellectual curiosity that makes education a lifelong undertaking.

A central component of this preparation is the requirement that a student working toward a degree or certificate must complete coursework in the general education core. The general education coursework is intended to transfer between A.A., A.S., and A.A.S. degrees.

**General Knowledge Areas as Designated by the Idaho State Board of Education  
Governing Policies and Procedures**

General Areas of Knowledge in General Education as designated by the Idaho State Board of Education include: Communications (2-3 cr); English (3-6 cr); Behavioral & Social Science (6-12 cr); Humanities, Fine Arts, and Foreign Languages (6-12 cr); Natural Science (7-12 cr); Mathematics (3-5 cr). General Education is not intended to meet specific course requirements of unique or professional programs.

**General Knowledge Area Goal for Core Subjects at the College of Southern Idaho**

**Communications**

*Goal:* To enhance the student's ability to communicate clearly, correctly, logically, and persuasively in spoken English.

**English**

*Goal:* To gain experience in the process of writing essays, to evaluate, to communicate clearly, and to incorporate and cite sources.

**Behavioral and Social Science**

*Goal:* To understand, interpret, and apply knowledge for evaluating and valuing human behavior in its anthropological, economic, geographical, historical, political, psychological, and sociological contexts.

**Humanities, Fine Arts, and Foreign Languages**

*Goal:* To comprehend the human experience as it has been portrayed and amplified through the visual arts, performing arts, languages, literature, and philosophy.

**Natural Science**

*Goal:* To gain an understanding of the world through natural sciences.

**Mathematics**

*Goal:* To gain an understanding of mathematics as a language in which to express, define, and answer questions about the world.

## Criteria for all General Education Courses at the College of Southern Idaho

1. Content from the major areas of knowledge of Communications; English; Behavioral and Social Science; Humanities, Fine Arts, and Foreign Languages; Natural Science; Mathematics.
2. Collegiate level.
3. Taught by qualified faculty.
4. Expected outcomes stated in the course syllabus in relation to the College's mission and goals.
5. Provide a broad-based survey of a discipline and show the interconnectedness of knowledge.
6. Develop a discerning individual.
7. Practice critical thinking and problem-solving skills.
8. Promote awareness of social and cultural diversity in order to appreciate the commonality of mankind.
9. Foster the balance between individual needs and the demands of society.
10. Reinforce reading, writing, speaking, and/or quantitative skills.
11. Encourage and inspire life-long learning.
12. Encourage creativity.

### General Knowledge Area Goal For Graduation Requirement Subjects at CSI

#### Physical Education

*Goal:* To understand the issues dealing with physical and mental well-being, with opportunities for physical activity.

#### Computer Literacy

*Goal:* To develop computer literacy and research skills necessary to sustain lifelong learning.

#### Curriculum Committee Members:

Randy Berriochoa, Cindy Bond, Dr. Claudcen Buettner, Mary Beth Crane, Dr. Jim Gentry, Mike Green, Lynn Irons, Karl Kleinkopf, Deb Klimes, Dr. Rick Parker, Dr. Rick Snider, Dr. Marvin Strobe, Dave White

#### Ex Officio Members:

Dr. Jerry Beck, Dr. Mike Glenn, Dr. John Martin, Lena Paxton, Ron Shopbell, Graydon Stanley, Ned Vaughn

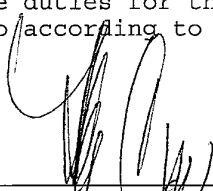
#### General Education Subcommittee Members:

Mary Beth Crane, Dr. Jim Gentry, Dr. Rick Parker, Dr. Rick Snider




COLLEGE OF SOUTHERN IDAHO  
TRUSTEE'S OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of Idaho; that I will faithfully discharge all the duties for the office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

  
\_\_\_\_\_  
Trustee Signature

SUBSCRIBED AND SWORN to before me this <sup>22<sup>ND</sup></sup> ~~19<sup>TH</sup>~~ day of <sup>FEBRUARY</sup> ~~JANUARY~~, 1999.

  
\_\_\_\_\_  
Secretary/Treasurer