

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

FEBRUARY 28, 2000

**5:30 p.m.
TAYLOR BUILDING
PINE ROOM #258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

BID: FLAT DIGITAL PANEL COMPUTER MONITORS: (A) *Mike Mason*

GENERAL FUND TRANSFER TO PLANT FACILITIES: (A) *Mike Mason*

DEPARTMENTAL BUDGET SHIFTS: (A) *Mike Mason*

PROPOSED NEW ENTRY: (I) *Dale Riedesel*

OUTDOOR PROGRAM RELEASE FORM: (A) *Bill Studebaker (?)*

POLICIES AND PROCEDURES UPDATE: (A) *Barbara Knudson (?)*

LEGISLATIVE UPDATE: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
FEBRURAY 28, 2000

CALL TO ORDER: 5:34 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Donna Brizee, Dr. Thad Scholes and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and Development
DeVere Burton, Dean of Instruction
Dr. John Martin, Registrar
Dr. Ken Campbell, Dean of Technology
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public/Sports Information Director
Doug Maughan, Herrett Center/Public Information Officer

CSI Staff: Louise Flowers, Barbara Knudson, Henry Jones and Bill Studebaker

Visitors: Dale Riedesel

Faculty Representative: Jan Simpkin

Times News: Jennifer Sandmann

MINUTES OF JANUARY 18, 2000 and THE EXECUTIVE SESSION OF FEBRUARY 5, 2000 were approved as written on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Bids:

1. The Board approved the low bid of Trio Technologies of Carrollton, Texas for fifteen flat digital panel monitors in the amount of \$15,358.56 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

2. The Board approved the low bid of Sawtooth Sheet Metal of Twin Falls, Idaho for the basic old Burley High School HVAC renovation project in the amount of \$254,000.00 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The Board also approved spending up to \$20,000 of additional funds to provide heating and fresh air exchanges for the auditorium. This will be done with a change order to the approved contract or with a separate bid.

3. As recommended by Bob Beer of Starr Corporation, the Board approved fifteen of the seventeen bids received on the Aspen Addition. Bids in the total amount of \$895,503.25 were approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The HVAC and roofing contracts will be re-bid.

PRESIDENT'S REPORT:

1. The Board approved the transfer of one million dollars from the General Fund to the Plant Facility Fund on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. The Board approved the budget shift of \$660,800 of tuition from the Continuing Education department to the General Fund tuition account and the shifting of \$660,800 of expenditures from the Continuing Education account to the Academic Instruction account on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

3. The Board reviewed the proposed 3.9% tuition and fee increase for the 2000-2001 school year. The President advised the Board that the proposed increase will be presented to the student senate and then brought back to the Board.

CSI Trustees

February 28, 2000

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4. Dale Riedesel provided the Board with three options for a new main entry passenger drop off and loading zone to accommodate the Fine Arts and Taylor Buildings. The Board asked that the third option be changed to allow angle parking and a turn radius that would accommodate large busses. Mr. Riedesel advised the Board that he would make the changes and provide a set of new drawings to the President.

5. The President advised the Board that he was still working on the exchange of the Highway 93 property with Bureau of Land Management and U.S. Forest Service property.

6. Bill Studebaker and Robert Alexander reviewed the forms the Outdoor Club is requiring participants to complete. The forms provide full disclosure of the risks participants face and limit the College's liability to the extent possible.

7. The Board adopted the policies and procedures manual as presented by Barbara Knudson on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Approval of the Drug and Alcohol policy was withheld pending further review by the Board.

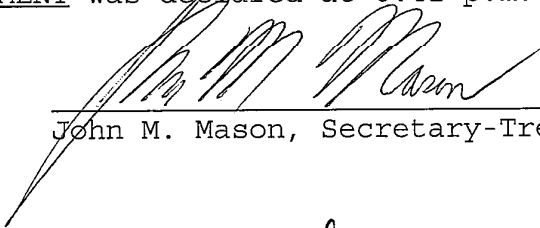
8. The President reviewed the status of legislative bills involving community college property tax relief, an increase in liquor fund money distributed to community colleges and proposed increases in the Permanent Building Fund.

9. Randy Dill and the President advised the Board that a handicapped ramp will be purchased for graduation and that the handicapped ramp for the Fine Arts building was operational.

10. Randy Dill advised the Board that he had received permission from the Department of Water Resources to proceed with the replacement of the bridge over the Perine Coulee.


CSI Trustees
February 28, 2000
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ADJOURNMENT was declared at 6:41 p.m.



John M. Mason, Secretary-Treasurer

APPROVED March 27, 2000



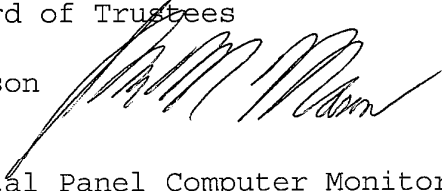
Chairman



COLLEGE OF
SOUTHERN
IDAHO

February 24, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Flat Digital Panel Computer Monitors

We received five bids for the fifteen specified
monitors. The bids are as follows:

Dell	\$20,117.40
Micron	\$19,279.84
Conner Creek Computers	\$17,134.00
Buy.Com	\$15,680.95
Trio Technologies	\$15,358.56

Based upon a review of the bids by Edit Szanto and Dr.
Jerry Beck, it is my recommendation that we accept the low
bid of Trio Technologies of Carrolton, Texas in the amount
of \$15,358.56 for the fifteen specified monitors.

This purchase is being funded by the Albertson's
Teacher Education grant.



COLLEGE OF
SOUTHERN
IDAHO

February 24, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Old Burley High School HVAC Renovation

We received the following base bids to replace the existing steam heating system with gas fired heating and air conditioning roof top units at the old Burley High School:

Magic Valley Refrigeration	\$287,527.00
Terry's Heating and Air Conditioning	\$271,731.00
Ramsey Heating and Electric	\$264,460.00
Sawtooth Sheet Metal	\$254,000.00

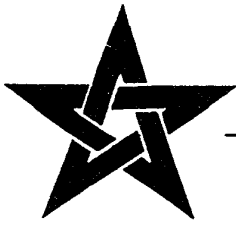
Based upon a review of the bids by Don Buettner and Randy Dill, I recommend that we accept the low bid of Sawtooth Sheet Metal of Twin Falls, Idaho in the amount of \$254,000 for the specified project.

The above bids do not include the auditorium. The following are three options concerning the auditorium:

1. If we are not going to occupy the space, it will cost an additional \$5,000 to provide basic heat with no air exchanges. This is a firm price.
2. If we want to occupy the space without air conditioning, the engineer estimates it will cost an additional \$20,000 to provide heating with air exchanges.
3. If we want to occupy the space with air conditioning, heat and air exchanges, the additional cost is estimated at \$60,000. The air conditioning may require an electrical service upgrade which would cost an additional \$15,000.

We will need direction concerning which of the three options we should pursue.

Funding for this purchase is from the Plant Facilities Fund.



STARR CORPORATION

P.O. BOX 46 • TWIN FALLS, IDAHO 83303
(208) 733-5695 FAX (208) 734-9537

February 28, 2000

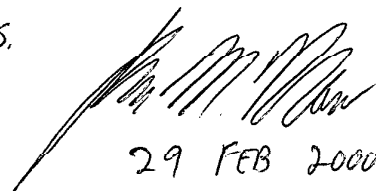
BOB,

THE BOARD OF TRUSTEE'S
APPROVED THE BIDS LISTED BELOW
AT THEIR MEETING LAST NIGHT.
PLEASE PROCEED WITH LETTING THE
CONTRACTS.

Mr. Mike Mason
College of Southern Idaho
Taylor Administration Building
318 Falls Avenue
Twin Falls, Idaho 83301

Re: Aspen Building Addition

Dear Mike:


29 FEB 2000

The bids for the above referenced project have been reviewed and we recommend that contracts be awarded to the following companies:

Bid Package	Contractor	Amount
# 1 Earthwork	Stutzman, Inc.	\$93,512.25
# 2 Concrete	Caribou Construction, Inc.	\$115,747.00
# 3 Masonry	Koch Masonry Service, Inc.	\$48,100.00
# 4 Furnish Struct. Steel	Summit Steel	\$56,908.00
# 5 Install Struct. Steel	Idaho Iron, Inc.	\$30,000.00
# 6 Wood and Plastics	Shelley Cabinet Company, Inc.	\$73,032.00
# 8 Joint Sealants	SealCo	\$3,800.00
# 9 Doors and Windows	Rayborn Construction	\$59,400.00
# 10 Alum. Entrances	The Glassman, Inc.	\$35,684.00
# 11 Gypsum Board Systems	REK Quality Drywall	\$127,786.00
# 12 Floor Coverings	Builders Emporium	\$70,639.00
# 13 Painting	Gary Tetz Painting	\$18,545.00
# 14 Fixed Seating	Hasco, Inc.	\$42,651.00
# 15 Fire Sprinklers	Grinnell Fire Protection	\$19,910.00
# 18 Electrical	Argus Electric, Inc.	\$99,789.00
	Total	\$895,503.25

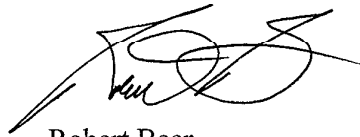
The bid of Gary Tetz Painting for bid package number 13 did not acknowledge addendum number three. A review of addendum number three indicates that it does not impact the bid of Mr. Tetz, therefore I recommend that this irregularity be waived and the contract be awarded.

We further recommend that all bids for bid packages 7 and 16 be rejected and that these packages be rebid as soon as CTA can issue revised specifications and bid documents. The bid of Tolley-Hughes, Inc. for bid package 7 included bid clarifications that force us to consider their bid non-responsive and Sawtooth Sheetmetal's bid for bid package 16 did not name the plumber as required by Idaho Code section 67-2310. Accepting the next bid for these packages would result in an add of \$18,765.00 and \$27,079.00 respectively. It also appears that there may be some potential cost savings that can be realized by rebidding package 16 if some design changes and clarifications are made.

It should also be noted that I did have some concerns about the quality of work performed by Summit Steel. They have completed several projects recently where a sizable number of fabrication errors on each job, significantly delayed the projects and impacted scheduled completion. I did place a call to Al Reese the Vice President of Summit Steel and candidly discussed my concerns. Mr. Reese has assured me that they have taken the necessary steps to remedy this problem and at my request has sent a letter addressing this issue. A copy of the aforementioned letter is attached for your review.

Should you have any questions or if I can be of assistance please feel free to contact me.

Sincerely

A handwritten signature in black ink, appearing to read 'R Beer', with a stylized flourish extending to the right.

Robert Beer
Sr. Project Manager

cc: Dave Turner
Attachment



February 24, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: General Fund Transfer to Plant Facilities

With the purchase of the 60 acres along North College Road and regularly scheduled maintenance and renovation projects, we have depleted the Plant Facility Fund. As of June 30, 1999 our available fund balance was nearly zero. While we have made our regularly scheduled General Fund transfer of \$440,000 but it will not be enough to meet our needs.

We have committed to over \$1,000,000 in matching funds for the Aspen Addition. We also have to cover the costs of the campus surface water irrigation system, several HVAC projects and building renovations.

The General Fund fund balance was \$3,554,800 as of June 30, 1999. We anticipate meeting or exceeding revenue budgets again this year.

We are requesting a transfer of \$1,000,000 from the General Fund to the Plant Facilities Fund. This will leave us approximately \$2,554,800 in the General Fund. With some improved grant management cash flow practices, we believe we can operate with a \$2,500,000 fund balance to cover cash flow.



COLLEGE OF
SOUTHERN
IDAHO

February 24, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Departmental Budget Shifts

We have changed our philosophy concerning tuition and fee revenues from our outreach centers. In the past, tuition and fees accrued to the centers as a part of their revenues. With the growth of the outreach centers and the institutionalization of their operating costs, it no longer makes sense to divide out the tuition and fee payments to outreach centers.

Decisions concerning the offering of classes at outreach centers are now made on a similar basis to class offerings on campus. Revenue and expenditure data remains available to analyze costs of classes regardless of location.

In the FY 2000 budget, we budgeted \$660,800 of tuition and fees to the Continuing Education Department. This is made up of approximately \$320,000 in summer school tuition and \$340,800 of regular outreach center tuition. We are proposing shifting these funds to the General Fund Tuition account. This will cause General Fund tuition to rise from \$2,636,600 to \$3,297,400.

We also propose shifting \$660,800 of expenditures to Academic Instruction. The Academic Instruction budget will increase from \$7,071,200 to \$7,732,000. This will remove all credit instructional costs from Continuing Education. Continuing Education has been renamed Community Education. Community Education is intended to be operated on a break-even basis.

These proposed changes shift funds between departments for the purpose of easier administration. The net effect on the overall approved FY 2000 budget is zero.



COLLEGE OF
SOUTHERN
IDAHO

February 25, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Fy 2001 Tuition and Fee Increases

Based upon last years revenues and this years-
projected revenues and expenses, we request that the
following tuition and fee rates be adjusted for Fy 2001:

1. An increase in the Tuition rate from \$32.50 per credit
to \$33.50 per credit. This is a \$10.00 increase for a full
time student and a 3% increase in tuition charges.

Due to records and financial aid system interfaces, we
would charge 50% of total charges for tuition for part time
students. This will actually equal \$33.25 per credit.

This increase should raise approximately \$60,000 for
the general fund.

2. An increase in Athletic fees from \$4.50 per credit to
\$5.00 per credit. This is a \$5.00 increase for a full time
student and an 11.1% increase in Athletic fees.

This increase should raise approximately \$30,000 for
the Athletic department.

3. An increase in Student Association Fees from \$3.00 per
credit to \$3.50 per credit. This is a \$5.00 increase for a
full time student and a 16.7% increase in Student
Association Fees.

This increase should raise approximately \$30,000 for
the Student Association. With this increase, the Student
Association will assume all fiscal responsibilities for the
cheerleaders, dance team and student newspaper.

4. An increase in Graduation Fees from \$.30 per credit to \$.50 per credit. This is a \$2.00 increase for a full time student and a 66.7% increase in Graduation Fees.

This increase should raise approximately \$12,000 and allow us to balance our graduation account.

5. An increase in the Outdoor Club fee from \$.50 per credit to \$.80 per credit. This is a \$3.00 increase for a full time student and a 60% increase in Outdoor Club fees.

This increase should raise approximately \$18,000 for the Outdoor Club. It should raise enough revenues to meet projected expenditures.

6. Last year we did not raise Out of State/Foreign Tuition. For Fy 2001, we are proposing raising Out of State/Foreign Tuition from \$110 per credit to \$120 per credit. This is a 9% increase.

Out of State/Foreign Tuition is paid in addition to regular tuition and fees.

Our total proposed increase in tuition and fees is \$2.50 per credit or \$25 for a full time student. A full time student would pay \$665 in Fy 2001 versus the \$640 they paid this year. This is a 3.9% increase which should be the lowest in the State. NIC is looking at moving from \$609 to \$647 for a full time student which would be a 6.2% increase. The universities are looking at increases in the 7% range.

College of Southern Idaho Outdoor Program

Acknowledgement & Assumption of Risks and Release & Indemnity Agreement

Introduction

Please read this Document carefully before signing. Part A is an Acknowledgement and Assumption of Risks and Part B is a Release and Indemnity Agreement. The Introduction and Conclusion contain paragraphs common to both parts A and B. The Introduction, Parts A and B, and the Conclusion form the entire agreement and shall be referred to as the "Document."

CSI Outdoor Program (CSIOP) activities can take place on private, federal or other lands. Certain federal land agencies do not allow service providers to be released by their clients from liability for injuries or other losses occurring while operating under permit on those federal lands ("restricted federal lands"). However, CSI Outdoor Program (CSIOP) can utilize an Acknowledgment and Assumption of Risks with its clients for permitted activities on those federal lands. As a result, Part A covers all your activities, and Part B covers all your activities, other than those that take place on restricted federal lands.

Parent(s) or Legal Guardian(s) (hereafter collectively "parent(s)") of any participating minor (hereafter sometimes "minor" or "child") shall sign this Agreement. Participating minors (those under the age of 18) shall also sign. "I", "me" or other first person references shall include both the parent and the minor, unless the context requires otherwise. References to "student" include both minor and adult participants.

In consideration of the services of the CSI Outdoor Program and all other persons or entities associated with them or any of them (collectively referred to, in this document, as "CSIOP"), I agree as follows:

Part A: Acknowledgment And Assumption of Risks

Engaging in CSIOP educational and/or adventure activities involves certain risks. Although CSIOP has taken reasonable steps to provide students with appropriate equipment and skilled staff so they can enjoy and learn from activities for which they may not be skilled, students understand and acknowledge that there are risks, hazards and dangers associated with these activities. Some risks are inherent in these activities and cannot be eliminated or reduced. A variety of other risks also exist. These inherent and other risks, hazards and dangers can cause injury, property damage, illness, mental or emotional trauma, disability or death. I understand CSIOP does not want to frighten me or reduce my enthusiasm for these activities, but believes it is important for me (and my parents, if I am a minor) to know in advance what to expect and to be informed of the risks. The following describes some, but not all of these risks, hazards and dangers:

- 1- **Risks involved in physical activity.** CSIOP activities include a variety of both indoor and outdoor physical activities. These activities include running, sustained climbing or hiking, and lifting repetitively, both during the day and at night.
- 2- **Risks present in an outdoor or wilderness environment.** These risks include travel in high altitude mountainous or wilderness terrain where trails or routes may not be groomed, maintained or controlled. While traveling in these areas, hazards may not be marked or visible; weather is changeable, unpredictable and dangerous year around; and lightning, rivers, creeks, falling rocks, snow and ice, avalanche dangers, fallen timber, bee hives, wild animals and other natural hazards and dangers exist.
- 3- **Risks in decision making.** CSIOP staff must make various judgments and decisions as they conduct educational and/or adventure activities in changing indoor and outdoor environments. These judgments and decisions are, by their nature, imprecise and subject to error. Consequently, there are risks involved in instructor decision making and conduct, including, without limitation, the risk that a CSIOP representative may misjudge a student's capabilities, or misjudge weather, terrain, water level, river and/ or terrain route location, or misjudge medical treatment.
- 4- **The risk that equipment used** in an activity may break, fail or malfunction, despite reasonable maintenance and use.
- 5- **Risks connected with geographic location.** CSIOP activities may take place in remote places, several hours or days from any medical facility, where communication and transportation are difficult and where evacuation and medical may be delayed.
- 6- **Risks regarding conduct.** Risks include the potential that the student, or other participants or third parties (e.g. rescue squad, hospital) may act carelessly, recklessly or generally fail to exercise care.

MEDICAL INFORMATION AND CONSENT FOR EMERGENCY MEDICAL TREATMENT

CAUTION: THIS IS A LEGAL DOCUMENT. READ IT CAREFULLY BEFORE SIGNING. YOUR SIGNATURE WILL CONFIRM THAT YOU HAVE READ AND UNDERSTAND THE DOCUMENT.

NAME _____ PHONE _____
ADDRESS _____
AGE _____ MALE _____ FEMALE _____
SOCIAL SECURITY NUMBER _____

Please take time to fill in the blanks below:

- 1- Please check all items below that apply to your past or present medical history:
- | | |
|---------------------------------------|--------------------------|
| Asthma _____ | Muscle Disorder _____ |
| Diabetes (Insulin/Diet Control) _____ | Contact lenses _____ |
| Insulin _____ | Pregnancy _____ |
| Diet Control _____ | Bone disorder _____ |
| Fainting Spells _____ | Hearing Impairment _____ |
| High Blood Pressure _____ | Visual Problems _____ |
| Epilepsy _____ | Claustrophobia _____ |
| Hay Fever _____ | Heart Condition _____ |

2- What is your blood type? A _____ + _____
 B _____ -- _____
 AB _____
 O _____

3- Do you have any physical or mental conditions which might limit your participation in a outdoor trip?
Yes _____ No _____
If yes please describe _____

4- Please list all serious injuries or hospital care in your medical history. Reason for hospitalization.
Date _____

5- List all medications you are presently taking.

6- Do you have any allergies or sensitivities (IF: penicillin, sulfa drugs, wasp & bee stings, foods, etc.)
YES NO If yes, please describe _____

Kit"? (Epinephrine 1:1000) _____

7- Do you have any special dietary restrictions? Yes _____ No _____
If yes, please describe _____

EQUIPMENT RENTAL FORM & RELEASE

CAUTION: THIS IS A LEGAL DOCUMENT, READ IT CAREFULLY BEFORE SIGNING. YOUR SIGNATURE CONFIRMS THAT YOU HAVE READ AND UNDERSTOOD THIS DOCUMENT.

This document verifies that I, the undersigned have rented and checked out _____ from the ASCI Outdoor Program.

signature below confirms that I agree: (1) That I have read this document and acknowledge that I am acquainted with the risks of _____; (2) that I have the appropriate skill level and physical condition to undertake the rigors of _____; (3) That I have made a careful decision that I am willing to accept and assume all risks which are a part of _____. I acknowledge that the use of _____ is limited and I understand those limits and agree that I will use _____ in accordance with those limitations. I agree that when transporting _____, I will use the appropriate racks, etc., which will secure the _____ during transportation and will not transport, _____ in a manner, which may cause damage to the equipment. I acknowledge that if _____ is damaged during my transportation or use of the equipment, I will be financially responsible for all repairs required to return the equipment to the condition it was in at the time it came into my possession. I will provide all equipment necessary to repair _____ should repairs be required during my use of the equipment.

I, the undersigned, hereby release, discharge and forever waive any claims for property damage or personal injury which should occur during my use of the equipment, which then exists or may thereafter arise against the College of Southern Idaho, the Associated Students of the College of Southern Idaho or their employees or agents. I will further indemnify the College of Southern Idaho, the Associated Students of the College of Southern Idaho and their agents or employees from any claim or cause of action which may be brought on my behalf arising out of my use of the equipment.

This agreement will be binding upon my heirs, successors and assigns.

NAME	DATE OF BIRTH	DATE OF RENTAL	PHONE	CSI STUDENT OTHER
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(IF YOU ARE UNDER THE AGE OF 18 YEARS, THIS DOCUMENT MUST ALSO BE SIGNED BY A PARENT OR GUARDIAN)

PARENT/ GUARDIAN

COLLEGE OF SOUTHERN IDAHO OUTDOOR PROGRAM SIGN-UP SHEET

CAUTION: THIS IS A LEGAL DOCUMENT. READ IT CAREFULLY. YOUR SIGNATURE WILL CONFIRM THAT YOU HAVE READ AND UNDERSTAND THE MEANING OF THIS DOCUMENT.

Name of Trip: _____ Location: _____

Departure Date: _____ Time: _____ Departure Place: _____ Return Date: _____

Pre-trip Meeting: No Yes When _____ Where _____ Time _____

Pertinent Data:

Your signature below agrees to the following: I have read the statement on the reverse side of this document, and I acknowledge that I am acquainted with the dangers and risks of this trip. I, also, am of the appropriate skill level and physical condition to undertake the rigors of this trip. If I have any doubts of my physical or medical condition I will seek medical advice. I have made a careful decision that I am willing to accept and assume all risks.

Additionally I have read the information on personal vehicles and understand that if I drive my own vehicle, I am responsible for my actions as well as providing proper insurance. I understand that CSI is not responsible for the safety of personal vehicles, nor does it provide insurance. I also understand that personal medical insurance is not provided, and I am responsible for obtaining proper insurance coverage.

I will not, nor will any of my heirs or assigns, hold the CSI Outdoor Program and their employees and volunteers and other participants liable for negligence or for any injuries or death or property loss. It is my specific intent and purpose to release, to indemnify, to hold harmless, and to forever discharge the CSI Outdoor Program and their employees and volunteers, from all claims, demands, actions, or causes of action on account of my death or on account of any injury to me which may occur from my participation therein, as well as all activities incident thereto.

Name	Date	Phone	S-CSI Student F-Faculty/Staff C-Community Member A-AIAAlumni/Spouse	Birth Date
------	------	-------	--	---------------

- 1- _____
- 2- _____
- 3- _____
- 4- _____
- 5- _____
- 6- _____
- 7- _____
- 8- _____
- 9- _____
- 10- _____

COLLEGE OF SOUTHERN IDAHO OUTDOOR PROGRAM FOREIGN TRAVEL STATEMENT OF CULPABLE ISSUES

This is a notice to all persons who will be participating in an Outdoor Program trip that goes to a foreign country. Please be notified that you the participant must be responsible for the following, as well as all other cautions for safe travel: U.S. citizens living in or visiting _____ [country] are encouraged to register at the Consular Section of the U.S. Embassy.

Adventure travel safety: hikers are significantly safer if they are part of a group. Hikers should exercise extreme caution in steep and slippery areas. Travelers to all remote areas should check with local authorities about geographic, climatic and security conditions. Adventure travelers should be aware that rescue capabilities are limited. It does not happen often, but hikers have died and others have had to be rescued. Often rescues are by foot because helicopters and planes cannot fly in the terrain or at the altitudes at which rescue is necessary. It is possible to drown will fording a stream.

Public transportation, roadways and paths may be in poor condition. Beware of hailing taxis, use radio dispatch when possible.

Violent crime can be a major problem. Most countries are relatively safe for the group tourist who takes appropriate precautions and does not stray from organized groups.

Be aware of the laws. Obey them. Have adequate money available via credit card, travelers checks and so on to pay for all expenses and possible emergency situations, like but not limited to hospitalization. Have medical insurance that will pay in a foreign country.

Medical help maybe unavailable or inadequate. Often there are numerous health risks. It is your responsibility to get all vaccinations as well as become versed in the nature of disease in the respective travel area.

It is advisable that you become familiar with traveling in your respective country prior to your journey by reading books, studying tourist guides and looking up features on the Internet.

This sheet is merely a brief statement intended to alert you to issues with which you should become familiar. It in no way is intended to cover all concerns nor to be specifically informative about any mentioned or alluded to. You must educate yourself and take full responsibility for doing your pre-travel research.

I _____ (print name) have read the above and I will research the country and local in which I will be traveling. I will be traveling to _____ (country), in the following locale(s) _____.

And I also understand that this sheet is accompanied by other necessary release relating to harm, injury and indemnity. _____ Signature _____ Date

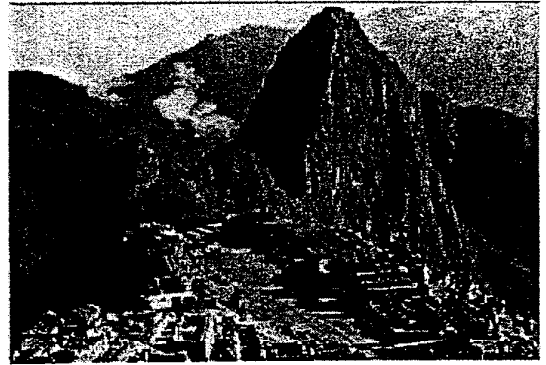
CSI Outdoor Program Peru 2000

Description/Benefits:

Trekking in the mountains is more than panoramic views, and wilderness experience. It is also about challenge, risk management, and enduring hardship. Another less publicized yet equally enticing factor that draws individuals into the highlands is a unique cultural experience. The high peaks of the world have escaped the commercialization of typical travel destinations. Thus, those who travel there are immersed in a pristine environment, and experience an unadulterated culture.

Over the past couple of years the CSI Outdoor Program has been instructing students in many of the skills necessary to travel in mountainous terrain. A small group of these students have participated in most of the activities offered; thus acquiring the skills and experience necessary for a major trekking expedition. This year the CSI Outdoor Program has organized a trip to the Peruvian Andes; where six of these students will participate in the unique educational experience described above. It is the Outdoor Program's request that Special Events Funding be obtained to provide some financial support to these students and one attending advisor.

The trip will consist of two distinct portions; the first of which will be a trek in the Southern Andes to the famed ruins of Machu Picchu. The purpose of this destination is two fold: 1) to gain an appreciation of ancient Inca Civilizations and 2) to begin the slow acclimatization process necessary to visit high altitudes. The second portion of the trip will find the group in the Northern Andes attempting to summit two of Peru's highest peaks. The selected peaks, though requiring technical skills, are not difficult climbs and are relatively well traveled peaks. Being well traveled provides the additional advantage of allowing students to interact with climbers from other parts of the world. It is not unusual to hear 6 or 7 languages in the base camps of these mountains.



Participant Selection Criteria:

Student Requirements:

- Prior mountaineering experience
- Completed CSI Avalanche Course
- Completed Current CPR/First Aid prior to departure
- Participate in CSI Outdoor Program Spring Break Climbing Adventure
- Participate in CSI Outdoor Program Mt. Shasta Climbing Trip
- Commit to rigorous six month physical fitness program
- Possess suitable mountaineering gear
- Participate in CSI Conversational Spanish Course Spring 2000 (strongly recommended)

One community member (Mark Sachs) has extensive mountaineering experience which will add an additional measure of safety to the group. The other community member (Tom VanSlyke) has previous South America travel experience and is fluent in Spanish, both of which will prove valuable assets to the group. Tom is a non-climber and has volunteered to remain at base camp to watch over the groups belongings.

Tentative Itinerary

- June 14 Depart Salt Lake City International Airport to Lima Peru
- June 15 Fly from Lima, Peru to Cuzco, Peru
- June 16 Spend the day in Cuzco acclimatizing, organizing gear, and sight seeing.
- June 16 - 20 Machu Picchu Trek
- June 21 Return to Lima, Peru, Depart to Huaraz.
- June 22 Spend the day organizing, planning, part I of mountaineering trek.
- June 23 Travel to Musho, Peru. Arrange burros transport, depart to Huascarán Base Camp.
- June 24 Acclimatization day
- June 25 Ferry loads
- June 26-27 Move camp
- June 28 Acclimatization day
- June 29 - July 2 Summit attempt Huascarán Sur and Huascarán Norte
- July 3 Return to Musho, Peru. Travel to Caraz, Peru.
- July 4 Spend the day organizing, planning, part II of mountaineering trek.
- July 5 Travel to Cashapampa, Peru. Arrange burros transport, depart to Alpamayo Base Camp.
- July 6 Acclimatization day
- July 7 Ferry Loads
- July 8 Move Camp
- July 9 Acclimatization day
- July 10-11 Summit attempt Alpamayo
- July 12 Return to Cashapampa, Peru. Travel to Huaraz, Peru
- July 13 Return to Lima, Peru.
- July 14 Travel from Lima, Peru to Salt Lake City International Airport.

Peru Participant List

Name	Phone Number	Address	Status	E-mail Address	Shots	Passport	Plane Ticket
Jody Hawkins	208-735-1321	272 Harrison St. Twin Falls, ID. 83301	Faculty	Jhawkins@shields1.csi.cc.id.us			Yes
Heidi Hawkins	208-735-1321	272 Harrison St. Twin Falls, ID. 83301	Faculty	Hhawkins@shields1.csi.cc.id.us			Yes
Jan Simpkin	208-736-2140 Non-climber	241 Ridgeway Dr. Twin Falls, ID. 83301	Faculty	Jsimpkin@shields1.csi.cc.id.us			Yes
Greg Moore	208-734-1994	872 Mtn. View Drive Twin Falls, ID. 83301	Student				Yes
Blas Martinez	208-677-4732	1010 Occidental Ave. Burley, ID.	Student	blasm@cyberhighway.net			Yes
Christian Bramwell	208-734-2290	343 Van Buren Twin Falls, ID. 83301	Student				Yes
Troy Kimball	208-543-8893	1333 East 3500 North Buhl, ID. 83316	Student	Tkbls@magiclink.com			Yes
Alan Monek	208-734-8326	1725 Targhee Twin Falls, 83301	Student	A2monek@hotmail.com		Yes	Yes
Jamen May			Student				Yes
Tom VanSlyke	208-726-5588 Non-climber	121 Pinewood Ln. Ketchum, ID. 83340	Community				Yes
Mark Sachs	208-726-6427	118 1 Ave. North Ketchum, ID. 83340	Community	Msachs@hem.bcsd.k12.id.us			Yes

Budget per Person

Airfare/Travel

\$475.00	Round Trip, Salt Lake City to Lima
\$240.00	Round Trip Lima to Cuzco
\$160.00	Round Trip Bus Ticket Lima to Huaraz
\$100.00	Misc Taxi, etc...
\$100.00	Burro's and driver
\$25.00	Departure Tax to leave Peru

Guide Service

\$75.00	Inca Trail Guide
\$150.00	Climbing Guides (\$15.00 day X 10 days)

Lodging/Food/Fuel

\$150.00	While Trekking/Climbing (\$10.00 day X 15 days)
\$180.00	Lodging/Food in Town (\$30.00 day X 6 days)

Total Per Student

\$1655.00 X 6 Students (and 1 Advisor)

Totals Budget For All Students

= \$9930.00 (\$11585.00)

Total Funds Requested

\$475.00 per Student (and 1 Advisor)

= \$2850.00 (\$3325.00)

I have carefully read, understand and voluntarily sign this Document and acknowledge that it shall be effective and binding upon myself, my family, heirs, executors, representatives and estate.

Signature

Date

Print name here

Parent(s) or Guardian(s) must sign below for any participants minor (those under 18 years of age) and agree that they are subject to all the terms of this Document, as set forth above. If I have a participating minor, I understand my signature here includes my agreement per the terms of Part B of this Document, to release any claims I may have against CSIOP, as a result of any injury, damage, death or other loss suffered by my child, and to defend and indemnify (reimburse) CSIOP should my child, someone on the child's behalf, or a co-participant or third party, bring a claim against CSIOP, in any way connected with my child's enrollment or participation in CSIOP activities or use of CSIOP equipment or facilities.

Parent or Guardian Signature

Date

Print name here

Parent or Guardian Signature

Date

Print name here

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

**EXECUTIVE SESSION
MARCH 27, 2000**

5 P.M.

PRESIDENT'S BOARD ROOM

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel.

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
PRESIDENT'S OFFICE
EXECUTIVE SESSION
March 27, 2000

CALL TO ORDER: 5:00 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Dr.
Thad Scholes, Donna Brizee and Bill Babcock

College Administration: Gerald Meyerhoeffer, President
Robert Alexander, College Attorney
Jeff Duggan, Assistant to the
President

Visitors: None

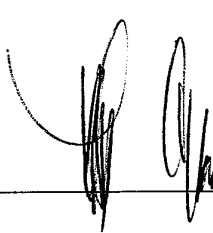
The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:25 p.m.



John M. Mason, Secretary/Treasurer

APPROVED April 17, 2000



Chairman