
**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

November 18, 2002

**5:30 p.m.
TAYLOR BUILDING
ROOM 258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

ARTEC BID: (A) *Mike Mason*

TECH PREP UPDATE : (I) *Bob Becker & Cathy Holston*

STUDENT DISABILITY SERVICES: (I) *Ann Flannery*

PACE ORGANIZATION : (I) *Tina Standlee & Ann Flannery*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 18, 2002

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Bill Babcock, Donna Brizee, Dr. Charles Lehrman and Dr. Thad Scholes

College Administration: Gerald Meyerhoeffler, President
John M. Mason, Secretary/Treasurer
Dr. Jerry Beck, Executive Vice President - Chief Academic Officer
Dr. Curtis Eaton, Vice President of Planning and Development
Dr. DeVere Burton, Dean of Instruction
Dr. Barbara Knudson, Dean of Human Resources
Dr. John Martin, Registrar
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public Information Director

CSI Employees: Kathy Deahl, Henry Jones, Ann Flannery, Tina Standlee, Kathy Holston and Robert Becker

Visitors: Sergio Larios

Faculty Representatives: Tracey Meyerhoeffler and Ben Bartlett

Times News: Robert Mayer

MINUTES OF THE REGULAR SESSION OF OCTOBER 21, 2002, were approved as written on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on MOTION by Bill Babcock. Affirmative vote was unanimous.

BIDS:

1. The Board approved the sole bid of Data Projections Incorporated of Boise, Idaho in the amount of \$48,565.74 for the specified distance learning system on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this purchase is from the Albertson's ARTEC grant.

PRESIDENT'S REPORT:

1. Robert Becker and Kathy Holston gave the Board a presentation on the Tech Prep program. Dr. DeVere Burton noted that our regional Tech Prep program was the most active in the state.

Robert Becker reviewed the history of the program and said that nearly 2,000 students would participate in Tech Prep programs in our region this year. He also stated that about one third of the high school seniors enrolled in Tech Prep programs in our area would come to the College of Southern Idaho.

Dr. Jerry Beck indicated the difference between Tech Prep and dual credit was that the high schools controlled Tech Prep but the college controlled dual credit.

2. Ann Flannery presented the Board with an overview on disability services offered at the college. She stated that there were currently forty-eight students receiving services.

The number of students needing assistance continues to grow. Concerns were expressed about the availability of resources in the community and the college to meet students' needs.

Ms. Flannery also introduced a pamphlet done by students to provide information about disabled student services. Dr. Beck thanked Ann Flannery for her work with faculty in assisting them with meeting the needs of disabled students.

3. Tina Standlee and Ann Flannery presented the Board with information about the Professional and Classified Employees (PACE) organization. She also reviewed activities and training programs the organization had sponsored.

The President thanked Tina Standlee and Ann Flannery their work and advised the Board that he was very proud of the PACE organization.

4. The President told the Board that community colleges would have input concerning recommendations of the Governor's Blue Ribbon Committee. He also said that the committee recommendations would not be implemented during the upcoming legislative session.

5. The President reviewed the following issues with the Board.

a. The change in traffic pattern at the main campus entry has been mostly positive. Some additional minor modifications are still being reviewed.

b. Security is undergoing training the next two weekends concerning use of the asp, handcuffs and pepper spray.

c. The President, Dr. DeVere Burton, Debbie Wilson and Dr. Curtis Eaton met with Katie Breckenridge concerning the Breckenridge Agricultural Land Endowment. Ms. Breckenridge was pleased with the current use of the land.

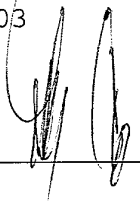
She indicated that it would be nice if some poplars were planted on the property. The President is taking this under consideration.

ADJOURNMENT was declared at 6:41 p.m.



John M. Mason, Secretary-Treasurer

APPROVED January 27, 2003



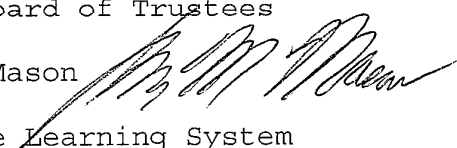
Chairman



COLLEGE OF
SOUTHERN
IDAHO

November 13, 2002

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Distance Learning System

We properly advertised for the specified distance learning system, which included cameras, smart boards, elmos, sound system, cabling and video conferencing equipment. The bid includes the installation of all equipment.

The sole bid we received was reviewed and evaluated by Dave Sass and Chris Gibson. Based upon this review, I recommend that we accept the bid of Data Projections Incorporated of Boise, Idaho in the amount of \$44,420.74 per classroom system plus \$3,395.00 for maintenance and \$750.00 for training. The total bid price is \$48,565.74.

One system is to be purchased immediately and installed in the Twin Falls School District. Depending on the success of this system and funds available, another three systems may be purchased under this bid.

Funding for this equipment is from the Albertson's ARTEC grant.



Planning and Development July 2002 to July 2003



I. *Perform as an Innovative Institution*

Leadership

- Faculty and Staff Awareness, Education & Access to Support
 - Increased training opportunities for department chairs
- Compliance issues included in self study for 2005 accreditation

Fiduciary Management

- Establish two SDS accounts
 - Direct services to students with disabilities
 - Office operating expenses

II. *Service defines College Relationships*

Electronic and paper communications

- E-mail system established to connect with students with disabilities
- Enhanced opportunities for connecting via SDS web page development

Person to person communication

- Student Transition / Orientation / Support
 - Student Planner Book Pilot Program
 - Web page 'transition' information enhanced
- Build-in formal student self advocacy training opportunities
- Brown Bag Lunch opportunities for faculty and staff
- "Gratitude Gathering" celebration in February

III. *Enter into Productive Partnerships*

Expand Partnerships with other Higher Education Institutions

- Oregon Health Science Faculty Education Project
- Utah State University "The ASD Project"

IV. *Fully Develop All Resources*

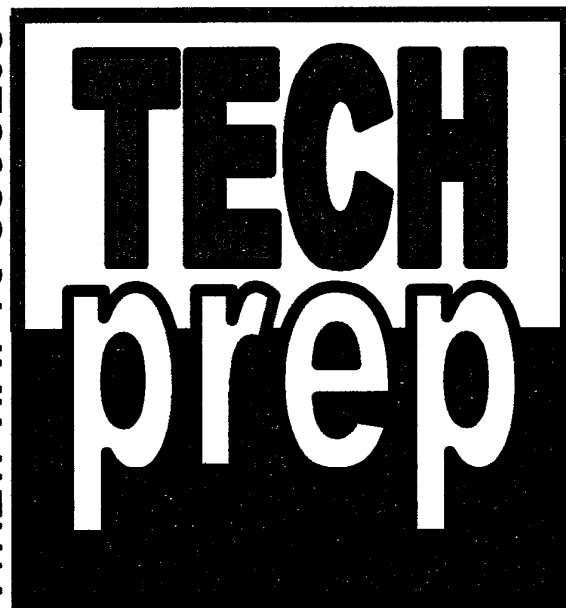
Technology

- Assistive Technology equipment in Canyon Computer Lab / Library
 - Management / Troubleshooting
 - Student and Staff Orientation

REGION IV TECH PREP CONSORTIUM

A NEW WAY TO COLLEGE

A NEW WAY TO SUCCESS



A NEW WAY TO SUCCESS

A NEW WAY TO COLLEGE

**BOB BECKER
REGION IV TECH PREP COORDINATOR
VOICE: 208-732-6338
FAX: 208-736-4769
EMAIL: bbecker@csi.edu**

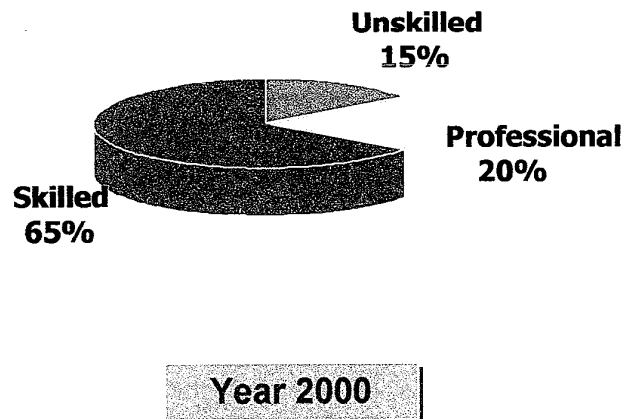
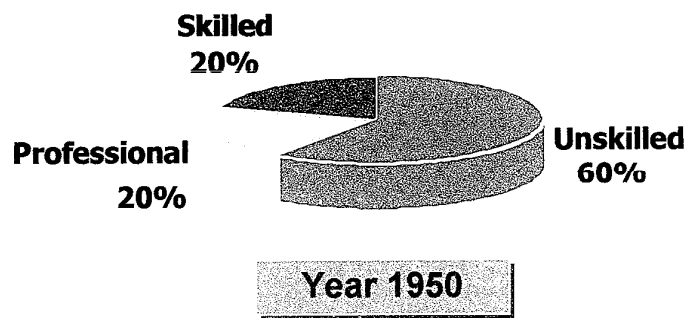
**CATHY HOLSTON
REGION IV ASSISTANT TECH PREP COORDINATOR
VOICE: 208-732-6398
FAX: 208-736-4769
EMAIL: cholston@csi.edu**

COLLEGE OF SOUTHERN IDAHO PO BOX 1238 TWIN FALLS IDAHO 83303-1238

How Was Tech Prep Established?

- * Carl Perkins Education Act was passed in legislation in 1989**
- * Allowed high schools and colleges to start looking at a seamless education system for ALL Students.**
- * To help the seventy-five percent (75%) of students or the neglected majority who have no idea of what their career goal or educational goal is going to lead them as they pursue the future.**

Why Did Tech Prep Emerge?



The Workforce Gap

The Workforce Gap

Where 9th Graders
Are Headed*

VS.

Where the Jobs Are**



28% will enter a 4-year college



20% require a 4-year college degree



32% will enter an associate degree program or advanced training



65% require an associate's degree or advanced training



10% will lack the skills needed for employment



15% require minimum skills for employment



30% will drop out of the system before completing high school



WHAT IS TECH PREP?

- **a combined effort between high schools and professional-technical colleges to**
- **provide students with a seamless education that will lead them to the development of a high level of technical career skills. This is done through career guidance activities in the secondary school and**
- **through articulation agreements between secondary and postsecondary programs where students can accumulate college credits before they leave high school.**

GOALS OF TECH PREP

Lower High School Drop-Out Rate	Increase Number of Students Graduating from High School
Increase the Number of Graduates that go on to College	Increase the Academic and Technical-Skill Level of Students
Provide a Seamless Transition from High School to College	Provide Professional Development for Teachers/Counselors

**COLLEGE OF SOUTHERN IDAHO ARTICULATED
TECH PREP PROGRAMS
SEPTEMBER 2002**

Aq Science / Technology

Bliss High School
Buhl High School
Burley High School
Castleford High school
Declo High School
Dietrich High School
Filer High School
Glenns Ferry High School
Gooding High School
Hagerman High School
Jerome High School
Kimberly High School
Minico High School
Murtaugh High School
Oakley High School
Raft River High School
Shoshone High School
Twin Falls High School

Automotive Technology

Buhl High School
Cassia Tech Center

Business / Office Technology

Burley High School
Buhl High School
Carey High School
Filer High School
Glenns Ferry High School
Gooding High School
Hagerman High School
Hansen High School
Jerome High School
Kimberly High School
Minico High School
Murtaugh High School
Oakley High School
Shoshone High School
Twin Falls High School

Cabinetmaking / Construction

Cassia Tech Center
Gooding High School
Minico High School

Child Development / Child Care

Cassia Tech Center
Magic Valley High School
Twin Falls High School

Culinary Arts / Food Service

Filer High School
Hansen High School
Jerome High School
Minico High School
Twin Falls High School

Drafting Technology

Cassia Tech Center
Minico High School
Jerome High School
Wood River High School

Diesel Mechanics

Buhl High School
Cassia Tech Center
Minico High School

Electronics Technology

Cassia Tech Center

Information Technology

Cassia Tech Center
Filer High School
Jerome High School
Kimberly High School
Twin Falls High School
Wood River High School

Marketing Management

Twin Falls High School

Welding Technology

Cassia Tech Center

Matrix of Tech Prep Program and Enrollments 04/04/02

High Schools	Enrollments													Comments		
	Agriculture	Automotive	Business Tech	Child Development	Construction / Woodworking	Drafting Tech	Electronics Tech	Food Production	Culinary Arts	Graphic Communication	Information Tech	Manufacturing Technology	Marketing Ed		Tech Prep FY 02	Tech Prep FY 01
Bliss	20													20	11	
Buhl	28	24	26											78	15	
Burley	25													25		
Camas																IT in Process
Carey			19											19	5	
Cassia Regional Tech Center				38	16	58	25		75	18	10			302	262	Group all of Cassia together FY 01
Castlefond	53													53	49	
Declo	4													4		
Dietrich	8													8	1	
Filer	57		236				25			8				326	170	
Glenns Ferry	12		47											59	19	
Gooding	59		9	5										73	60	
Hagerman	2		5											7	8	
Hansen			15	25										40	9	
Jerome	17		9				71			11				108	120	
Kimberly										14				14	16	
Magic Valley Alt HS				3										3		
Mindoka	15	79	131		118	54	49			1				447	347	
Murtaugh			20											20	7	Have Students at CRTC
Oakley																
Raft River																
Richfield																
Shoshone	1		49											50	16	
Twin Falls	3		21	14			4			1			15	58	65	
Valley															31	No Articulations Students at CRTC
Wendell															3	No Articulations Students in IT at Jerome
Wood River							56							56		
Out of District	89	20	6											115	82	
Total # of Sudents per Program	393	185	593	55	164	168	25	149	75	53	10	15	1885	1296		

U:\Tech Prep\Programs\Matrix of Programs & enrollment 040402.xls



Region IV Tech Prep Consortium

Bob Becker, Tech Prep Coordinator
Phone: 208-732-6338 Fax: 208-736-4769
Email: bbecker@csi.edu

Cathy Holston, Assistant Tech Prep Coordinator
Phone: 208-732-6398 Fax: 208-736-4769
Email: cholston@csi.edu

Fall 2002 & Spring 2003 Instructions to Tech Prep Students on Applying for College Credit at CSI*

In order to qualify for college credit, you need to have a completed *Tech Prep Enrollment Form* on file at the CSI Tech Prep office. This form needs to be sent to CSI's Tech Prep office **before** you send registration forms to CSI. After successfully completing a high school course or courses that qualify for college technical credit as identified in the articulation agreement, complete the steps listed below to receive credit on your CSI transcript.

1. Complete an *Application for Undergraduate Admission* form. This form must be on file at the CSI Admissions and Records Office.
2. Complete a *Request for Tech Prep Articulated Credit* form. List the high school course(s) you have completed and the corresponding CSI course(s) and credits you are applying for. (The articulation agreement identifies these courses.)
3. Send the completed forms and \$15.50 **per credit** transcription payment (credits are identified on the previous form) **to the CSI Admissions and Records Office**. (Make checks or money orders payable to CSI.)
4. Complete a *Request for High School Transcript* form. Submit this form **to your high school** who will send a copy of your Official transcript to the Admissions and Records Office at CSI. (This is required to receive CSI credit.)

Important Tips:

1. Fill out all forms completely (**incomplete forms will not be accepted**).
2. **Print** clearly (unreadable forms cannot be processed accurately).
3. **Sign** all forms (unsigned forms will be rejected).
4. Send registration forms and payments to the correct address: **Admissions and Records Office, College of Southern Idaho, PO Box 1238, Twin Falls, ID 83303-1238**

How do you qualify to be a Tech Prep student?

1. Enroll in a professional technical program at your high school.
2. Complete and submit a *Tech Prep Enrollment Form* to the CSI Tech Prep office.

What benefits does Tech Prep offer you?

1. Earn college credit while in high school.
2. Get a head start on your college education.
3. Eliminate duplication of courses.
4. Save on college tuition and textbook costs.
5. Open the door to an exciting and rewarding career.

*NOTE: Tech Prep articulated college credits are designed to be used for Associate of Applied Science Degrees, Advanced Certificates, Technical Certificates, or Professional Certificates.