

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

March/April - April 18, 2005

5:30 p.m.
TAYLOR BUILDING - ROOM 258

AGENDA

MINUTES/FEBRUARY EXECUTIVE SESSION: (A) *Mike Mason*

MINUTES/FEBRUARY MEETING: (A) *Mike Mason*

MINUTES/APRIL EXECUTIVE SESSION: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

JEROME CENTER ROOFING BID: (A) *Mike Mason*

DORMITORY REMODEL CARPET BID: (A) *Mike Mason*

ENGINEER FOR BUSS DROP-OFF/PICK-UP FACILITY BID: (A) *Mike Mason*

COLLEGE INSURANCE PROGRAM (ICRIMP): (A) *Mike Mason*

2005-06 BOARD OF TRUSTEES MEETING SCHEDULE: (A) *Mike Mason*

SELF STUDY EVALUATION COMMITTEE VISIT: (I) *Chris Bragg & John Hughes*

GYM ADDITION CONSTRUCTION: (I) *Mike Mason & Randy Dill*

CSI/NIC GENERAL FUNDS APPROPRIATION AGREEMENT: (I) *President Meyerhoeffer*

TUITION & FEES: (I) *President Meyerhoeffer*

LEGISLATIVE SESSION UPDATE: (I) *President Meyerhoeffer*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
MARCH/APRIL BOARD OF TRUSTEES MEETING
APRIL 18, 2005

CALL TO ORDER: 5:30 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Dr. Thad Scholes, Donna Brizee and Bill Babcock

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Executive Vice President and Chief
Academic Officer
Curtis Eaton, Vice President of Planning and
Development and Student Services
Dr. Claudeen Buettner, Dean of Health Sciences and
Human Services
Dr. DeVere Burton, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Graydon Stanley, Dean of Students
Dr. John Martin, Registrar
Monty Arrossa, Director of Human Resources
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Scott Scholes, Director of Advising Center
Doug Maughan, Herrett Center/Public Information
Officer
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Henry Jones, Chris Bragg and John Hughes

Visitors: Magan Thom and David Chambers

Faculty Representatives: Paul Morgan and Jody Hawkins

PACE Representative: Jayme Gudenau and Eric Studebaker

Times News: Karin Kowalski

Tower: None

MINUTES OF THE EXECUTIVE SESSION OF FEBRUARY 28TH, REGULAR
SESSION OF FEBRUARY 28TH AND EXECUTIVE SESSION OF APRIL
2ND, 2005, were approved as written on MOTION by Bill Babcock.
Affirmative vote was unanimous.

CSI Trustees

April 18, 2005

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TREASURER'S REPORT: The Treasurer's report was approved on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

BIDS:

1. The Board approved the low bid of Wilson Roofing of Pocatello, Idaho in the amount of \$47,212.00 for the specified roofing project on the Jerome center on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Funding for this project is from the Plant Facility Fund.

2. The Board approved the sole bid of Franklin Building Supply of Twin Falls, Idaho in the total amount of \$31,615.18 for the dormitory remodel carpet on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from the Dormitory Housing Commission.

3. The Board approved the proposal of Riedesel Engineering of Twin Falls, Idaho for engineering services for the Bus Drop-off/Pick-Up Facility on MOTION by Bill Babcock. Affirmative vote was unanimous.

The project is made up of \$119,304 of Federal Section 5309 Department of Transportation funds and \$29,829 of matching funds. The Matching funds will be provided by the Plant Facility Fund.

PRESIDENT'S REPORT:

1. The Board accepted the split limit insurance proposal from our insurance carrier, the Idaho Counties Risk Management Program, on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

The split limit proposal means that our insurance coverage for claims subject to the Idaho Tort Liability Act will be limited to \$500,000. For automobile coverage and for claims that fall outside of the Act, our liability coverage will continue to be \$3,000,000.

Our coverage with the lower limit is the same as all other colleges and universities in the State of Idaho.

8. The President reported on the 2005 legislative session. He indicated that while we were treated fairly on the appropriation, we were disappointed that we did not get occupancy costs for the new Fine Arts Addition and planning money for the higher education center.

President Meyerhoeffer also stated that community colleges were going to be discussed by the legislature over the next few years. The proposed establishment of a community college in the Treasure Valley and the issue of property taxes will be studied extensively.


9. The President congratulated Carson Wong's vocal students for their win at a vocal competition in San Francisco. He also congratulated the drafting, culinary arts, cabinetmaking and automotive students for their wins in the state Skills USA competition. The entire dental assisting class was recognized for their 100% pass rate on their certification exams.

ADJOURNMENT was declared at 6:27 p.m.



John M. Mason, Secretary-Treasurer

Approved: May 16, 2005



Chairman



April 6, 2005

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Jerome Center Roofing Bid

We received the following seven bids for the specified
roofing project:

Wilson Roofing	\$47,212.00
Modern Roofing	\$56,454.00
Roman Roofing	\$61,153.00
Pro-Tech Roofing	\$65,335.00
Upson Roofing	\$77,480.00
Thomas D. Robinson Roofing	\$80,156.00
Smith Roofing	\$81,400.00

Based upon a review of the bids by Randy Dill and Don
Buettner, I recommend that we accept the low bid of Wilson
of Pocatello, Idaho in the amount of \$47,212. This price
includes a contractor's warranty of two years and a roofing
manufacturing warranty of fifteen years.

Funding for this purchase is from the Plant Facilities
Fund.



COLLEGE OF
SOUTHERN
IDAHO

April 13, 2005

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Dormitory Remodel Carpet

We received only one bid for the specified dormitory carpet. The bid for the carpet was from Franklin Building Supply in the amount of \$28,223.18. After the bid, we requested a price to add the first floor lounge area on the men's side to the project. The additional cost is \$3,392. With this addition, we will have new carpet in all of the men's side of dormitory.

Based upon a review of the bid by Randy Dill, I recommend that we accept the sole bid of Franklin Building Supply of Twin Falls, Idaho in the amount of \$28,223.18 plus the change order of \$3,392.00 for replacing carpet in the first floor lounge for a total of \$31,615.18.

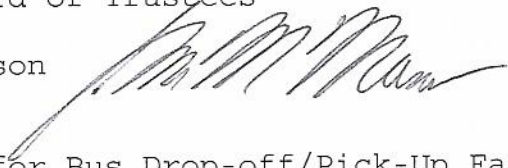
Funding for this purchase is from the Dormitory Housing Commission.



COLLEGE OF
SOUTHERN
IDAHO

April 11, 2005

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Engineer for Bus Drop-off/Pick-Up Facility

We received proposals from Sunrise Engineering and Riedesl Engineering for engineering services and construction observation for the Bus Drop-off/pick-up facility.

Both firms are reliable, experienced, have done work on campus and have competent staff with the technical expertise to complete this project. We have been pleased with the projects completed under the direction of both of these firms.

It is my recommendation that we accept the proposal of Riedesel Engineering of Twin Falls, Idaho based upon their proximity to campus and their familiarity with proposed project, the campus entry re-design and traffic patterns.

The project fund is made up of \$119,304 of Federal Section 5309 Department of Transportation Funds and \$29,829 of matching funds. The total project fund is \$149,133. Matching funds will be paid for by the Plant Facility Fund.



April 13, 2005

To: President Meyerhoeffer and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: College Insurance Program

The College of Southern Idaho has utilized the Idaho Counties Risk Management Program (ICRMP) as our primary insurance carrier for the last four years. We have received outstanding policy service both from them and our local agent, Larry Stumpf of Premier Insurance.

Last year, ICRMP introduced split limit policies that offered us the option of lowering our general liability insurance from \$3,000,000 per occurrence to \$500,000 per occurrence. Automobile liability insurance is not affected by split limits and remains at the \$3,000,000 limit.

The price reduction offered on the policy last year was about \$22,800. We expect our insurance premium this year to go down about 5% (\$10,000) with this change.

This year ICRMP is not offering split limits. They are offering the lower \$500,000 limit only. The policy provides liability limits up to the \$500,000 tort cap provided by the Idaho Tort Liability Act. This cap protects a public entity against claims filed under the act that are in excess of \$500,000. Choosing higher limits allows us to be sued for higher amounts.

Colleges, universities and public entities in the state have the \$500,000 limit. The College has always taken the position that, in the event of a single event catastrophe, we wanted the extra coverage for our students and constituents. We have felt that it was the social responsibility to provide this coverage.

In the past, we have always been able to purchase that extra coverage with our existing insurance company. ICRMP is not offering higher limits so our choice is to accept the \$500,000 limit or to find another insurance company.

I respectfully request that the Board provide me with some direction concerning this issue.



April 6, 2005

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements, we need to publish our annual meeting schedule in the newspaper each July. The proposed newspaper ad is listed below.

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday. The 2005-2006 regular meeting schedule is as follows:

July 18, 2005	January 23, 2006
August 15, 2005	February 27, 2006
September 19, 2005	March 20, 2006
October 17, 2005	April 17, 2006
November 21, 2005	May 15, 2003
December 19, 2005	June 19, 2003

The Fy 2006 budget hearing date is set for August 15, 2005.

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-732-6203.

The only conflicts are Martin Luther King Day on January 16, 2006 and President's Day on February 20, 2006. All other Board meeting dates are on the third Monday of each month.