

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

March 26th, 2007

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

5:30 p.m.

Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF FEBRUARY 26, 2007 : (A) *Mike Mason*

MINUTES – REGULAR MEETING OF FEBRUARY 26, 2007: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

PROPOSAL TO MOVE APRIL MEETING TO APRIL 23RD: (A) *Mike Mason*

HEAD START REPORT: (I) *Mike Mason*

RESIDENTIAL CONSTRUCTION LOT PURCHASE: (A) *Mike Mason*

PROPOSED ANNUAL CHANGES TO POLICIES & PROCEDURES MANUAL: (A) *Monty Arrossa*

MOU BETWEEN MINIDOKA INTERNMENT NATIONAL MONUMENT AND FRIENDS OF

MINIDOKA AND COLLEGE OF SOUTHERN IDAHO: (A) *Russ Tremayne*

ACCREDITATION – FOCUSED INTERIM VISIT (I) *Claudeen Buettner*

LEGISLATIVE UPDATE: (I) *President Beck*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
MARCH BOARD OF TRUSTEES MEETING
MARCH 26, 2007

CALL TO ORDER: 5:58 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Donna Brizee, Dr. Thad Scholes and Dr. Allan Frost

College Administration: Gerald L. Beck, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Clauden Buettner, Executive Vice President and
Chief Academic Officer
Dr. Edit Szanto, Vice President of Student Services
Scott Scholes, Director of Advising Center
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Curtis Eaton, Advisor to the President
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: None

Visitors: Angela Essma

Faculty Representative: Kirk Ruby

PACE Representative: None

Times News: None

MINUTES OF THE EXECUTIVE SESSION AND THE REGULAR SESSION OF
FEBRUARY 26, 2007 were approved as written on MOTION by Dr.
Allan Frost. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. The Board approved the rescheduling of the April 16, 2007 regularly scheduled board meeting to April 23, 2007 on MOTION by Donna Brizee. Affirmative vote was unanimous.
2. The Board accepted the Head Start monthly report as an information item.
3. The Board was advised that the two lots they gave the administration permission to buy at the January 27, 2007 regular Board meeting had been purchased. The total price of the lots was \$89,993.24. The lots will be utilized by the Residential Construction Technology program.
4. The Board approved the changes to the Policies and Procedures Manual and set the July Board meeting as the annual Board review date for policy review on MOTION by Donna Brizee. Affirmative vote was unanimous.
5. Dr. Claudeen Buettner reported on the upcoming two year interim accreditation visit by Dr. Tana Hassert. Dr. Hassert will review the five recommendations from the 2004 accreditation team. The one and a half day visit will be from April 4-6, 2007.
6. The Board approved the issuing of contracts for college employees with salary increases consistent with legislative intent on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

President Beck stated that salary increases would be based upon merit, faculty rank advancement, equity and job changes. He said that all staff will have to have a written satisfactory performance evaluation in order to receive an increase in pay.
7. President Beck reported the following:
 - a. He reviewed various pieces of proposed legislation concerning community colleges and bills specific to the College of Southern Idaho.
 - b. The annual Chamber of Commerce Success Breakfast will be held on campus on April 5, 2007.

6. President's Report (continued)

c. Twelve people will retire from the College at the end of their current contracts. A combined retirement ceremony will be conducted on May 3, 2007.

d. Graduation will be at 8 pm on May 11, 2007. Representative Maxine Bell will be our speaker. Consideration will be given concerning moving the time for graduation to 7 pm.

e. The annual employee picnic will be held on May 15, 2007.

f. Our Office on Aging presented a letter of appreciation to the Board for their new building and remodeled spaces.

g. Graydon Stanley advised the Board of the outcome of the student government elections held on campus.

h. The Memorandum of Understanding between the Minidoka Internment National Monument, Friends of Minidoka and College of Southern Idaho was tabled pending further clarification of several items. The agreement will be brought forward at a future meeting.

7. Donna Brizee complimented the student body and Student Body President Angela Essma for the outstanding work she has done this past year.

ADJOURNMENT was declared at 6:25 p.m.

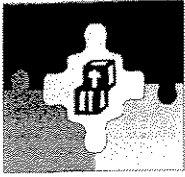


John M. Mason, Secretary-Treasurer

Approved: April 23, 2007



Chairman



SOUTH CENTRAL HEAD START
College of Southern Idaho
PO Box 1238, 324 Hansen Street East
Twin Falls, Idaho 83303-1238
208-736-0741



March 14, 2007

Dear Board of Trustees,

For some, school readiness is measured by ABC's and 1-2-3's. At Head Start, we take pride in knowing that school readiness is affected by all aspects of a child's life. Physical health, the physical environment, and emotional stability are important factors influencing how a child learns. Head Start has a responsibility to demonstrate increased school readiness of enrolled children.

Head Start uses several different assessment tools to track the progress children are making throughout the year. The **Devereaux Early Childhood Assessment**, or DECA, is a social-emotional screener focusing on three key protective factors and looks at a child's use of challenging behaviors. The **National Reporting System**, developed as part of the "Good Start, Grow Smart" Initiative, focuses on key literacy and numeracy skills, such as letter naming, number identification, and shape recognition. The **Child Observation Record**, or COR, is an assessment tool based on observations and anecdotal information taken throughout the year, and is a partner to the HighScope curriculum used by our program.

South Central Head Start uses the COR as its ongoing assessment. The individual COR anecdotal and observation summaries from the beginning of the year are summarized and given to the Children's Services Specialist three times each year. The data is then entered into a COR database, which evaluates the information and provides an analysis of the average skill levels of the children in our program. After the second and third summaries are entered, the database draws out a comparison that shows progress, in the form of charts, graphs and percentages. Throughout the year, the data is shared with center staff, parents, community members and the Head Start Policy Council.

Since September, children have shown gains in all areas and items included in the assessment. The most significant increase was in "Using Letter Names and Sounds." A program-wide summary report is available at the Head Start administrative office, 324 Hansen Street East, Twin Falls, or by calling Brad Eslinger, Children's Services Specialist, at 208-736-0741.

South Central Head Start is proud to be a part of the education of young learners.

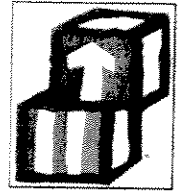
Respectfully,

Caroline Osterhout
Policy Council Chairperson

PROUD TO BE PART OF THE CSI FAMILY



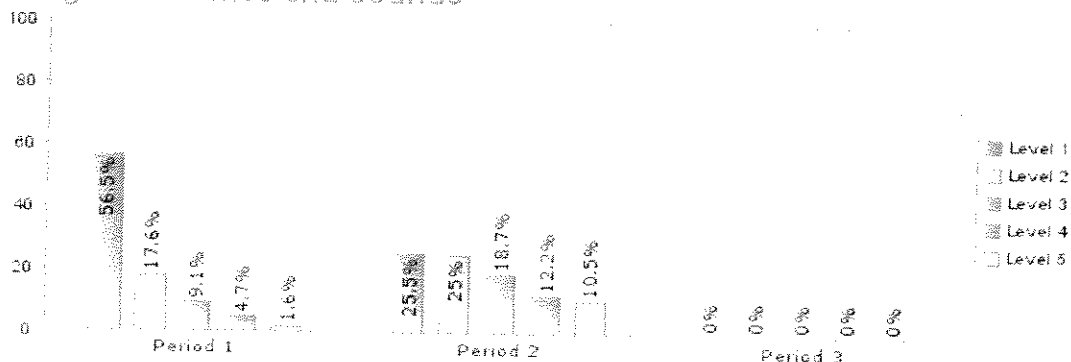
SOUTH CENTRAL HEAD START



Head Start is getting children ready for school!

- Child Observation Record (COR) is the ongoing assessment tool, from the High/Scope curriculum and is used to individualize for each child
- Anecdotal information is gathered on 32 items in 6 areas; Initiative, Social Relations, Creative Representation, Movement and Music, Language and Literacy, and Mathematics and Science
- Data is summarized in December, March, and June
- Skills are observed and ranked from 1 to 5 (lowest to highest), according to developmental level
- Information is shared with parents during Parent-Teacher Conferences and through the COR Family Report
- The 06-07 Mid-Year Report shows children have made gains in all 32 items of the COR, with the greatest increase of 55% in "Using Letter Names and Sounds"

Using letter names and sounds



March 21, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Lots Purchase for Residential Construction Technology Program

The Board approved the purchase of two residential building lots for the Residential Construction Technology program at the regular meeting on January 27, 2007. On March 7, 2007, we closed on both lots which were sold to us by Top It Roofing, Inc.

The lots are located at Lot 1 and 2 of Block 6 of the Rock Creek Trail Subdivision in Twin Falls, Idaho. The lots are on the northwest corner of the intersection of Caswell Avenue West and Field Stream.

We paid \$89,993.24 for the two lots. We agreed to this price based upon input from our Residential Construction Technology Advisory Board. The lots' proximity to the College and their size make them desirable for the needs of the educational program.

We respectfully request that the Board recognize the purchase of the lots and acknowledge Brad Wills for his assistance with this transaction and the program.