



COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

May 19, 2014

EXECUTIVE SESSION

3:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

4:00 p.m.

Taylor Building – SUB 248

AGENDA

APPROVAL OF MEETING AGENDA: (A) *Dr. Thad Scholes*

MINUTES – EXECUTIVE SESSION OF APRIL 21, 2014: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF APRIL 21, 2014: (A) *Mike Mason*

MINUTES – SPECIAL MEETING OF MAY 1, 2014: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

OPEN FORUM

JULY AND AUGUST 2014 CONTINUING BUDGET RESOLUTION: (A) *Mike Mason*

HEAD START/EARLY HEAD START REPORT: (A) *Mike Mason*

REFUGEE CENTER CONSTRUCTION/REMODEL PROJECT BID: (A) *Mike Mason*

CSI GYM BLEACHER BID: (A) *Mike Mason*

CITY OF TWIN FALLS PROPERTY REQUEST: (A) *Mike Mason*

CHENEY ROAD WARRANTY DEEDS: (A) *Mike Mason*

2014 CSI TRUSTEE ELECTION SCHEDULE: (I) *Mike Mason*

PRESIDENT'S REPORT: (I) *Dr. Jeff Fox*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
MAY REGULAR BOARD OF TRUSTEES MEETING
MAY 19, 2014

CALL TO ORDER: 4:02 p.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Karl Kleinkopf,
Bob Keegan, Laird Stone and Jan Mittleider

College Administration: Dr. Jeff Fox, President
Robert Alexander, College Attorney
John M. Mason, Vice President of Administration
Dr. Cindy Bond, Instructional Dean
Dr. John Miller, Instructional Dean
Terry Patterson, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Doug Maughan, Public Relations Director
Teri Fattig, Library Director and Museum Department
Chair
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: None

Visitors: Polly Hulsey

Faculty Representatives: Judy Hansen and Gina Sneddon

PACE Representative: None

Times News: Julie Wootton

The agenda was approved on MOTION by Bob Keegan.
Affirmative vote was unanimous.

BOARD MINUTES: The Board minutes of the Executive Session and
Regular Session of April 21, 2014 and the Special Session of
May 1, 2014 were accepted by the Board.

TREASURER'S REPORT: The Treasurer's report was accepted by
the Board on MOTION by Jan Mittleider. Affirmative vote was
unanimous.

Open Forum: None

Board Agenda Items:

1. The Board approved the continuing budget resolution for July and August of 2014 on MOTION by Karl Kleinkopf. Affirmative vote was unanimous.

2. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports and the calendar year 2014 grant application/modification on MOTION by Jan Mittleider. Affirmative vote was unanimous.

3. The Board approved the low bid of Peterson Brothers Construction of Twin Falls, Idaho in the amount of \$296,500 for the remodel/construction project for the College of Southern Idaho Refugee Center on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for the project is from the Refugee Center fund balance and the Plant Facilities Fund.

4. Mike Mason presented the Board with a bid for the replacement of bleachers in the gymnasium in the amount of \$312,220 from NORCOM Industries of Guadalupe, Arizona. Due to existing conditions, the bleachers will have to be custom made which will take more time than originally estimated. Based upon this, the vendor cannot meet the mid-July time frame for installation.

The Board requested that the bleachers be re-bid at a date early enough to insure completion in the required time frame.

5. The Board approved the expansion of parking south of the Boys and Girls Club to facilitate an all-inclusive park for children on MOTION by Karl Kleinkopf. Affirmative vote was unanimous.

The college will not incur any major expenses as a part of this project.

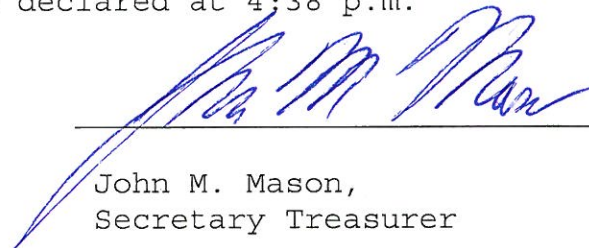
6. The Board approved the deeding of property that the Cheney Road Bypass road will be constructed upon to the City of Twin Falls on MOTION by Jan Mittleider. Affirmative vote was unanimous.

7. Mike Mason reviewed the timelines and procedures for the upcoming trustee election with the Board. Should they choose to run, trustees Karl Kleinkopf and Bob Keegan positions are up for election on November 4, 2014.

8. President Fox reported on his activities for the month.

9. Dr. Thad Scholes commended Trustee Mittleider concerning her GED graduation speech.

ADJOURNMENT was declared at 4:38 p.m.



John M. Mason,
Secretary Treasurer

Approved: June 16, 2014



Chairman

General Fund YTD Board

YEAR: 1314

Statement of Revenue and Expenses

Acct Month: 10

Friday, May 09, 2014

Last Year

This Year

Budget

Remaining Budget

Rem Bud%

Revenue

Tuition & Fees	(\$11,097,675.31)	(\$10,756,356.76)	(\$10,860,500.00)	(\$104,143.24)	0.96%
County Tuition	(\$1,347,055.00)	(\$1,157,810.00)	(\$1,580,400.00)	(\$422,590.00)	26.74%
State Funds	(\$16,393,851.34)	(\$16,849,032.26)	(\$17,738,000.00)	(\$888,967.74)	5.01%
County Property Tax	(\$3,653,755.98)	(\$3,853,692.83)	(\$6,102,600.00)	(\$2,248,907.17)	36.85%
Grant Management Fees	(\$363,989.31)	(\$391,865.40)	(\$450,000.00)	(\$58,134.60)	12.92%
Other	(\$563,820.24)	(\$743,502.42)	(\$425,000.00)	\$318,502.42	-74.94%
Unallocated Tuition	(\$563,676.00)	(\$592,687.37)	\$0.00	\$592,687.37	0.00%
Departmental Revenues	(\$678,002.18)	(\$721,512.32)	(\$684,600.00)	\$36,912.32	-5.39%

Total Revenue (\$34,661,825.36) (\$35,066,459.36) (\$37,841,100.00) (\$2,774,640.64) 7.33%

Expenditures

Personnel

Salaries	\$17,285,130.63	\$17,315,061.74	\$21,677,300.00	\$4,362,238.26	20.12%
Variable Fringe	\$3,367,180.39	\$3,528,756.32	\$4,664,400.00	\$1,135,643.68	24.35%
Health Insurance	\$3,074,753.73	\$2,967,066.52	\$3,689,700.00	\$722,633.48	19.59%
Total Personnel	\$23,727,064.75	\$23,810,884.58	\$30,031,400.00	\$6,220,515.42	20.71%

Expense Catagories

Services	\$1,542,233.11	\$1,865,530.09	\$2,292,100.00	\$426,569.91	18.61%
Supplies	\$763,141.50	\$774,701.27	\$1,009,600.00	\$234,898.73	23.27%
Other	\$603,693.35	\$512,642.08	\$632,700.00	\$120,057.92	18.98%
Capital	\$385,084.78	\$357,741.22	\$487,900.00	\$130,158.78	26.68%
Institutional Support	\$3,430,705.46	\$3,015,936.22	\$3,387,400.00	\$371,463.78	10.97%
Transfers	\$36,857.28	\$40,855.76	\$0.00	(\$40,855.76)	0.00%
Total Expense Catagories	\$6,761,715.48	\$6,567,406.64	\$7,809,700.00	\$1,242,293.36	15.91%

Total Expenditures \$30,488,780.23 \$30,378,291.22 \$37,841,100.00 \$7,462,808.78 19.72%

Rev/Expense Total (\$4,173,045.13) (\$4,688,168.14) \$0.00 \$4,688,168.14 0.00%

May 13, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Continuing Budget Resolution

Each year I ask the Board for a continuing budget resolution to allow us to operate on the previous year's budget for the months of July and August. While much of the budget work has to be completed prior to issuing salary contracts in May, there are still several outstanding issues that preclude us from setting an accurate budget. The primary issues are listed below:

1. By August 1st, we have enough of our close out for the previous year completed to make accurate projections on future expenditures.
2. We will have current projections on enrollment which will allow us to project tuition and fee revenue more accurately.
3. Enrollment numbers closer to the start of school also assist in determining staffing along with faculty and part time instructor overload projections.
4. We will not get the most current numbers from our counties for new construction dollar values until late July. We need these numbers to certify our property tax assessment. If we set the budget prior to August, we would have to open the budget up again in August for the Board to properly approve the amount we levy for property tax.

Based upon the above, I respectfully request the Board approve a continuing budget resolution for the months of July and August 2014 until our fiscal year 2015 budget is set.

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 2,409,578.00	\$ 203,263.19	\$ 790,697.16	\$ 1,618,880.84	\$ 1,618,880.84	33.0%	32.8%
BENEFITS	\$ 1,308,665.00	\$ 107,100.14	\$ 427,220.23	\$ 881,444.77	\$ 881,444.77	33.0%	32.6%
OUT OF AREA TRAVEL	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%
EQUIPMENT	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%
SUPPLIES							
OFFICE CONSUMABLES	\$ 10,741.00	\$ 685.93	\$ 3,827.44	\$ 6,913.56	\$ 6,913.56	33.0%	35.6%
CLASSROOM SUPPLIES	\$ 9,500.00	\$ 555.06	\$ 2,751.69	\$ 6,748.31	\$ 6,748.31	33.0%	29.0%
CENTER SUPPLIES	\$ 26,220.00	\$ 2,972.46	\$ 13,805.86	\$ 12,414.14	\$ 12,414.14	33.0%	52.7%
TRAINING SUPPLIES	\$ 9,895.00	\$ -	\$ 652.88	\$ 9,242.12	\$ 9,242.12	33.0%	6.6%
FOOD	\$ 3,000.00	\$ (1,842.43)	\$ 983.68	\$ 2,016.32	\$ 2,016.32	33.0%	32.8%
OTHER							
CONTRACTS	\$ 10,106.00	\$ 1,516.20	\$ 3,300.30	\$ 6,805.70	\$ 6,805.70	33.0%	32.7%
MEDICAL	\$ 6,300.00	\$ 281.81	\$ 1,081.21	\$ 5,218.79	\$ 5,218.79	33.0%	17.2%
DENTAL	\$ 9,500.00	\$ 2,709.70	\$ 7,586.04	\$ 1,913.96	\$ 1,913.96	33.0%	79.9%
CHILD TRAVEL	\$ 76,983.00	\$ 7,812.60	\$ 39,487.75	\$ 37,495.25	\$ 37,495.25	33.0%	51.3%
EMPLOYEE TRAVEL	\$ 28,500.00	\$ 1,793.00	\$ 7,873.22	\$ 20,626.78	\$ 20,626.78	33.0%	27.6%
CAREER DEVELOP	\$ 2,000.00	\$ 1,049.75	\$ 1,133.35	\$ 866.65	\$ 866.65	33.0%	56.7%
PARENT TRAINING	\$ 17,480.00	\$ 552.72	\$ 8,004.57	\$ 9,475.43	\$ 9,475.43	33.0%	45.8%
SPACE	\$ 56,790.00	\$ 874.64	\$ 17,842.43	\$ 38,947.57	\$ 38,947.57	33.0%	31.4%
DEPRECIATION	\$ 30,600.00	\$ 2,422.50	\$ 9,690.00	\$ 20,910.00	\$ 20,910.00	33.0%	31.7%
UTILITIES	\$ 55,860.00	\$ 6,421.36	\$ 21,974.87	\$ 33,885.13	\$ 33,885.13	33.0%	39.3%
TELEPHONE	\$ 38,475.00	\$ 4,030.94	\$ 13,429.64	\$ 25,045.36	\$ 25,045.36	33.0%	34.9%
OTHER	\$ 43,681.00	\$ 2,557.66	\$ 12,944.42	\$ 30,736.58	\$ 30,736.58	33.0%	29.6%
TOTAL DIRECT COSTS	\$ 4,153,874.00	\$ 344,757.23	\$ 1,384,286.74	\$ 2,769,587.26	\$ 2,769,587.26	33.0%	33.3%
ADMIN COSTS	\$ 299,230.00	\$ 24,094.83	\$ 72,728.19	\$ 226,501.81	\$ 226,501.81	33.0%	24.3%
GRAND TOTAL	\$ 4,453,104.00	\$ 368,852.06	\$ 1,457,014.93	\$ 2,996,089.07	\$ 2,996,089.07	33.0%	32.7%
IN KIND NEEDED	\$ 1,113,276.00						
IN KIND GENERATED	\$ 232,283.91						
IN KIND (SHORT)/LONG	\$ (880,992.09)						
PROCUREMENT CARD EXPENSE	\$ 14,371.90	4% of Total Expense. Detailed report of PCARD charges available upon request.					
USDA	Food	Non-Food	Repair/Maint	Total for Month	Revenue Received	YTD	
Total All Centers	12,489.90	1,128.33	75.05	13,693.28	(48,366.34)	47,951.88	

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
SALARIES	\$ 16,895.00	\$ 1,337.51	\$ 5,350.04	\$ 11,544.96	33.0%	31.7%
FRINGE	\$ 3,781.00	\$ 499.58	\$ 2,008.72	\$ 1,772.28	33.0%	53.1%
OUT OF AREA TRAVEL	\$ 18,753.00	\$ 2,268.29	\$ 5,939.47	\$ 12,813.53	33.0%	31.7%
SUPPLIES						
Training Supplies	\$ 2,991.00	\$ 1,510.38	\$ 1,564.96	\$ 1,426.04	33.0%	52.3%
OTHER						
Contracts	\$ -					
Career Development	\$ 10,040.00	\$ -	\$ 2,376.42	\$ 7,663.58	33.0%	23.7%
TOTAL DIRECT COSTS	\$ 52,460.00	\$ 5,615.76	\$ 17,239.61	\$ 35,220.39	33.0%	32.9%
TOTAL INDIRECT COSTS	\$ 1,701.00	151.16	454.33	\$ 1,246.67	33.0%	0.0%
GRAND TOTAL	\$ 54,161.00	\$ 5,766.92	\$ 17,693.94	\$ 36,467.06	33.0%	32.7%
IN KIND NEEDED	\$ 13,540.25					
IN KIND GENERATED	\$ 21,503.00					
IN KIND (SHORT)/LONG	\$ 7,962.75					

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
SALARIES	\$ 510,558.00	\$ 43,237.09	\$ 170,770.33	\$ 339,787.67	\$ 339,787.67	33.0%	33.4%
BENEFITS	\$ 275,567.00	\$ 21,762.35	\$ 86,657.83	\$ 188,909.17	\$ 188,909.17	33.0%	31.4%
OUT OF AREA TRAVEL	\$ -			\$ -	\$ -	0.0%	0.0%
EQUIPMENT	\$ -			\$ -	\$ -	0.0%	0.0%
SUPPLIES							
OFFICE CONSUMABLES	\$ 4,005.00	\$ 197.62	\$ 730.60	\$ 3,274.40	\$ 3,274.40	33.0%	18.2%
CENTER SUPPLIES	\$ 14,006.00	\$ 516.22	\$ 2,473.74	\$ 11,532.26	\$ 11,532.26	33.0%	17.7%
CLASSROOM SUPPLIES	\$ 14,047.00	\$ 416.83	\$ 763.03	\$ 13,283.97	\$ 13,283.97	33.0%	5.4%
TRAINING SUPPLIES	\$ 2,225.00	\$ -	\$ 69.32	\$ 2,155.68	\$ 2,155.68	33.0%	3.1%
FOOD	\$ 2,400.00	\$ 54.03	\$ 106.53	\$ 2,293.47	\$ 2,293.47	33.0%	4.4%
CONTRACTUAL							
OTHER							
CONTRACTS	\$ 56,940.00	\$ 4,406.45	\$ 7,624.47	\$ 49,315.53	\$ 49,315.53	33.0%	13.4%
MEDICAL	\$ 7,500.00	\$ 163.85	\$ 163.85	\$ 7,336.15	\$ 7,336.15	33.0%	2.2%
DENTAL	\$ 5,000.00	\$ 607.29	\$ 607.29	\$ 4,392.71	\$ 4,392.71	33.0%	12.1%
CHILD TRAVEL	\$ -	\$ -	\$ -				
EMPLOYEE TRAVEL	\$ 4,000.00	\$ 234.04	\$ 958.87	\$ 3,041.13	\$ 3,041.13	33.0%	24.0%
CAREER DEVELOP	\$ -	\$ 65.00	\$ 65.00	\$ (65.00)	\$ (65.00)	0.0%	0.0%
PARENT TRAINING	\$ 2,255.00	\$ 951.56	\$ 3,309.20	\$ (1,054.20)	\$ (1,054.20)	33.0%	146.7%
FACILITIES/CONST.	\$ 3,500.00	\$ 60.76	\$ 484.81	\$ 3,015.19	\$ 3,015.19	33.0%	13.9%
DEPRECIATION	\$ 20,400.00	\$ 1,700.00	\$ 6,800.00	\$ 13,600.00	\$ 13,600.00	33.0%	33.3%
UTILITIES	\$ 7,400.00	\$ 840.17	\$ 2,831.34	\$ 4,568.66	\$ 4,568.66	33.0%	38.3%
TELEPHONE	\$ 4,200.00	\$ 512.20	\$ 1,812.99	\$ 2,387.01	\$ 2,387.01	33.0%	43.2%
OTHER	\$ 4,620.00	\$ 402.29	\$ 1,966.87	\$ 2,653.13	\$ 2,653.13	33.0%	42.6%
TOTAL DIRECT COSTS	\$ 938,623.00	\$ 76,127.75	\$ 288,196.07	\$ 650,426.93	\$ 650,426.93	33.0%	30.7%
ADMIN COSTS	\$ 64,682.00	\$ 5,301.05	\$ 15,833.03	\$ 48,848.97	\$ 48,848.97	33.0%	24.5%
GRAND TOTAL	\$ 1,003,305.00	\$ 81,428.80	\$ 304,029.10	\$ 699,275.90	\$ 699,275.90	33.0%	30.3%
IN KIND NEEDED	\$ 250,826.00						
IN KIND GENERATED	\$ 3,300.00						
IN KIND (SHORT)/LONG	\$ (247,526.00)						
USDA	Food	Non-Food	Repair/Maint	Total for Month	Revenue Received	YTD Expense	
Total All Centers	328.05	37.58	-	365.63	(145.86)	3,866.65	

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
OUT OF AREA TRAVEL	\$ 9,355.00	\$ 852.45	\$ 6,130.32	\$ 3,224.68	33.0%	65.5%
SUPPLIES						
Training Supplies	\$ 1,084.00	\$ 216.80	\$ 216.80	\$ 867.20	33.0%	20.0%
OTHER						
Contracts	\$ 4,000.00					
Career Development	\$ 11,719.00	\$ -	\$ 1,475.35	\$ 10,243.65	33.0%	12.6%
TOTAL DIRECT COSTS	\$ 26,158.00	\$ 1,069.25	\$ 7,822.47	\$ 18,335.53	33.0%	29.9%
GRAND TOTAL	\$ 26,158.00	\$ 1,069.25	\$ 7,822.47	\$ 18,335.53	33.0%	29.9%
IN KIND NEEDED	\$ 6,539.50					
IN KIND GENERATED	\$ 3,300.00					
IN KIND (SHORT)/LONG	\$ (3,239.50)					



May 14, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: Refugee Center Construction/Remodel Project Bid

We received four bids for specified Refugee Center Construction/Remodel building project. The bids are as follows:

Peterson Brothers Construction	\$296,500
Hayes Construction	\$302,351
Don Anderson	\$312,480
Stanley Associates, Inc.	\$313,998

The total budget for the project is \$300,000. This includes construction costs along with architect fees. The estimated construction budget including a 5% contingency was \$278,700. The bid puts us approximately \$17,700 above our estimated budget.

The bid range among bidders is fairly close indicating that they were interpreting the plans and project costs in the same manner. This gives us some confidence in the validity of the low bid.

I respectfully request that the Board, contingent upon verification of all licenses, insurance and bonding, approve the selection of the low bidder, Peterson Brothers Construction, as the general contractor for the CSI Refugee Center Construction/Remodel project for the total contract amount of \$296,500.

Funding for this project is from the remaining Refugee Center Fund balance of approximately \$140,000 and approximately \$180,000, from the Plant Facility Fund. Funds will be repaid to the Plant Facility Fund through \$30,000 per year rental payments from the Refugee Center.

May 13, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Gym Bleacher Bid

We properly advertised for the specified bleachers and received only one bid. A second vendor expressed some interest but declined to bid based upon the preferred time frame of July 13 through August 15, 2014 for the project. In the Instructions to Bidders, item 8 specifically stated that "If the project cannot be completed within these dates, give a date range within which the project can be completed. Due to pre-existing scheduling, preference will be given to the bidder who can complete the project between the July 13 – August 15, 2014 dates."

The bid we received from NORCOM Industries, Inc. indicated that they could complete the installation in 18 calendar days with the earliest completion date being October 27, 2014. One of the issues in the timing is the need to a custom build to the heights of our existing bleachers and the need to match up with the upper deck. The proposed bleachers meet the specifications.

Joel Bate is checking the gym schedule to see if there is a time after mid-October that we can find 18 days for the installation.

Contingent upon Joel Bate scheduling a suitable time for the project, I recommend that we accept the sole bid of NORCON, Industries, Inc. or Guadalupe, Arizona in the amount of \$312,220 for the gym bleacher replacement project. This price includes freight, demolition of the old bleachers, the new bleachers and installation of the new bleachers.

In the event that a suitable time cannot be found for the project or if the Board wishes to wait until next summer, the project can be re-bid in January of 2015.

Funding for this purchase is from the Plant Facility Fund.

May 14, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: City of Twin Falls Property Request

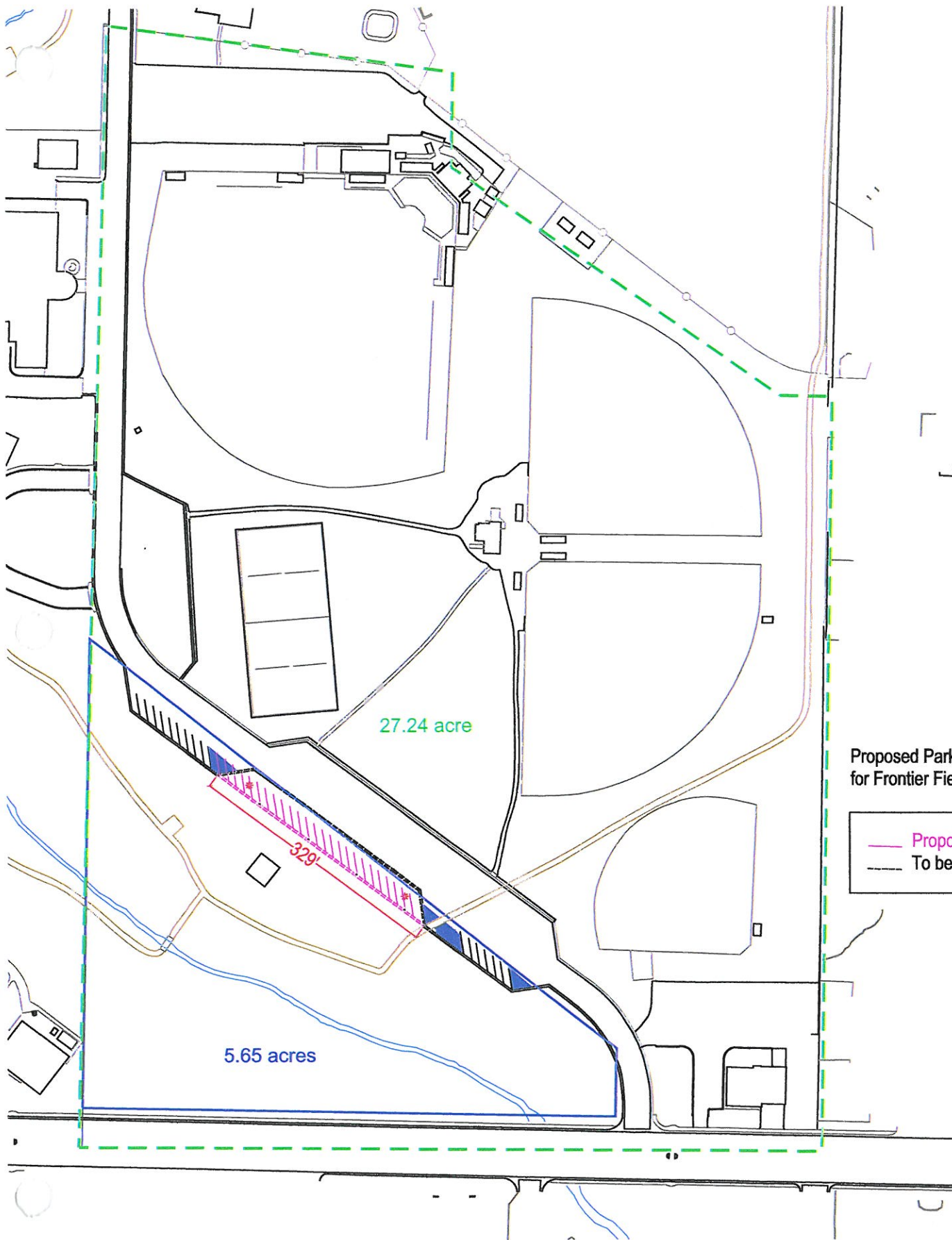
Dennis Bowyer, Twin Falls City Director of Parks and Recreation, approached Randy Dill about the possibility of expanding parking over by the Boys and Girls Club for the purpose of developing a park for handicapped children. The attached map shows the location.

The area is part of the property the college leased to the City of Twin Falls as a part of a 99 year lease for a federal grant that was used to develop the property. The use of the property is limited to recreational purposes. The proposed location contains several older trees. Some of these trees are growing up into the power lines and have been trimmed back. Additional trimming is needed. I do not believe these trees would detract from the campus if they were removed.

The college does not have any financial or other significant obligation in this proposal. There may be some movement of sprinkler lines and some other minor expenses.

This project is in the very early stages but I wanted to get Board input concerning the project so the City can consider this site or another alternative. If the Board approves of this proposed area, I will advise Dennis Bowyer that this is an approved site for consideration.

If you have questions or would like more information, please contact me.





27.24 acre

5.65 acres

329'

Proposed Parking addition
for Frontier Field

	Proposed
	To be removed



May 14, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the 'From:' line and extends slightly into the 'Re:' line.

Re: Cheney Road Warranty Deeds

As part of the Cheney Road project, we need to deed the property for the new road to the City of Twin Falls. As a city street, the responsibility for maintenance and repair of the road will lie with the City.

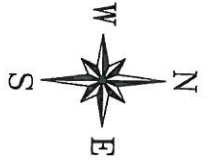
The attached diagram shows the proposed property to be deeded to the City. The road is approximately seven tenths of a mile or 3,700 feet in length with the width of the property to be deeded to the City varying from 36 to 92 feet.

The City applied for a \$1,000,000 Transportation Investment Generating Economic Recovery (TIGER) grant to assist in completing the road. Our match is approximately \$450,000. If the grant is funded, four lanes of the road will be completed from the intersection with North College Road to the northern point of our property by Lazy J. From that point on, the road will consist of two lanes until the property to the north is developed. At that time, the City and developer will negotiate on the completion of the remaining two lanes to North Washington Street.

We will not know if the TIGER grant is funded until the Fall of 2014. Construction of the road could begin in 2015 or early 2016. In the event the TIGER grant is not funded, the College of Southern Idaho will pay for two lanes from North College to Lazy J to North Washington Street. The remaining two lanes between North College and Lazy J and Lazy J and North Washington Street will be constructed at a later date by the City and/or developer.

Whether the grant is funded or not, we still need to deed the property to the City. I respectfully request permission to sign the warranty deeds granting this property to the City of Twin Falls.

If you have questions or would like more information, please contact me.



SECTION 4, T. 10 S., R. 17 E., B.M.

WASHINGTON STREET NORTH

NW1/4 NW1/4
GOV'T LOT 4

NE1/4 NW1/4
GOV'T LOT 3

NW1/4 NE1/4
GOV'T LOT 2

CHENEY DRIVE

LAZY J

CURVE	DELTA	RADIUS	ARC	CHORD	TANGENT	CHORD BEARING
C4	21°03'05"	806.00'	296.14'	294.48'	149.76'	S 38°12'40" E
C5	45°19'18"	460.00'	363.87'	354.45'	192.05'	S 50°00'48" E
C6	22°00'01"	484.00'	185.84'	184.70'	94.08'	N 66°20'56" E
C7	93°33'04"	20.00'	32.66'	29.15'	21.28'	N 08°34'23" E
C8	10°31'01"	566.00'	103.89'	103.75'	52.09'	N 32°56'38" W
C9	21°03'05"	714.00'	262.34'	260.85'	132.66'	N 38°12'40" W

CURVE DATA TABLE

S1/2 NW1/4

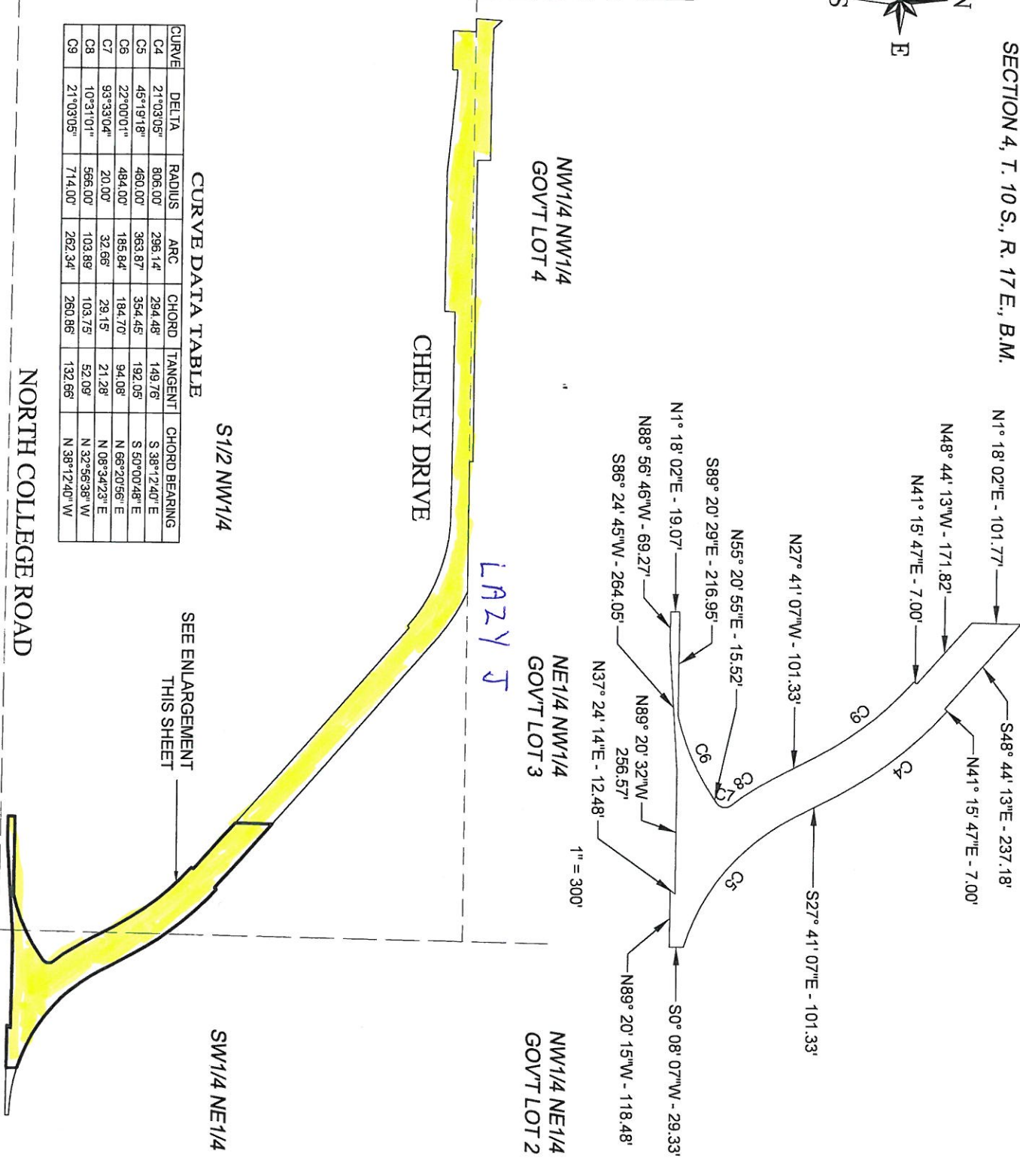
SEE ENLARGEMENT
THIS SHEET

SW1/4 NE1/4

NORTH COLLEGE ROAD

1" = 400'

1" = 300'





May 13, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Trustee Election

The Trustee positions held by Karl Kleinkopf (Position #1) and Bob Keegan (Position #2) are up for election this year. The following is general information concerning the election:

1. Our election will be held on the first Tuesday after the first Monday in November (November 4th) in conjunction with the general election.
2. Petitions for candidates must be turned in to me by 5:00 p.m. on Tuesday, September 2, 2014.
3. In accordance with Idaho Code 34-1405, advertising the notice of the deadline for filing a declaration of candidacy must be published in the local newspaper not more than 14 nor less than 7 days prior to the filing deadline.
4. The notice of election must be published the first time not less than 12 days prior to the election and the last publication must be not less than 5 days prior to the election.
5. The deadline for the declaration of write in candidates is Tuesday, October 7, 2014.

Kristina Glascock and Michelle Emerson (Twin Falls and Jerome County Clerks) will run our election for us again this year.

Based upon the preceding information, the schedule of events concerning the election is as follows:

August 13th, 20th and 27th - Advertise Notice of Trustee Election
and Deadline for filing Trustee Nominating Petitions
- Post in County Courthouses

September 2nd - Nominating Petitions due by 5:00 p.m.

October 7th - 5:00 P.M. Deadline for filing Declaration of
Intent for write in candidates

November 4th - Election

If you have any questions or concerns, please contact me at 208-732-6203.

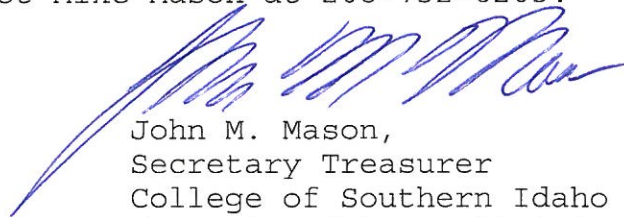


COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT

NOTICE OF TRUSTEE ELECTION AND
DEADLINE FOR THE FILING OF NOMINATING PETITIONS

Notice is hereby given that a trustee election will be held in the College of Southern Idaho Community College District, Twin Falls and Jerome Counties, Idaho, on Tuesday, November 4, 2014, for the purpose of electing two trustees for four (4) year terms to succeed Karl Kleinkopf (Position 1) and Bob Keegan (Position 2) whose terms expire on November 17, 2014. Nominating petitions may be picked up at the College of Southern Idaho Business Office in the Taylor Administration Building located at 315 Falls Avenue in Twin Falls, Idaho.

A candidate shall be a qualified elector of the district, shall be a candidate for a specific position of the Board and must declare which position he/she seeks on the Board of Trustees. Nominating petitions must be signed by at least five (5) qualified electors of the College of Southern Idaho Community College district and filed with the Clerk of the election at the College Business Office on or before 5:00 p.m., Tuesday, September 2, 2014. If you have questions or need further information, contact Mike Mason at 208-732-6203.



John M. Mason,
Secretary Treasurer
College of Southern Idaho
Community College District

Publication and Posting Dates:

Twin Falls County Courthouse	August 13-September 2, 2014
Jerome County Courthouse	August 13-September 2, 2014
Times News	August 13 & 20 & 27, 2014
Buhl Herald	August 13, 2014



COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES NOMINATING PETITION INSTRUCTIONS
FOR THE NOVEMBER 4, 2014 ELECTION

NOMINATING PETITIONS MUST BE SIGNED BY AT LEAST FIVE (5) QUALIFIED COLLEGE DISTRICT ELECTORS. TO BE A QUALIFIED COLLEGE DISTRICT ELECTOR, A SIGNEE MUST BE REGISTERED TO VOTE WITH THEIR CURRENT ADDRESS (THE ADDRESS ON THE PETITION). A CANDIDATE MUST ALSO BE REGISTERED TO VOTE WITH THEIR CURRENT ADDRESS.

CANDIDATES AND PETITION SIGNERS WHOSE ADDRESS DOES NOT MATCH THE REGISTERED VOTER LIST MAINTAINED BY THE TWIN FALLS AND JEROME COUNTY CLERKS WILL BE DISQUALIFIED.

CANDIDATES ARE VERY STRONGLY ENCOURAGED TO GET MORE THAN FIVE (5) QUALIFIED COLLEGE DISTRICT ELECTORS TO SIGN THEIR PETITIONS. CANDIDATES ARE ALSO VERY STRONGLY ENCOURAGED TO COMPLETE THEIR PETITIONS, TAKE THEM TO THE COUNTY CLERK AND HAVE THE SIGNEES CERTIFIED AT LEAST ONE WEEK PRIOR TO THE DUE DATE FOR THE PETITION.

PETITIONS MUST BE FILED WITH THE SECRETARY OF THE BOARD OF TRUSTEES IN THE COLLEGE OF SOUTHERN IDAHO BUSINESS OFFICE NO LATER THAN 5:00 P.M. TUESDAY, SEPTEMBER 2, 2014.

QUESTIONS CONCERNING THE ELECTION SHOULD BE DIRECTED TO MIKE MASON, SECRETARY TREASURER FOR THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES, AT THE TAYLOR ADMINISTRATION BUILDING - PHONE 732-6203.