

# Course Withdraw or Complete Withdraw from Term

**Enrollment Services**  
Taylor Building – Eagle Central  
Phone: 208-732-6250  
Email: enrollment@csi.edu

*The withdraw period for courses begins and lasts through 75% of the course. Withdrawing from CSI courses may affect student financial aid, academic standing and/or ability to continue in chosen major. Please see Enrollment Services for more information.*

Name: \_\_\_\_\_ Year/Term: \_\_\_\_\_ CSI ID#: \_\_\_\_\_

WITHDRAW COURSE LIST	
Course/Lab Number	Course Title

\_\_\_\_\_ I understand that withdrawing from courses could affect my current and future financial aid eligibility, there is not a refund of charges and I may be required to return financial aid funds received this semester.

Initial

\_\_\_\_\_ I understand withdraw means I will not earn credit for the course, but it will count an attempt toward hours and repeat limits and a grade of "W" will appear on my transcript, which does not calculate in my GPA.

Initial

\_\_\_\_\_ I am **completely withdrawing** from all courses, which have not yet had a final grade posted, for the semester indicated above. Additional form may be needed: **Decline Aid Form**

**Completion Rate:** \_\_\_\_\_ **Circle one:** Good    Warning    Suspension

### REASON FOR WITHDRAW (check one)

**Health**

- Health, family (28)
- Health, personal (29)
- Serious illness or debilitating condition (1)
- Responsible for care of sick, injured (2)

**Personal**

- Change in marital/family status (9)
- Childcare problems (10)
- Death of family member or other important person (3)
- Family concerns (11)
- Lack of transportation (12)
- Moving (13)

- Leaving to serve in the armed forces (14)
- Leaving to serve on church mission (15)

**Employment/Financial**

- Found work (27)
- Work schedule conflict (5)
- No money (26)

**School**

- Wasn't as expected (16)
- Getting low grades (17)
- Disciplinary reason (18)
- Discouraged by faculty (19)
- Discouraged by staff (20)
- Transfer to another school (21)

Last Date of Attendance: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CSI Office Use Only** – Indicate course/complete withdraw by circling the correct one at the top of the page.  
Scanning/QC'ing instructions - Course withdraw is indexed as an add/drop; Complete Withdraws, as CW.

F.A. and E.S. Signature: \_\_\_\_\_ Date: \_\_\_\_\_